

**DOW UNIVERSITY OF HEALTH SCIENCES  
KARACHI**



**BIDDING DOCUMENTS  
FOR THE  
DISPOSAL BY SALE  
OF VARIOUS UNSERVICEABLE PROPERTIES,  
SCRAP AND WASTE MATERIALS**

**No. DUHS/RDO/2021/-0001 Dated 09 August 2021**

# **SECTION I**

## **AUCTION NOTICE**

## **AUCTION NOTICE**

**No. DUHS/RDO/2021/-0001 Dated 9<sup>th</sup> August 2021**

Dow University of Health Sciences intends to auction of various unserviceable properties, scrap and waste materials “**AS-IS WHERE-IS, CLEAN-UP and ALL MUST GO**” basis.

Sealed bids are invited from the interested parties with following terms and conditions.

### **TERMS AND CONDITIONS:**

1. Auction / Tender documents can be obtained from the Office of the **Resident Director, Dow University of Health Sciences, Ojha Campus, Karachi** on the payment of tender fee **Rs. 1,000/=** w.e.f **09-08-2021 to 25-08-2021**.
2. Interested parties may examine the said unserviceable items on any working day between **11:00 a.m to 2:00 p.m** on above mentioned address upto **25-08-2021**.
3. The genuine bids / offers submitted separately along with the Bid Security in the form of Call Deposit / Pay Order / Demand Draft /Bank Guarantee issued by a scheduled bank of Pakistan of 10% of the total bid value in the name of the Dow University of Health Sciences, in sealed envelope and should reach or dropped in the box placed at the **office of under signed till 12:00 p.m by 26<sup>th</sup> August, 2021**. The offer received without above mentioned bid security and after above mentioned date and time shall not be accepted /entertained.
4. The bid shall be opened in the office of the undersigned of in the presence of bidders at **12:30 p.m. on 26<sup>th</sup> August, 2021**. In case of any unforeseen situation or government holiday resulting in closure of office on the date of opening, bid shall be submitted / opened on next working day at the given time and venue.
5. The successful bidder shall also be liable to pay withholding tax etc. in addition to bid amount.
6. The store will handed over to successful bidder after approval of competent authority and on receipt of complete payment.
7. The Procuring Agency may reject all or any bid. Authority also reserves the right to negotiate with 3 highest bidder or all bidders to get the good price of store.
8. Successful and approved bidders should be submit 25% of bid amount on same occasion and remaining amount should be submitted within seven (7) calendar days after order. If full amount is not deposited in seven (7) calendar days the bid security will be forfeited.
9. The Bid amount will release after clearance of site as per the instructions of Auction Committee.
10. Successful bidder will lift all material within **15 (Fifteen)** days and he is liable to clean the ground where material placed.
11. University employees or their relatives are not eligible to participate the bid.

Contact Persons for visit of unserviceable store.

**MR. AHMED MUJTABA ZAIDI**  
Dy Manager Services,  
Resident Director Office,

Cell # 0316-2103456

**Mr. Zulfiqar Ali Bugti**  
Campus Manager,  
Planning & Development Office,

Cell # 0300-2713884

**PROFESSOR SAEED KHAN**  
**Head of Molecular Biology**  
**Dow University of Health Sciences, Ojha Campus, Karachi**

## **SECTION II**

### **INSTRUCTION TO BIDDERS AND TERMS AND CONDITIONS OF SALE**

# **INSTRUCTION TO BIDDERS AND TERMS AND CONDITION OF SALE**

## **1. INTRODUCTION**

- 1.1 Dow University of Health Sciences, Karachi, hereinafter referred to as DUHS will receive bids for the sale of various unserviceable properties, scrap and waste materials as described in Section III of the Bidding Documents on “**AS-IS WHERE-IS, CLEAN-UP and ALL MUST GO**” basis.
- 1.2 This Section provides instructions to bidders for the Public Auction. The DUHS may issue special instruction to bidders and may require additional documents from the bidders.

## **2. COST OF BID**

- 2.1. The Bidder shall bear all costs in the preparation and delivery of their bids and the DUHS shall in no case be responsible or liable for such costs, regardless of the outcome of the bidding process.

## **3. BID DOCUMENTS**

- 3.1 A Complete set of Bid Documents shall include:
  - 3.1.1. **Section I – Auction Notice** for the Disposal By Sale of Various Unserviceable Properties, Scrap and Waste Materials;
  - 3.1.2. **Section II - Instruction to Bidders (IB) and Terms and Conditions of Sale;**
  - 3.1.3. **Section III – List of Items for sale;**
  - 3.1.4. **Section IV – Prescribed Bidding Forms, including Price Quotation Forms and Bidder’s Inspection Certificates and UNDERTAKING;**
  - 3.1.5. Amendment and/or Addendum on the original bid documents, if any.
  - 3.1.6. Special Instructions, if any.

## **4. TIME AND PLACE FOR RECEIPT OF THE BIDS**

- 4.1. Sealed bids will be received until **12:00 p.m. of 26<sup>th</sup> August 2021** at **DUHS**, observing subsequent amendment / addendum issued, if any, pertinent thereto at which time all bids shall be opened and read publicly. Submission of bids after the designated time and date shall not be accepted and rejected.

## **5. ELIGIBLE BIDDER**

- 5.1 A Bidder may be a natural person, private entity, or government-owned enterprise (Government-owned enterprises in the Purchaser's country shall be eligible only if they can establish that they (i) are legally and financially autonomous, (ii) operate under commercial law, and (iii) are not a dependent agency of the Purchaser) or any combination of them with a formal intent to enter into an agreement or under an existing agreement in the form of a Joint Venture. In the case of a Joint Venture,
- 5.1.1. All parties to the Joint Venture shall be jointly and severally liable; and
- 5.1.2. The Joint Venture shall nominate a representative who shall have the authority to conduct all businesses for and on behalf of any and all the parties of the Joint Venture during the bidding process and, in the event the Joint Venture is awarded the Contract, during contract execution.
- 5.2 A Bidder shall not have a conflict of interest. All Bidders found to have a conflict of interest shall be disqualified.
- 5.3 A Bidder participates in more than one bid in this bidding process, either individually or as a partner in a Joint Venture, This will result in the disqualification of all Bids in which it is involved.

## **6. BIDS TO BE CONSIDERED**

- 6.1 Only bids from parties and their authorized representatives who have been duly issued the Bid Documents shall be opened. Bids from parties who have not been issued the Bid Documents will be rejected outright.
- 6.2 The bid, submitted by the parties / companies who have already been declared as Black Listed or whose contract was terminated for dissatisfactory performance in DUHS or Government (Federal / Provincial / Local Body) Institute, will not be considered.
- 6.3 Parties/companies must not be involved in any litigation with the Procuring Agency / Government Department (Provincial/Federal/Local) else their bid will be rejected.
- 6.4 Parties/companies with outstanding obligations with DUHS shall be excluded from the bidding.
- 6.5 Bids submitted without prescribed Bid Security, or bids submitted with materially defective or otherwise unacceptable Bid Security will be rejected outright and returned to the bidder.

## 7. SUBJECT OF BID

- 7.1. Bids shall be for the sale of the university's owned unserviceable properties, scrap and waste materials as specified below:

S#	Description and Location
1	Wooden Items (Ojha Campus of DUHS)
2	Iron items (Ojha Campus of DUHS)
3	Aluminum Items (Ojha Campus of DUHS)
4	Office Chairs/Benches/Sofa/Wheel Chairs (Ojha Campus of DUHS)
5	Miscellaneous Items (Ojha Campus of DUHS)
6	Electronic Items (Ojha Campus of DUHS)
7	Computers and Related Items (Ojha Campus of DUHS)
8	RIVA WATER DUHS, Ojha Campus, 19 liters Bottles (Damaged), Items at Riva Water Caps of Bottles used, Damaged 600ml Bottles, Shrink Wrap Broken wooden sheet & Iron frame (Packaging of different PET machine parts)

- 7.2. The above mentioned properties shall be sold on an “**AS-IS, WHERE-IS, CLEAN-UP, ALL MUST GO**” basis.

## 8. BIDDING INFORMATION

- 8.1. No government official and employee shall directly or indirectly give, nor shall any prospective or intending bidders be entitled to, any information regarding the bidding or on the prospective bidders, other than what is contained in the Bid Documents and in the official announcement of bid results.

## 9. PREPARATION OF BIDS

- 9.1 Bidders shall prepare their bids using the forms specified in this Bidding Documents and submit sealed bid envelopes which shall be contained the eligibility component of the bid and financial component of the bid.

- 9.2 Eligibility Documents:

- (i) Original Tender Purchase Receipt;
- (ii) Attested copy of the CNIC;
- (iii) **Affidavit on Stamp Paper of Rs. 100/-** that the firm is **not black listed** by any government / semi government Department;
- (iv) Duly signed Instruction to Bidders and Terms and Condition of Sale;
- (v) Bidder's Inspection Certificate; and
- (vi) **UNDERTAKING** in the prescribed form.

- 9.3 Financial Documents:

- (i) Price Quotation Form (PQF); and
- (ii) Bid Security

- 9.4 Envelope should be securely sealed, signed on the flap and marked as follows:
- (a) Bear the name and address of the Bidder;
  - (b) Bear the specific identification Name and Number of this bidding process; and
  - (c) Bear the purchaser's name and address;
  - (d) If envelopes are not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the bid.

9.5 The Bid Price offered must be basis as described on **Section IV** hereof.

## **10. BID CURRENCY**

- 10.1 In all bids, prices shall be expressed in written words and figures in Pakistani Rupees including taxes. In case of discrepancies between prices in words and figures, the prices in words shall be considered as the bid price.

## **11. VALIDITY OF THE PROPOSAL**

- 11.1 A bid will be deemed valid for a period of ninety (90) calendar days from the date of bid opening, which shall be stated in the Price Quotation Form (PQF). A bid with a shorter validity period shall not be considered.
- 11.2 The DUHS may, after the expiration of the validity period of a bid, solicit the bidder's consent for an extension of said validity. The response shall be made in writing or fax or e-mail.

## **12. CORRIGENDUM / ADDENDUM**

- 12.1 DUHS shall reserve the right to amend, revise or modify the Bid Documents prior to the date of opening of bids. Such amendments, revisions, modifications, or clarifications, if any, will be made through a Corrigendum / Addendum / Addenda, and copies will be furnished to all prospective bidders.
- 12.2 In consideration of its best interest, DUHS may postpone the opening of bids to a later date. In any such case, the corrigendum / addendum to be issued will include an announcement of the new date for opening of bids.
- 12.3 Bidders are required to acknowledge receipt of all corrigendum / addenda to the Bid Documents in the space provided on the Letter of Transmittal or by e-mail prior to the opening of bids.
- 12.4 Failure to acknowledge all corrigendum / addenda may cause the bid to be considered as not responsive to the **Auction Notice**, which could result in the rejection of bid.



## **BIDDER'S EXCEPTIONS**

- 12.5 It is the desire of the DUHS to eliminate or minimize as much as possible post bidding discussions of bidder's clarifications, deviations or exceptions. Therefore, any bidder who desires to make any clarifications, deviations or exceptions on some provisions of the Bid Documents shall communicate such clarifications, deviations or exceptions in writing 5 days prior to opening of bids giving the reasons therefore.
- 12.6 If the clarifications, deviations or exceptions are acceptable to the DUHS, an corrigendum / amendment / addendum will be issued for the general information of all prospective bidders. It shall be the responsibility of all those who have properly secured the Bid Documents to inquire and secure the said addendum that may be issued by the DUHS.

## **13. BID SECURITY**

- 13.1 Each bidder shall submit a Bid Security in the amount of not less than **ten (10%) percent of the total bid price** in the form of a Call Deposit / Pay Order / Demand Draft or a Bank Guarantee issued by a scheduled bank of Pakistan, in favor of the Dow University of Health Sciences, Karachi.
- 13.2 A bid submitted without the required Bid Security or with a Bid Security in an amount less than the required amount shall be rejected and will be returned to the bidder.
- 13.3 Upon determination of the highest calculated responsive bidder, the DUHS shall return outright the bid security of the other bidders without interest.
- 13.4 The Bid Security of the winning bidder shall be subject to forfeiture in the event the winning bidder fails or refuses to secure, sign or acknowledge the Notice of Award/Contract, within five (5) calendar days after receipt of written advice.
- 13.5 The Bid Security of the winning bidder shall be converted into Performance Bond and shall only be refunded after all the awarded items have been completely withdrawn and all provisions of the Notice of Award/Release Order/Contract have been met by the awardee.

## **14. SUBMISSION AND OPENING OF BIDS**

- 14.1 Bidders or their authorized representatives shall deliver by hand their bid at the date, time and place as set out in **Clause 4** of this Section. After the time set for bid opening, the DUHS Auction Committee will open and read the bids in the presence of the bidders or their authorized representatives.
- 14.2 The **bids shall be opened within one hour of deadline for submission of offer/bid** in presence of the authorized representative(s) of the bidder(s), if they wish to present at the time of opening of bids.
- 14.3 Offers not submitted by the bidder's authorized representatives or received after the time set for bid opening will not be accepted.

- 14.4 In case of the date of opening of tender declared as Public Holiday by the Government of Sindh or Federal Government or non-working day due to any reason, the next official working day shall be deemed to be the date for submission and opening of tenders/bids/offers, accordingly. The time and venue shall remain same.

## **15. DEFECTIVE BIDS**

- 15.1 At the time of opening of bids, a bid shall be considered defective in any of the following cases:
- 15.1.1. not properly sealed and signed as required in clause 9 ;
  - 15.1.2. not properly marked as required in clause 9 ;
  - 15.1.3. not properly filled-up form (e.g. unsigned bids);
  - 15.1.4. not accompanied or guaranteed by a Bid Security;
  - 15.1.5. with insufficient Bid Security;
  - 15.1.6. not accompanied by a duly accomplished Bidder's Inspection Certificate or UNDERTAKING (on Rs. 100/- Stamp Paper);
  - 15.1.7. with a validity period less than that required; or
  - 15.1.8. lacking in any of the documents required in clause 9 .

## **16. WITHDRAWAL OF BIDS**

- 16.1 A bidder may be allowed to withdraw his Bid before the time of opening of bid. Such bid shall be returned unopened.
- 16.2 After the opening of bids has commenced, no bidder shall be allowed to withdraw his offer.

## **17. RESERVATION CLAUSE**

- 17.1 The DUHS reserves the right to reject any or all bids and to waive any formality found therein and to accept such bids as maybe considered most advantageous to its interest, without any obligation on the part of the DUHS to explain the reasons thereof.

## **18. EVALUATION AND ACCEPTANCE OF THE BID**

- 18.1 **The Bids shall be evaluated on the basis of competitive offers.** Therefore, all bidders are required to offer bids complete in all respect and incomplete documentation will lead to disqualification of the bidder.
- 18.2 The Bidder whose bid is the **HIGHEST**, responsive or complying bid and which is most advantageous to the DUHS shall be declared the Successful Bidder.

18.3 DUHS reserves the right to negotiate with 3 highest bidder or all bidders to get the good price of store.

18.4 The Successful Bidder/Bidders must signify its consent within five (5) days from receipt of the written notice from the DUHS.

## **19. FAILURE OF BIDDING**

19.1 The DUHS shall declare the bidding failure in any of the following cases:

19.1.1. There is no bidding participant;

19.1.2. All bidders failed to comply with the prescribed Terms and Conditions of bidding documents;

19.1.3. Complying bidders failed to meet the minimum bid price.

## **20. AWARD OF CONTRACT**

20.1 Award shall be made to the **HIGHEST COMPLYING** bidder.

20.2 Contract/Notice of Award/Acceptance Letter shall be issued to the success bidder after approval of the concerned approving authority.

20.3 No transfer and/or assignment of Award/Contract shall be allowed.

20.4 The Award shall be cancelled, rendered ineffective and the Bid Security forfeited in favor of the DUHS if the winning bidder fails to secure, sign or acknowledge the Contract/Notice of Award/Acceptance, within five (5) calendar days after receipt of written advice.

## **21. PAYMENT**

21.1 25% of total bid amount should be submitted by the awardee on same occasion through Call Deposit / Pay Order / Demand Draft or a Bank Guarantee issued by a scheduled bank of Pakistan, in favour of the Dow University of Health Sciences, Karachi.

21.2 The remaining 75% amount covering the awarded items shall be paid in full by the awardee in the form of Call Deposit / Pay Order / Demand Draft or a Bank Guarantee issued by a scheduled bank of Pakistan, in favour of the Dow University of Health Sciences, Karachi, within seven (7) calendar days upon receipt / acknowledgement of the Contract/Notice of Award/Acceptance.

21.3 No other form of payment shall be accepted.

21.4 In case of failure of full payment within the prescribed period, the awardee shall be penalized through cancellation of the award and forfeiture of the bond in favor of DUHS.

**22. RELEASE/WITHDRAWAL OF AWARDED ITEMS**

- 22.1 After payment of the awarded items, the awardee/s shall withdraw all the listed items stated in Annexes “A”, “B”, “C”, “D”, “E”, “F”, “G” & “H” within the required period as stipulated in the Release Order (RO). Otherwise, the awardee shall pay the DUHS the corresponding storage fee equivalent one percent (1%) per day of the price of the unwithdrawn items, or PKR 2,000.00/day of delay, whichever is higher but not to exceed ten (10%) percent of the total amount of the Award.
- 22.2 Once the cumulative amount of storage fee reaches ten (10%) percent of the total amount of Award, the DUHS may rescind/cancel the Award, forfeit the Bid Security, and impose the appropriate sanctions as penalty.
- 22.3 The actual release/withdrawal of awarded items shall made within fifteen (15) days, during regular office hours, Monday thru Saturday, and shall be witnessed by the designated representatives of the Auction Committee, who shall affix the signature on the “Release Order” (RO).
- 22.4 In the event that actual weight/quantity of the awarded items turned out to be greater than that specified in the Notice of Award/Acceptance, the awardee shall pay the corresponding amount of the excess quantity based on his bid price.
- 22.5 Selective withdrawal is not allowed. The awardee shall withdraw all the items.

**23. TAXES, CUSTOMS DUTIES, COST OR CHARGES**

- 25.1 The awardee shall pay, in addition to the purchase price, any taxes, customs duties, costs of charges of any kind or nature whatsoever levied, or levied by law, arising from the sale of items.
- 25.2 All expenses incidental to the withdrawal of the items shall be borne by the awardee.

**24. ACCEPTANCE OF BID AND WAIVER OF RIGHTS TO ENJOIN PROTEST**

- 26.1 The bidder after having been issued the Bid Documents (BD), has deemed accepted the terms and specifications established by DUHS and therefore waive any right it may have to seek and obtain a writ of injunction or prohibition or restraining order against DUHS, to prevent or restrain the bidding process or any proceedings related thereto, the negotiation or award of the contract to the successful bidder and the implementation of the awarded contract.

-----  
Name of Bidder/Business Name

-----  
Name and Signature of the Authorized Representative/Date Signed

-----  
Complete Business Address

-----  
Mobile No., Telephone No., Fax No.

-----  
Email Address

## **SECTION III**

### **DESCRIPTION / LIST OF ITEMS FOR SALE**

## **1- WOODEN ITEMS**

### **Items of Various Unserviceable Properties for Disposal**

<b>S#</b>	<b>DESCRIPTION</b>
1.1	Wooden computer tables
1.2	Wooden office tables
1.3	Wooden ladder
1.4	Wooden reception tables
1.5	Wooden shelf
1.6	Wooden boxes
1.7	Wooden doors
1.8	Wooden office cabinets
1.9	Wooden chokie
1.1	Wooden windows
1.11	Wooden racks
1.12	Wooden stools
1.13	Wooden side tables
1.14	Wooden planks
1.15	Wooden benches
1.16	Misc. wooden
1.17	Raw wood of trees

## **2- IRON ITEMS**

### **Items of Various Unserviceable Properties for Disposal**

<b>S#</b>	<b>DESCRIPTION</b>
2.1	Spring bed frames
2.2	Iron server cases
2.3	Iron grills big size
2.4	Iron gills small size
2.5	Iron window grill
2.6	Steel rebar
2.7	Iron rods

### **3- ALUMINUM ITEMS**

#### **Items of Various Unserviceable Properties for Disposal**

<b>S#</b>	<b>DESCRIPTION</b>
3.1	Aluminum door frames
3.2	Aluminum window frames
3.3	Aluminum window along with screens
3.4	Aluminum window along with glass
3.5	Aluminum door frame with glass
3.6	Aluminum barrier
3.7	Aluminum sheets
3.8	Misc. aluminum items



**4 - OFFICE CHAIRS/BENCHES/SOFA/WHEEL CHAIRS****Items of Various Unserviceable Properties for Disposal**

<b>S#</b>	<b>DESCRIPTION</b>
4.1	Wooden chairs with cushion
4.2	3 seater wooden sofa
4.3	Office chairs plastic with cushion
4.4	Office chairs iron with cushion
4.5	Wheel chairs
4.6	Fiber bench 3 seater
4.7	Iron bench 3 seater
4.8	Plastic bench 3 seater (colorful)
4.9	Student study chair
4.10	Bench 3 seater with cushion and leather
4.11	Seats cushion with leather (blue)
4.12	Misc. chairs

## **MISCELLANEOUS ITEMS**

### **Items of Various Unserviceable Properties for Disposal**

<b>S#</b>	<b>DESCRIPTION</b>
5.1	Plastic cane
5.2	Commode
5.3	Fiber tanks
5.4	Raddi papers
5.5	Tube lights
5.6	Insect killer

## **ELECTRONIC ITEMS**

### **Items of Various Unserviceable Properties for Disposal**

<b>S#</b>	<b>DESCRIPTION</b>
6.1	False ceiling light frames 2x2' with tube lights and chocks
6.2	Split A.C inner and outer both
6.3	Plastic and iron exhaust fans
6.4	Water cooler dispenser
6.5	Geyser

## **COMPUTERS AND ALLIED ITEMS**

### **Items of Various Unserviceable Properties for Disposal**

<b>S#</b>	<b>DESCRIPTION</b>
7.1	CPU
7.2	Monitor
7.3	Keyboard
7.4	Mouse
7.5	LCD
7.6	Wires and cables
7.7	Misc. I.T accessories

**DUHS Riva Water**

**Items of Various Unserviceable Properties for Disposal**

<b>S#</b>	<b>DESCRIPTION</b>
8.1	19 liters Bottles (Damaged)
8.2	Pet bottles (Damaged)
8.3	Items at Riva Water
8.4	Caps of Bottles used
8.5	Damaged 600ml Bottles
8.6	Shrink Wrap
8.7	Broken wooden sheet & Iron frame, (Packaging of different PET machine parts)

## **SECTION IV**

### **PRESCRIBED BIDDING FORMS**

**{Letter head of the Bidder}**  
**PRICE QUOTATION FORM**

\_\_\_\_\_ Date

The Chairman Auction Committee  
Dow University of Health Sciences  
Karachi.

Sir:

In response to your **Auction Notice** and in accordance with the stipulations of the Instruction to Bidders (IB) and Terms and Conditions, which I duly signed and submitted as part of my eligibility documents, hereunder is my bid:

Items 1	Description	Minimum Bid Price	Bid Offer (in Words & Figures)
	Wooden Items including Raw Wood of trees	150,000/=	

I have actually seen and inspected the above items and my bid is based on my own estimate. The above offer shall be valid for, \_\_\_\_\_. Enclosed is the required Bid Security in the amount of PKR.\_\_\_\_\_.

Very truly yours,

\_\_\_\_\_  
Name of Bidder/Business Name

\_\_\_\_\_  
Name and Signature of the Authorized Representative/Date Signed

\_\_\_\_\_  
Complete Business Address

\_\_\_\_\_  
Mobile No., Telephone No., Fax No.

\_\_\_\_\_  
Email Address

**{Letter head of the Bidder}**

**PRICE QUOTATION FORM**

\_\_\_\_\_ Date

The Chairman Auction Committee  
Dow University of Health Sciences  
Karachi.

Sir:

In response to your **Auction Notice** and in accordance with the stipulations of the Instruction to Bidders (IB) and Terms and Conditions, which I duly signed and submitted as part of my eligibility documents, hereunder is my bid:

Items 2	Description	Minimum Bid Price	Bid Offer (in Words & Figures)
	Iron Items	500,000/=	

I have actually seen and inspected the above items and my bid is based on my own estimate. The above offer shall be valid for, \_\_\_\_\_. Enclosed is the required Bid Security in the amount of PKR.\_\_\_\_\_.

Very truly yours,

\_\_\_\_\_  
Name of Bidder/Business Name

\_\_\_\_\_  
Name and Signature of the Authorized Representative/Date Signed

\_\_\_\_\_  
Complete Business Address

\_\_\_\_\_  
Mobile No., Telephone No., Fax No.

\_\_\_\_\_  
Email Address



**{Letter head of the Bidder}**

**PRICE QUOTATION FORM**

\_\_\_\_\_

Date

The Chairman Auction Committee  
Dow University of Health Sciences  
Karachi.

Sir:

In response to your **Auction Notice** and in accordance with the stipulations of the Instruction to Bidders (IB) and Terms and Conditions, which I duly signed and submitted as part of my eligibility documents, hereunder is my bid:

Items	Description	Minimum Bid Price	Bid Offer (in Words & Figures)
3	Aluminum Items	350,000/=	

I have actually seen and inspected the above items and my bid is based on my own estimate. The above offer shall be valid for,\_\_\_\_\_. Enclosed is the required Bid Security in the amount of PKR.\_\_\_\_\_.

Very truly yours,

\_\_\_\_\_

Name of Bidder/Business Name

\_\_\_\_\_

Name and Signature of the Authorized Representative/Date Signed

\_\_\_\_\_

Complete Business Address

\_\_\_\_\_

Mobile No., Telephone No., Fax No.

\_\_\_\_\_

Email Address

**{Letter head of the Bidder}**

**PRICE QUOTATION FORM**

\_\_\_\_\_ Date

The Chairman Auction Committee  
Dow University of Health Sciences  
Karachi.

Sir:

In response to your **Auction Notice** and in accordance with the stipulations of the Instruction to Bidders (IB) and Terms and Conditions, which I duly signed and submitted as part of my eligibility documents, hereunder is my bid:

Items 4	Description	Minimum Bid Price	Bid Offer (in Words & Figures)
	Office Chairs / Benches / Wheel Chairs, stretchers, patients bed etc	200,000/=	

I have actually seen and inspected the above items and my bid is based on my own estimate. The above offer shall be valid for,\_\_\_\_\_. Enclosed is the required Bid Security in the amount of PKR.\_\_\_\_\_.

Very truly yours,

\_\_\_\_\_  
Name of Bidder/Business Name

\_\_\_\_\_  
Name and Signature of the Authorized Representative/Date Signed

\_\_\_\_\_  
Complete Business Address

\_\_\_\_\_  
Mobile No., Telephone No., Fax No.

\_\_\_\_\_  
Email Address

**{Letter head of the Bidder}**

**PRICE QUOTATION FORM**

\_\_\_\_\_

Date

The Chairman Auction Committee  
Dow University of Health Sciences  
Karachi.

Sir:

In response to your **Auction Notice** and in accordance with the stipulations of the Instruction to Bidders (IB) and Terms and Conditions, which I duly signed and submitted as part of my eligibility documents, hereunder is my bid:

Items	Description	Minimum Bid Price	Bid Offer (in Words & Figures)
5			
	Miscellaneous Items	200,000	

I have actually seen and inspected the above items and my bid is based on my own estimate. The above offer shall be valid for,\_\_\_\_\_. Enclosed is the required Bid Security in the amount of PKR.\_\_\_\_\_.

Very truly yours,

\_\_\_\_\_  
Name of Bidder/Business Name

\_\_\_\_\_  
Name and Signature of the Authorized Representative/Date Signed

\_\_\_\_\_  
Complete Business Address

\_\_\_\_\_  
Mobile No., Telephone No., Fax No.

\_\_\_\_\_  
Email Address

**{Letter head of the Bidder}**

**PRICE QUOTATION FORM**

\_\_\_\_\_

Date

The Chairman Auction Committee  
Dow University of Health Sciences  
Karachi.

Sir:

In response to your **Auction Notice** and in accordance with the stipulations of the Instruction to Bidders (IB) and Terms and Conditions, which I duly signed and submitted as part of my eligibility documents, hereunder is my bid:

Items 6	Description	Minimum Bid Price	Bid Offer (in Words & Figures)
	Electronic Items	200,000/=	

I have actually seen and inspected the above items and my bid is based on my own estimate. The above offer shall be valid for, \_\_\_\_\_ . Enclosed is the required Bid Security in the amount of PKR. \_\_\_\_\_ .

Very truly yours,

-----  
Name of Bidder/Business Name

-----  
Name and Signature of the Authorized Representative/Date Signed

-----  
Complete Business Address

-----  
Mobile No., Telephone No., Fax No.

-----  
Email Address

**{Letter head of the Bidder}**

**PRICE QUOTATION FORM**

\_\_\_\_\_ Date

The Chairman Auction Committee  
Dow University of Health Sciences  
Karachi.

Sir:

In response to your **Auction Notice** and in accordance with the stipulations of the Instruction to Bidders (IB) and Terms and Conditions, which I duly signed and submitted as part of my eligibility documents, hereunder is my bid:

Items 7	Description	Minimum Bid Price	Bid Offer (in Words & Figures)
	Computer and Allied Items	100,000/=	

I have actually seen and inspected the above items and my bid is based on my own estimate. The above offer shall be valid for, \_\_\_\_\_. Enclosed is the required Bid Security in the amount of PKR.\_\_\_\_\_.

Very truly yours,

\_\_\_\_\_  
Name of Bidder/Business Name

\_\_\_\_\_  
Name and Signature of the Authorized Representative/Date Signed

\_\_\_\_\_  
Complete Business Address

\_\_\_\_\_  
Mobile No., Telephone No., Fax No.

\_\_\_\_\_  
Email Address

**{Letter head of the Bidder}**

**PRICE QUOTATION FORM**

\_\_\_\_\_

Date

The Chairman Auction Committee  
Dow University of Health Sciences  
Karachi.

Sir:

In response to your **Auction Notice** and in accordance with the stipulations of the Instruction to Bidders (IB) and Terms and Conditions, which I duly signed and submitted as part of my eligibility documents, hereunder is my bid:

Items 8	Description	Minimum Bid Price	Bid Offer (in Words & Figures)
	Items at Riva Water, DUHS, Ojha Campus Scrap 19 Liters Bottles, Crap Pet Bottles, Caps of Bottles used, Damaged 600ml Bottles, Shrink Wrap, Broken wooden sheet & Iron frame, (Packaging of different PET machine parts)	27,00,000/=	

I have actually seen and inspected the above items and my bid is based on my own estimate. The above offer shall be valid for,\_\_\_\_\_. Enclosed is the required Bid Security in the amount of PKR.\_\_\_\_\_.

Very truly yours,

-----  
Name of Bidder/Business Name

-----  
Name and Signature of the Authorized Representative/Date Signed

-----  
Complete Business Address

-----  
Mobile No., Telephone No., Fax No.

-----  
Email Address

**{Letter head of the Bidder}**

**BIDDER'S INSPECTION CERTIFICATE**

This is to certify that I have personally inspected the items/materials which are subject for public bidding to be conducted on \_\_\_\_\_ at its present location, to wit:

Items	Description	Location
1	Wooden Items	DUHS Ojha Campus
2	Iron Items	DUHS Ojha Campus
3	Aluminum Items	DUHS Ojha Campus
4	Office Chairs / Benches / Sofa / Wheel Chairs	DUHS Ojha Campus
5	Miscellaneous items	DUHS Ojha Campus
6	Electronic Items	DUHS Ojha Campus
7	Computers and Allied Items	DUHS Ojha Campus
8	RIVA WATER DUHS, Ojha Campus, 19 liters Bottles (Damaged), Items at Riva Water Caps of Bottles used, Damaged 600ml Bottles, Shrink Wrap Broken wooden sheet & Iron frame (Packaging of different PET machine parts)	DUHS Ojha Campus River Water

Inspection of the above items/materials was conducted on \_\_\_\_\_ in the presence of the authorized End-User/Auction Committee representative/s.

\_\_\_\_\_  
Name of Bidder/Business Name

\_\_\_\_\_  
Name and Signature of the Authorized Representative/Date Signed

INSPECTION ATTESTED BY:

\_\_\_\_\_  
Signature over Printed Name  
Auction Committee Representative/s

## **ON RS. 100/- STAMP PAPER**

### **UNDERTAKING**

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. *Select one, delete the other:*

*If a sole proprietorship:* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. *Select one, delete the other:*

*If a sole proprietorship:* As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Agency]*, as shown in the attached duly notarized *Special Power of Attorney*;

*If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *[Name of the Project]* of the *[Name of the Procuring Agency]*, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the any Government (Federal / Provincial / Local) organization;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring or its duly authorized



representative(s) to verify all the documents submitted;

6. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2020  
at Karachi – Pakistan.

\_\_\_\_\_  
Bidder's Representative/Authorized  
Signatory

**ATTESTED BY NOTARY PUBLIC**