

# **REQUEST FOR PROPOSALS (RFP)** **HIRING OF CONSULTANCY SERVICES**

DUHS invites sealed bids from well reputed Consultants registered with Pakistan Engineering Council (PEC) for carrying out Material Planning, Design and Construction Supervision of the project. Consultant have work experience in Hospital Building and Medical Allied Services.

Bidding shall be conducted on 'Single Stage Two Envelope' basis. The name of the Bidder and tender description shall be clearly marked on the envelopes both Technical and Financial, separately. Bidders are requested to give their best & final prices as no negotiations will be done.

Bidders are required to submit the documents along with following information.

- Name, address, telephone, fax number and E-Mail address of consultants.
- Ownership and Organization Structure of the consultants.
- Financial Statement Summary for the past three years.
- List of major (similar) assignment under-taken over the past 10 years.
- Name and short CV's of Principal Staff.

Please note that:

- The Consultancy Firms / Consultants must submit the valid Registration Certificate with PEC along with the copy of National Tax Certificate and Income Tax Clearance certificate for last two years.
- Conditional, optional, incomplete and bid not meeting the Evaluation Criteria shall be considered as 'Non-Responsive'.
- Bidder is required to submit a Pay Order of Rs. 2000 (Non Refundable) in favor of Dow University of Health Sciences, Karachi.
- Financial Bid shall be accompanied with Earnest Money (refundable) equivalent of 2% of total bid value in shape of Pay Order. Bid without the Earnest Money shall not be considered.
- Further, personal canvassing or recommendations will also disqualify the Bidder.
- The rates quoted should be valid for a period of ninety (90) days from the date of bid opening.

Bidding documents containing Term of References (TORs), Evaluation Criteria and other terms & conditions can be downloaded from [www.pprasindh.gov.pk](http://www.pprasindh.gov.pk) and [www.duhs.edu.pk](http://www.duhs.edu.pk) Prospective bidders are requested to drop their sealed proposals on / before 31-05-2017 till 10:30 hours in the tender box placed at the Office of the Director Planning & Development, 3<sup>rd</sup> Floor Administration Block, DMC Campus, DUHS, Karachi.

Bidders can also send their proposals through courier at the below mentioned address. Technical proposals will be opened on same date at 11:30 Hrs. in the presence of bidders who intend to witness the proceedings. Proposals received after due date / time shall not be considered. DUHS will not be responsible for any postal delay. The contract with the successful Consultants will be executed as per the standard form of contract for engineering consultancy services (for large projects) available at [www.duhs.edu.pk](http://www.duhs.edu.pk) and harmonized with SPPRA Rules. In case of any unforeseen situation or government holiday resulting in closure of office on the date of opening, bids shall be submitted / opened on next working date at the given time.

## **PROJECT DIRECTOR**

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