

DOW UNIVERSITY OF HEALTH SCIENCES, KARACHI



BIDDING DOCUMENTS

Single Stage – Two Envelope Procedure
As per Rule 46 (2) of SPPR, 2010 (Amended upto date)

IFB / NIT No. DUHS/P&D/2022/11268, Dated: 08 December, 2022

**HIRING OF CANTEEN & PATIENT MEAL
SERVICES COMPANY AT
DOW UNIVERSITY HOSPITAL
CANTEEN CAFETERIA
(Ref. No. DUHS/W&S-NIT/103)**

**OFFICE OF THE DIRECTOR PLANNING & DEVELOPMENT
DOW UNIVERSITY OF HEALTH SCIENCES,
BABA-E-URDU ROAD, BESIDES CIVIL HOSPITAL,
KARACHI**

INSTRUCTIONS TO THE BIDDERS

1. GENERAL

1.1 Introduction

Dow University of Health Sciences, Karachi hereafter referred to as “**DUHS OR Procuring agency**” desires to hire well-reputed Canteen Services Company to provide Canteens / Patient meal services at Dow University of Health Sciences, Karachi at following locations

- DUH at Ojha Campus
- SIDH at Nipa
- DIDC at Jauhar
- AQIBS at Ojha

1.2 Scope of Work

1.2.1 Bidder would be hired as per evaluation criteria of this document to provide services as mentioned in **Annexure – C**. Successful bidder would enter in to a **Framework Contract** as per Rule- 15 (B) of SPPRA Rules (Amended upto date).

1.2.2 Bidding shall be conducted under Rules 46 (2) "**Single Stage – Two Envelopes**" (Technical and Financial bids) procedure laid down in SPPRA Rules 2010 (Amended upto date). The contract shall be awarded as per evaluation criteria mentioned in this document.

1.2.3 Bidders shall submit their bids with proper Indexing Table / Page Numbers and attach all the mandatory / required documents in Annex or Tagging format.

1.3 Source of Funds

1.3.1 Dow University of Health Sciences (DUHS), Karachi has allocated funds towards the cost of “**Hiring of Canteen Services Company**” from its own resources.

2. ELIGIBLE BIDDERS

The bids which meets the following minimum **ELIGIBILITY CRITERIA (MANDATORY REQUIREMENT)** would be declared responsive for further evaluation as per Evaluation Criteria specified in this bidding document. **Documentary Evidence must be attached in respect thereof:**

2.1 Original Tender Purchase Receipt / Pay Order of Tender Fee.

2.2 Bidder should be based in Karachi or should have a branch in Karachi. Office details at Karachi and all provincial headquarters (if any) with Phone Numbers / Addresses.

2.3 Copy of CNIC of signatory of the Bid Forms.

2.4 Bidder must be available on ‘**List of Active Tax Payers**’ of **FBR website** (for Income Tax).

2.5 Bidder must be available on ‘**List of Active Tax Payers**’ **SRB website** (for Sales Tax).

- 2.6 Valid License from Sindh Food Authority, under the provisions of section 19 of the Sindh Food Authority Act 2016
- 2.7 Average annual turnover in preceding three financial years (on closing of last fiscal year) should be above Rs. 10 million, demonstrated through Income Tax Returns (ITR – FBR), with audited statement of accounts details to be submitted
- 2.8 **Original Reference Letters / contract agreement /Satisfactory Performance Certificate** from current employer(s) on their official letterhead duly signed and stamped by the **competent authority of the organization** showing that bidder is successfully providing the Canteen Services with **at a time for a period of one year** during the last **three-year** ending on the deadline for bid submission.
- 2.9 Existing and any past service providers are only eligible for bidding upon providing Satisfactory Performance Certificates of recent or either past contract for respective periods of services from the Office of the Registrar duly signed and stamped. No other certificates will be accepted for eligibility.
- 2.10 Affidavit on Stamp Paper of Rs. 100/- as per Specimen give at **Appendix-I**.
- 2.11 Certificate on company’s letterhead that if selected, the firm would deploy Canteen staff / workers / cook etc., which would be security-wise cleared by Ministry of Interior / Provincial Home Departments / Police.
- Non-compliance to the same may result in immediate termination of contract leading to forfeiture of performance Security and blacklisting of firm as per Specimen at **Appendix-II**.
- 2.12 Duly signed and stamped Compliance Certificate as per the format give at **Annexure-B** of this document.
- 2.13 Duly signed and stamped Compliance to Scope of Work as mentioned vide **Annexure-C** of this document.
- 2.14 Duly signed and stamped certificate by company / undertaking on Rs. 100/- stamp paper by company as mentioned at **Annexure-G** of this document.
- 2.15 The filed Income Tax Return with audited financial statements (ITR - FBR) for last three financial years as per **Annexure – H**.
- 2.16 Valid List of Client’s details as per specimen given at **Annexure – I**.
- 2.17 Bidder / Company Profile / Details **Annexure – J**.
- 2.18 Bidders past experience for Services of canteen Original satisfactory performance certificate with agreement & work order must be attached as an evidence.
- 2.19 one (1) original and ONE (1) copy OF technical proposal should be submitted. The original and all copies of the Technical proposal shall be typed or written in indelible ink (in the case of copies, Photostats are also acceptable) and shall be signed by a person or persons duly authorized to sign on behalf of the bidder. Original & copies of the document should be separately clearly marking each “**ORIGINAL BID**” and “**COPY OF BID,**” as appropriate. In the event of any discrepancy between them, the original shall govern

3. **COST OF TENDERING**

- 3.1 The company shall bear all costs associated with the preparation and submission of its documents, while DUHS, in no case shall be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

4. CLARIFICATIONS OF TENDERING DOCUMENTS

- 4.1 A prospective company requiring any clarification(s) may notify to DUHS or an Officer authorized on its behalf in writing. The DUHS or concerned Officer authorized on its behalf will respond to any request for clarification, which is received well before **05 working days** or more to the deadline set for the submission of bids. Copies of DUHS response will be forwarded to prospective companies (if not already clarified in the tender document or deemed necessary for the company).

5. AMENDMENT OF TENDER DOCUMENT

- 5.1 At any time prior to the deadline for submission of bids, the DUHS may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective company, modify the tender document by issuing corrigendum / addendum.
- 5.2 Any corrigendum / addendum thus issued shall form eternal part of the tender document. To offer bidders a reasonable time frame in which to take a corrigendum / addendum into account in preparing their bids, the DUHS may at its discretion extend the deadline for submission of bids.

6. LANGUAGE OF DOCUMENTS

- 6.1 Bid Documents and related correspondence will always be in the English language.
- 6.2 The bid should have a covering letter on printed letterhead of the firm. All pages of the bid shall be initiated / signed and shall bear official seal of the person(s) authorized to sign/endorse.
- 6.3. All the relevant technical literature in English Language should be attached with the bid.

7. BID PRICE

- 7.1 Price / bid offer should be quoted in Pak Rupees as per format given at **Annexure-F**.
- 7.2 The price / bid offer quoted should be firm, final and clearly written / typed without any ambiguity.
- 7.3 The bid price should include all the government taxes, as per prevailing taxation rates of provincial / federal / local governments etc. (e.g., SST/GST, Income Tax, Withholding Tax etc.).
- 7.4 If there is no mention of taxes or calculation error, the offered/quoted price will be considered as inclusive of all prevailing taxes/duties. The benefit of exemption from or reduction in the Income Tax / SST / GST or other taxes during the contract period shall be passed on to the Procuring Agency.
- 7.5 The price / bid offer shall be entered against each personnel / material / items/menu for the whole duration of contract period.
- 7.6 The bidder shall deem to have obtained all related information as to the requirements thereto which may affect the bid offer / price if required.

8. BID SECURITY / EARNEST MONEY

- 8.1 The Bidder shall furnish, as part of its bid, a bid security the amount specified in the Bid Data Sheet in the shape of Deposit at Call or Pay Order or Demand Draft or a Bank Guarantee (**Annexure -D**) in favour of Dow University of Health Sciences, Karachi issued by a scheduled bank in Pakistan valid for a period of 28 days beyond the bid validity period. The Bid security shall be attached with the Technical Proposal. No interest will be paid on Bid Security. **Photocopy of the Bid security shall be attached with the copies of Technical Proposal**
- 8.2 Any bid not accompanied by an acceptable bid security shall be rejected by the DUHS as non-responsive.
- 8.3 The bid securities / earnest money of the unsuccessful bidders will be returned upon award of contract to the successful bidder or on expiry of validity of bid security whichever is earlier.
- 8.4 The bid security of the successful contractor will be returned only when the bidder furnishes the required Performance security and signed relevant contract agreement.
- 8.5 The bid security / earnest money may be forfeited / confiscated:**
- i. If a bidder withdraws his bid during the period of bid validity.
 - ii. If the bidder does not accept the correction of his bid price.
 - iii. In the case of a successful bidder, if he fails to furnish the required performance security or sign the contract agreement.
 - iv. If the bidder fails to provide the requisite services.
 - v. If the bidder fails to fulfill the mandatory requirements upon which he has given certificates / affidavits etc.

9. VALIDITY OF BIDS

- 9.1 All bids shall remain valid for **90 (ninety) days** from the date of opening of bids.

10. CLARIFICATIONS / CORRECTIONS OF BID

- 10.1 To assist in the examination, evaluation and comparison of the bids the committee at its discretion may ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in the price or substance of the bid shall be sought offered or permitted.
- 10.2 Arithmetical errors will be rectified on the following basis:
- i. If there is a discrepancy between unit price and total price that is obtained by the multiplying the unit price and quantity, the unit price shall prevail and total price shall be corrected. If there is a discrepancy between the words and figures the amount in words shall prevail. If there is a mistake in addition / totaling that can be corrected.
 - ii. If the bidder does not accept the corrected amount of bid, his bid will be rejected and his bid security will be forfeited.

11. RESPONSIVENESS OF BIDS

- 11.1 The valid bid security / earnest money is submitted (Copy of the requisite Bid security showing the rates must be attached with the copies of Technical Bid).
- 11.2 The bid is valid till required period.
- 11.3 The bidder had quoted all the items / services exhibited at **Annexure-F (Schedule of Requirement / BoQ)**.
- 11.4 The bid prices are firm during its validity and inclusive of all taxes, duties etc.
- 11.5 Compliance to all terms and conditions of tender document on specified formats.
- 11.6 The bidder is eligible for tendering and possesses the requisite experience.
- 11.7 The bid does not deviate from basic requirements.
- 11.8 The bidder submitted all mandatory / requisite documents as mentioned in the tender document.
- 11.9 The bid is generally in order.

12. SUBMISSION OF BIDS

- 12.1 Bids should be submitted in accordance with SPPRA Rules 46 (2) Single Stage – Two Envelope Procedure.
 - (a) Bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal;
 - (b) Envelopes shall be marked as **“FINANCIAL PROPOSAL”** and **“TECHNICAL PROPOSAL”** in bold and legible letters to avoid confusion; one (1) original and two (1) copies. The original and all copies of the Technical proposal shall be typed or written in indelible ink (in the case of copies, Photostats are also acceptable) and shall be signed by a person or persons duly authorized to sign on behalf of the bidder. Original & copies of the document should be separately clearly marking each **“ORIGINAL BID”** and **“COPY OF BID,”** as appropriate. In the event of any discrepancy between them, the original shall govern.
 - (c) Initially, only the envelope marked **“TECHNICAL PROPOSAL”** shall be opened; the soft copy of technical proposal only should also be provided in the form of USB showing the name of the name of company.
 - (d) Envelope marked as **“FINANCIAL PROPOSAL”** shall be retained in the custody of the procuring agency without being opened;
 - (e) Procuring agency shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements;
 - (f) No amendments in the technical proposal shall be permitted during the technical evaluation;
 - (g) Financial proposals of technically qualified bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance; and
 - (h) Financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders.
- 12.2 The technical bid should contain all the relevant information and desired enclosures in the prescribed format. The financial Bid should contain only Financial Proposal and Bid Security. In case, any bidder encloses the financial bid within the technical bid, the same shall be rejected summarily.
- 12.3 Technical / Financial Bids should be submitted in sealed envelope. The inner and outer envelopes shall:

- a. be addressed to the Procuring agency at the address given in the Bid Data Sheet; and
 - b. bear the Notice Inviting Tender / Invitation for Bids (NIT / IFB) title and number indicated in the Bid Data Sheet, and a statement: **“DO NOT OPEN BEFORE,”** to be completed with the time and the date specified in the Bid Data Sheet.
- 12.4 Opened or e-mailed or faxed or telexed bids will not be accepted.
- 12.5 Any bid received by the DUHS after the date and time of tender opening will be rejected and returned as unopened to sender / bidder.
- 12.6 Bids qualified by such vague and indefinite expression such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly.
- 12.7 Bidder shall comply with all Pakistani Laws, permits, codes and regulation applicable to the bidder’s performance of services. Bid against the Government Rules and Policies, Conditional Bid, Ambiguous Bid or incomplete Bid and Bid without Bid security will be rejected. No supplementary or revised offer after the opening of bids shall be entertained.
- 12.8 In case of announcement of Public Holiday or any unfavorable circumstance, the bids will be opened on next working day. Other terms and conditions, venue and time for drop and opening will remain unchanged.
- 12.9 In case of discrepancies between the Notice Inviting Tender (NIT) and the Bidding Documents, the Bidding Documents shall take precedence.

13. DEADLINE FOR SUBMISSION OF BID

- 13.1 Bids must be received by the Procuring agency at the address specified under ITB Clause 12.3 no later than the time and date specified in the Bid Data Sheet.

14. OPENING OF BID

- 14.1 Procurement Committee will publically open the Sealed Technical Bids first at the date, time and place given in the Bid Data Sheet in the presence of bidder’s representatives who choose to be present, while the Financial Bids of all prospective bidders would be kept in safe custody at DUHS. After declaration of Technical Bid Results, the Sealed Financial Bids of only Technically Qualified firms would be opened publicly at time / date to be announced later. Whereas, Sealed Financial Bids of technically non-qualified bidders will be returned unopened / unprocessed.
- 14.2 The name of bidder, bid price and such other details as the committee at its discretion may consider appropriate, will be announced at the time of Sealed Financial Bid opening process.
- 14.3 The relevant committee will resolve any issue raised by the bidders, on the spot. Any issue related to the proceeding after the same have concluded, shall not be entertained verbally or in writing.
- 14.4 The DUHS reserves the right to reject any one or all bids / proposals or scrap / cancel the tender as per relevant SPPRA Rules 2010 (Amended upto date).

15. EVALUATION OF BIDS

- 15.1 The bids not responsive to the **MANDATORY ELIGIBILITY CRITERIA** provided at Clause 2 and Responsiveness of Bid according to Clause 11 shall not be eligible for further Technical Evaluation.
- 15.2 The relevant Committee will evaluate and compare only the bids previously determined to be responsive submitted by an eligible bidder.
- 15.3 The bids shall be evaluated on complete package basis (all groups basis). The bids for partial / limited items / limited groups shall not be considered and rejected.
- 15.4 It will be examined in detail whether the services offered by the company complies with the provisions of this tender document. For this purpose, the company's data will be compared with the tender document eligibility and evaluation criteria along with visit to company facilities / offices for physical inspection (if required).
- 15.5 It will be examined in detail whether the documents comply with the conditions of the tender document. It is expected that no deviation / stipulation shall be taken by the company.
- 15.6 Technically qualified / successful bidder(s) / Tenderer(s) shall be eligible for Financial Proposal(s).
- 15.7 The Price evaluation will include all duties, taxes (Federal/Provincial/Local) and expenses etc. In case of any exemption of duties and taxes made by the Government (Federal/Provincial/Local), the contractor shall be bound to adjust the same in the Financial Proposal. The benefit of exemption from or reduction in the SST / GST / Income Tax during the contract period shall be passed on to the DUHS.
- 15.8 DUHS shall not be responsible for any erroneous calculation of taxes and all differences arising out as above shall be fully borne by the Successful Bidder.
- 15.9 Bidder shall be bound to produce the original documents for verification on the request of DUHS. If bidder failed to produce the original documents within the prescribed time schedule their Bid will have rejected.

16. BID EVALUATION CRITERIA

- 16.1 **THE BIDS SHALL BE EVALUATED ON MOST ADVANTAGEOUS BID BASIS.** The bidder which attains the highest combined weighted technical and financial score according to the following criteria shall be **SELECTED**
- 16.2 The Bids shall be evaluated on complete Lot / Group / Package basis reflected in the Bid Form / Price Schedule. Bids for partial / limited item(s) shall not be considered and **REJECTED**
- 16.3 The following merit point system for weighing evaluation factors/criteria will be applied for technical proposals.
- 16.4 Bidders achieving **minimum 70% points / marks** will be considered only for further process besides compliance of all mandatory clauses. Documentary evidence must be attached in support of your claim.
- 16.5 Only those Financial Proposals will be announced / considered which were technically qualified by the committee

TECHNICAL PROPOSAL EVALUATION CRITERIA

S#	Evaluation Parameters/Sub-parameters	Maximum Points
1.	Number of Years in the Business of providing Canteen Services. (Credible documentary evidence must be provided) If a contract extended by the employer(s) for next 12 month or more periods all such extensions shall be considered as a single Project/ single yearly contract(s). No point shall be given for less than 12 month's period	Max. 20
1.1	10 years or above	20
1.2	5 to 07 years	10
1.3	Less than 05 years	05
2.	Annual Turnover (as at 31st Dec, 2021)	Max. 20
2.1	30 million or above	20
2.2	Upto 29 million	10
2.3	Below 15 million	05
3.	Number of Years in the Business of providing Patient Food Services at Hospitals, University, Bank & Corporate sector/industries. (Credible documentary evidence must be provided in the form of registration, work agreement, workorder, invoices Satisfactory Performance Certificates other related documents) If a contract extended by the employer(s) for next 12 month or more periods all such extensions shall be considered as a single Project. No point shall be given for less than 12 month's period	Max. 20
3.1	10 years or above	20
3.2	05 to 09 years	10
3.3	Less than 05 years	05
4.	Existing Clients (Credible documentary evidence must be provided) If a contract extended by the employer(s) for next 12 month or more periods all such extensions shall be considered as a single Project/ single yearly contract(s). No point shall be given for less than 12 month's period	Max. 20
	Original Workorder /PO/agreement /Satisfactory Performance Certificates other related documents must be attached for points. points for each client as mentioned below	
4.1	Hospitals for patient meal; Three (3) points for each client up to 4 clients	12
4.2	Banks, Universities, Corporate sector/industries catering experience; Two (2) points for each client up to 4 clients	08
5.	Number of Employees on Payroll of Bidder	Max. 10
5.1	Above 50 Employees	10
5.2	Between 30 to 50 Employees	05
5.3	Less than 30 Employees	02
6.	Highest Rent Quoted for Canteen of Dow university hospital canteen cafeteria.	Max. 10
6.1	1 st Higher Rent Quote	10
6.2	2 nd Higher Rent Quote	05
6.3	Less than 2 nd Higher Rent Quote	02

PROFORMA TO BE FILLED BY THE
CONTRACT

(Must be submitted with the Technical Proposal)

Name of Canteen Applied for: Provision of patient's meal & staff/students subsidized meal of the day along with patient's attendant and room service at Dow University Hospital, Ojha campus Dow University of Health sciences, Karachi.

Name of the Company / Contractor: _____

Date of Establishment: _____

Corporate Status: _____

Owner / Proprietor / MD / CEO Name: _____

CNIC No. _____

Mailing Address: _____

Contact No (s). _____

Cell No(s). _____

Email Address: _____

NTN No. _____

SST No. _____

Monthly Rent Offered in Figure: _____

Monthly Rent Offered in Words: _____

BID SECURITY = Five (5%) percent of the total Annual Rent offered by the bidder. _____

Company's Stamp

Signature
Name & Designation of Signatory

17. Financial Proposal Evaluation:

- 17.1.1 Technically qualified/successful bidder(s)/Tenderer(s) shall be eligible for Financial Proposal(s). The Technical & Financial Proposals will be opened in the presence of the Bidders at the time and venue indicated by the DUHS accordingly.
- 17.1.2 Bids not accompanied by the Bid Security (Earnest Money) of required amount and form shall be rejected
- 17.1.3 The Price evaluation will include all duties, taxes, Cess, Octroi, Levies (Federal/ Provincial/ Local) and expenses etc. In case of any exemption of duties and taxes made by the Government (Federal/Provincial/Local) in favor of the Competent Authority, the contractor shall be bound to adjust the same in the Financial Proposal. The benefit of exemption from or reduction in the SST / GST / Income Tax during the contract period shall be passed on to the procuring agency
- 17.1.4 The bids shall be evaluated and compare on the complete Lot / Group / Package basis of Price Schedule / Financial Cost Sheet exclusively. Bids submitted for partial / limited items shall not be considered and rejected
- 17.1.5 The Competent Authority (DUHS) will not be responsible for any erroneous calculation of taxes and all differences arising out as above shall be fully borne by the Successful Bidder. However, any subsequent changes in rates or structure of applicable taxes by the Government at any time during execution/evaluation period will be dealt with mutual consent.
- 17.1.6 Technically qualified/successful bidder(s)/Tenderer(s) shall be eligible for Financial Proposal(s). The Financial bids shall be opened in the presence of the Bidders at the scheduled date, time and venue communicated in advance.
- 17.1.7 Financial Bids / Proposals of Technically disqualified / rejected bidders will not be opened and sealed envelope shall be returned to the bidder.

18. Rejection / Acceptance of Bid

- 18.1** The competent Authority (DUHS) shall have the right, at his exclusive discretion, to increase/ decrease the quantity of any or all item(s) and drop the any or multiple item(s) without any change in unit prices or other terms and conditions at the time of order placement. The DUHS may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The DUHS shall upon request communicate to any bidder, the grounds for its rejection of all bids or proposals, but shall not be required to justify those grounds. The DUHS shall incur no liability, solely, by virtue of its invoking sub-rule (1) of Rule-25 of SPPRA Rules, 2010 towards the bidders. However, bidders shall be promptly informed about the rejection of the bids, if any (As per Rule 25 of SPPRA Rules, 2010)

17.1 A bid determined as non-responsive will be rejected and will not be made responsive by the bidder by correction of the non-conformity.

17.2 The bid shall be rejected if:

- i. it is substantially non-responsive in a manner prescribed in this tender document; or
- ii. it is against the Pakistani Laws, Rules, Regulations, Policies, Permits, Codes etc.; or
- iii. bidder has conflict of interest with the DUHS; or
- iv. bidder engages in corrupt or fraudulent practices in competing for Contract award; or

- v. bidder tries to influence the bid evaluation / Contract award; or
- vi. bid submitted in other than prescribed forms, annexes, schedules, charts, drawings, documents / by other than specified mode; or
- vii. unsigned, incomplete, partial, ambiguous, conditional, alternative, late; or
- viii. subjected to interlineations / cuttings / corrections / erasures / overwriting; or
- ix. any bidder encloses the financial bid within the technical bid, the same shall be rejected, as bids are invited according to the Single Stage – Two Envelope Procedure in accordance with sub rule 2 of rule 46 of the Sindh Public Procurement Rules, 2010 (Amended upto date). In case; or
- x. qualified by vague and indefinite expression such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly; or
- xi. without verifiable proofs against the mandatory as well as general documentary, qualification and eligibility related requirements; or
- xii. bidder fails to meet all the requirements of Tender Eligibility / Qualification Criteria (Clause-2); or
- xiii. bids submitted for partial / limited services / items as specified in the Format for Quoting the Rates / Schedule of Requirements / BoQ; or
- xiv. bid submitted with shorter bid validity period; or
- xv. bidder fails to meet the minimum evaluation criteria requirements; or
- xvi. bid not accompanied by the Bid Canteen (Earnest Money) of required amount and form; or
- xvii. bidder refuses to accept the corrected Total Bid Amount / Price; or
- xviii. the Bidder has been blacklisted by any public or private sector organization; or
- xix. bidder has mentioned any financial implication(s) in the financial proposal that is in contradiction to this document and Government rules and regulations; or

19 PROCESS TO BE CONFIDENTIAL

- 18.1. No company shall contact DUHS on any matter relating to its tendering process from the time of opening to the time of tendering announcement.
- 18.2 Any effort by a bidder to influence DUHS in the evaluation, comparison or selection decision may result in the rejection of its bid.

18 COMPLIANCE CERTIFICATE

- 19.1 The company should agree with the terms and conditions as mentioned in **Annexure – B.**

19 AWARD CRITERIA

- 19.1 At first step, eligible bidder(s) / tenderer(s) Subject to Clause 21, the Procuring agency will award the contract to the fulfilling the qualification and technical evaluation criteria will stand technically qualified.
- 19.2 At second step, technically qualified and successful bidder(s)/tenderer(s) will be evaluated in the light of all Pre-Conditions, necessary requisites and shall be selected on lowest cost quoted rates as per rules and fulfilling all codal formalities, irrespective of their score in the previous step

20 PROCURING AGENCY'S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

23.1 The Procuring agency reserves the right to accept or reject any bid, as per Rule 25 of SPPRA Rules 2010 (Amended upto date) and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Procuring agency's action.

21 PROCURING AGENCY'S RIGHT TO VARY QUANTITIES

22.1 The Procuring agency reserves the right to increase and/or decrease the quantity and/or drop the any or multiple services(s) originally specified in the Format for Quoting the Rates / Schedule of Requirements / BoQ without any change in unit price or other terms and conditions during the contract period.

22 REQUIREMENT / FORMAT OF BID

22.1 All bidders shall quote their firm and final rates including all the taxes, duties, levies etc. on the format given at **Annexure – F** and attach the requisite Bid Canteen/ Earnest Money in the form of a Pay Order / Demand Draft / Bank Guarantee as per this Tender Document requirement / obligations.

23 ALTERNATIVE BIDS

23.1 Alternate Bids shall not be allowed, if any bidder elects to submit alternative bid(s) / proposal(s), both bids viz. ORIGINAL and ALTERATIVE will be rejected straightaway.

24 NOTIFICATION OF AWARD OF CONTRACT

24.1 Prior to expiration of the bid validity period or extended bid validity period, the DUHS will notify the successful bidder in writing about the acceptance of the offer delivery by hand or by registered letter or by Courier or by email. The notification of award will constitute the formation of the contract.

25 PERIOD OF CONTRACT

25.1 Initially contract shall be signed for a period of 01 year (12 months), however, DUHS at its own discretion can extend the contract for a further period of (12) months or till the finalization of next tender. The contractor shall be bound to provide the goods & services for extended period without change in rate and other terms & conditions.

26 CONTRACT AGREEMENT

26.1 Subject to the fulfillment of all codal formalities, the DUHS will award the contract to successful bidder whose bid has determined to be qualified to perform the contract satisfactorily. Both parties i.e. DUHS and Bidder will sign the Contract Agreement on the stamp paper.

26.2 DUHS reserves the right to cancel the agreement with or without giving notice (depending on nature of violation of contract agreement) and forfeit Security Deposit / Performance Bond and any amount due to the Contractor/Agency. The Contractor / Agency shall reproduce draft contract agreement provided by DUHS on stamp paper with stamps affixed of the value equals to the

prevailing Government rules / rates. Bidder shall pay the prevailing Service Charges as per the article 22-A (Contract) of the schedule of stamp act 1899.

26.3 The Contractor / Agency shall not alter/add/delete any article, clause or chapter of the draft contract agreement. However, the Service Provider may rephrase any clause, article or chapter with the consent of the DUHS for the purpose of clarity, legality, or otherwise except where scope of work, terms & conditions, and service charges is not adversely affected against the DUHS.

26.4 Within thirty (30) days of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the DUHS.

27 PERFORMANCE SECURITY

28.1 The Successful bidder shall submit the Performance Canteen/ Guarantee in the amount specified in the Bid Data Sheet in the shape of Deposit at Call or Pay Order or Demand Draft or a Bank Guarantee in favour of Dow University of Health Sciences, Karachi issued by a scheduled bank in Pakistan valid for a period of ninety (90) days beyond the date of completion / expiry of the contract. No interest will be paid on Performance Security.

28.2 Forfeiture of Performance Security

- a) In the event of failure to provide services as per Contract Agreement / Work Order within the stipulated period, the Security deposit may be forfeited.
- b) In that event, acquiring of the said services may be taken from the next advantageous bid vide the same Work Order at contractors risk and cost without any farther reference, so that the loss incurred would be recoverable from the Performance Security of the said contractor or from any sum due of which may become due to the contractors.
- c) If any equipment / instrument or property of DUHS is damaged by the representative of approved firm, cost of the same will be deducted from the performance Security money / pending bills of the contractor.

28.3 Refund of Performance Security: After successful completion of services in contractual period, performance Security will be refunded within the six months if not extended for further period.

28 CANCELANATION OF CONTRACT

28.1 If the successful bidder fails to provide the satisfactory services, the DUHS shall be entitled at his option to cancel the contract and recover the damages besides forfeiture of Performance Guarantee. The DUHS shall not be liable to any risks and costs whatsoever in consequence of such cancellation of the contract.

29 TERMINATION FOR DEFAULT

29.1 DUHS without prejudice to any other remedy for breach of Contract, by written notice of default sent to the contractor, may terminate this Contract in whole or in part:

- (a) if the contractor fails to deliver any or all of the services within the period(s) specified in the Contract, or within any extension thereof granted by the DUHS; or
- (b) if the contractor fails to perform any other obligation(s) under the Contract.

- (c) if the contractor, in the judgment of the DUHS has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this clause:

“corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

“fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

30 FORCE MAJEURE

- 30.1 The contractor shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
- 30.2 For purposes of this clause, “Force Majeure” means an event beyond the control of the Contractor and not involving the Contractor’s fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the DUHS in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- 30.3 If a Force Majeure situation arises, the contractor shall promptly notify the DUHS in writing of such condition and the cause thereof. Unless otherwise directed by the DUHS in writing, the Contractor shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

31 TERMINATION FOR INSOLVENCY

- 31.1 DUHS may at any time terminate the Contract by giving written notice to the contractor if the contractor becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Contractor, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the DUHS.

32 TERMINATION FOR CONVENIENCE

- 32.1 The DUHS, by written notice sent to the Contractor, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the DUHS’s convenience, the extent to which performance of the Contractor under the Contract is terminated, and the date upon which such termination becomes effective.

33 RESOLUTION OF DISPUTES

- 33.1 In the case of a dispute between the DUHS and the Contractor, the dispute shall

be referred to the dispute resolution mechanism as defined in rule 31, 32 and 34 of the SPP Rules, 2010 (Amended upto date).

34 GOVERNING LANGUAGE

34.1 The Contract shall be written in the ENGLISH language All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the English language.

35 APPLICABLE LAW

35.1 The Contract shall be governed by the Laws of Pakistan and the Courts of Karachi - Pakistan shall have exclusive jurisdiction.

36 CONFIDENTIALITY:

38.1 The company shall ensure that all employees performing, the services shall not any time during the validity of the contract agreement or thereafter, will not disclose any information whatsoever, to any person, as to be affairs of the DUHS or its personnel and as to any other matter, which may come to their knowledge by reason of performance of the services. If in the opinion of the DUHS Management, there has been any such disclosure the person concerned shall immediately be dismissed from the service of the company and other necessary action shall also be initiated with the consultation of DUHS management.

37 RESPONSIBILITIES OF THE COMPANY:

39.2 The company is responsible for ensuring that all its employees performing the services are physically and mentally fit, have no communicable disease and are in good health in all respects to perform the duties.

39.3 The Company is an independent contractor and accordingly is fully responsible for any accident or injury to its personnel or caused by its personnel and agrees that neither the DUHS nor any of its personnel shall be held liable for either of the above in any manner.

39 The Company is an independent contractor and accordingly is fully responsible for any accident or injury to its personnel or caused by its personnel and agrees that neither the DUHS nor any of its personnel shall be held liable for either of the above in any manner.

39.4 The personnel of the company shall not in any manner indulge in any unionism nor have any linked activity with DUHS employees.

The personnel of the company shall not in any manner indulge in any unionism nor have any linked activity with DUHS employees.

38 Restriction of Assignment / Take over

a) The company shall not assign or sub-contract any of its duties or rights under this agreement, including but not limited to any benefit or interest herein or there under, any such assignment or sub-contacting by the company shall entitle the DUHS to terminate its services forthwith.

- b) If the company makes any arrangement with or assignment in favor of its creditors or amalgamates with any other concern or is taken over, the DUHS shall be entitled to terminate its services forthwith.

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal:

NOTICE INVITING TENDER (NIT)



DOW UNIVERSITY OF HEALTH SCIENCES

No. DUHS/P&D/2022/11268

Dated: December 8, 2022

RE-TENDER NOTICE

Dow University of Health Sciences (DUHS), Karachi is a Public Sector University invites the sealed bids for following Services from well-reputed Companies / Bidders available on List of Active Tax Payers of FBR websites (for Income Tax) & SRB (For Sales Tax).

S. No:	NAME OF WORK	METHOD OF PROCUREMENT
1.	PROCUREMENT OF SERVICES FOR TAGGING OF FIXED ASSETS (REF NO: DUHS/W&S-NIT/102)	Single Stage – Single Envelope Procedure as per rule 46 sub rule-1 of SPP Rules 2010 (Amended upto date)
2.	HIRING OF CANTEEN & PATIENT MEAL SERVICES AT DOW UNIVERSITY HOSPITAL CANTEEN CAFETERIA (REF NO: DUHS/W&S-NIT/103)	Single Stage – Two Envelope Procedure as per rule 46 sub rule-2 of SPP Rules 2010 (Amended upto date)

Tender Fee	Rs. 2,000/- (Rupees Two Thousand Only) Non-Refundable in shape of Pay Order / Demand Draft in favor of Dow University of Health Sciences, Karachi.
Bid Security	2.5% of the total bid value.
Purchasing Date & Time	From the date of publishing to 26-12-2022 (10 a.m to 02 p.m)
Bids Delivery & Opening Date & Time	28-12-2022 at 11:00 a.m & 11:30 a.m.

Detailed Specification are mentioned in the prescribed tender documents alongwith terms and conditions. Bidding documents can be download from SPPRA website or Dow University of Health Sciences, website. Conditional Bids, Telegraphic Bids, Bids not accompanied by Bid Security of required amount and form, bids received after specific date and time and bids of Black Listed firms will be rejected.

In case of any unforeseen situation or government holiday resulting in closure of office on the date of opening, bids shall be submitted / opened on next working day at the given time. The Dow University of Health Sciences, Karachi (DUHS) reserves the right to reject any or all the bids subject to the relevant provisions of SPP Rules 2010 (Amended upto date).

ADDRESS FOR PURCHASING OF BIDDING DOCUMENTS, SUBMISSION AND OPENING OF BIDS:

Office of the Director Planning & Development, Dow University of Health Sciences (DMC Campus), 5th Floor Administration Block, Baba-e-Urdu Road near Civil Hospital Karachi.

DIRECTOR

Planning & Development
Dow University of Health Sciences, Karachi
Baba-e-Urdu Road, Karachi-74200 Pakistan.
Direct No. 92-21-9216065 Fax: 99216065
Tel: 9215754-57 Ext: 5811

www.duhs.edu.pk

Baba-e-Urdu Road, Karachi - 74200 Pakistan
Tel: 021-99216065 Fax: 021-99216065

Bid Data Sheet

The following specific data for the goods / services to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

ITB 1.1	Name of Procuring Agency: Dow University of Health Sciences, Karachi (DUHS)
ITB 1.1	Name of Contract: Provision of patient's meal & staff/students subsidized meal of the day along with patient's attendant and room service at Dow University Hospital, Ojha campus Dow University of Health sciences, Karachi.(Ref. No. DUHS/ P&D/2022/)
ITB 4.1	Postal Address: Dow University of Health Sciences (DMC Campus), 5 TH Floor Administration Building Office of the Director Planning & Development Department, Baba-e-Urdu Road near Civil Hospital DUHS, Karachi. Phone No. + 92-21-99216065
ITB 6.1	Language of the bid shall be ENGLISH.
ITB 7.1	The price quoted shall be in Pakistani Rupee
ITB 7.2	The price shall be fixed during the contract period.
ITB 8.1	Amount of bid Five (5%) percent of the total Annual Rent offered by the bidder.
ITB 9.1	Bid validity period shall be 90 days
ITB 12.3 (a)	Dow University of Health Sciences (DMC Campus), 5 TH Floor Administration Building Office of the Director Planning & Development Department, Baba-e-Urdu Road near Civil Hospital DUHS, Karachi.
ITB 12.3 (b)	IFB/NIT Title: HIRING OF CANTEEN & PATIENT MEAL SERVICES COMPANY AT DOW UNIVERSITY HOSPITAL CANTEEN CAFETERIA (REF. NO. DUHS/W&S-NIT/103) IFB/NIT No. DUHS/P&D/2022/11268, Dated: 08-12-2022 "Must bear the name of the bidder" and a warning "Do Not Opened Before the time and date of bid opening"
ITB 13.1	Deadline for bid submission: Date: 28-12-2022 Time: upto 11:00 Hrs.
ITB 14.1	Date, Time and Place of Bid opening Date: 28-12-2022 Time: 11:30 Hrs. Place: Dow University of Health Sciences (DMC Campus), 5 TH Floor Administration Building Office of the Director Planning & Development Department, Baba-e-Urdu Road near Civil Hospital DUHS, Karachi.
ITB 28.1	Amount of Performance security shall not be less than ten (10%) percent of the total Annual Rent offered by the bidder.

TECHNICAL PROPOSAL SUBMISSION FORM

[Location, Date]

To (Name and address of Client / DUHS)

Dear Sir,

We, the undersigned, offer to provide the the (insert title of assignment) in accordance with your IFB / NIT / Tender Document No. (insert number) dated (insert date) and our Proposal. We are hereby submitting our Proposal, which includes the Technical and Financial Bids sealed in one envelope.

Having examined the bidding documents including Addenda / Corrigendum Nos. [insert numbers & Date of individual Addendum / Corrigendum], the receipt of which is hereby acknowledged, we, the undersigned, offer to supply and deliver the SERVICES / GOODS under the above-named Contract in full conformity with the said bidding documents and at the rates/unit prices described in the price schedule or such other sums as may be determined in accordance with the terms and conditions of the Contract. The amounts are in accordance with the Price Schedules attached herewith and are made part of this bid. We undertake, we have no reservation to these Bidding Documents.

We undertake, if our bid is accepted, to deliver the Services / Goods in accordance with the delivery schedule specified in the schedule of requirements. If our bid is accepted, we undertake to provide a performance security/guaranty in the form, in the amounts, and within the times specified in the bidding documents. We agree to abide by this bid, for the Bid Validity Period specified in the Bid Document and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period. Until the formal final Contract is prepared and executed between us, this bid, together with your written acceptance of the bid and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the advantageous bid or any bid you may receive, not to give any reason for rejection of any bid and that you will not defray any expenses incurred by us in bidding. We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in Pakistan. We confirm that we comply with the eligibility requirements of the bidding documents.

We also confirm that the any Government organization (Federal / Provincial / Local) has not declared us, or any, ineligible on charges of engaging in corrupt, fraudulent, collusive or coercive practices. We furthermore, pledge not to indulge in such practices in competing for or in executing the Contract, and we are aware of the relevant provisions of the Proposal Document.

We understand you are not bound to accept any Proposal you receive.

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal:

FINANCIAL PROPOSAL SUBMISSION FORM

[Location, Date]

To (Name and address of Client / Competent Authority (DUHS))

Dear Sir,

We, the undersigned, offer to provide the **(Insert title of assignment)** in accordance with your IFB / NIT / Tender Document No. **(insert number)** dated **(insert date)** and our Technical Proposal. Our attached Financial Proposal is for the sum of **(insert amount in words and figures)**. This amount is inclusive of all taxes, duties, levies, Cess, Octori etc.

Our Financial Proposal shall be binding upon us up to expiration of the validity period of the Proposal.

No commissions or gratuities have been or are to be paid by us to agents relating to this Bid / Proposal and Contract execution.

We also declare that the any Government organization (Federal / Provincial / Local) has not declared us or any Sub-Contractors for any part of the Contract, ineligible on charges of engaging in corrupt, fraudulent, collusive, or coercive practices. We furthermore, pledge not to indulge in such practices in competing for or in executing the Contract, and are aware of the relevant provisions of the Proposal Document.

We understand you are not bound to accept any Proposal you receive.

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal :

ANNEXURE – B

GENERAL COMPLIANCE CERTIFICATE

DECLARATION FOR ACCEPTANCE OF TENDER TERMS AND CONDITIONS

(On PKR 100/- Stamp Paper)

[Location, Date]

To: [Name and address of Employer]

**Re: TENDER REFERENCE NO. HIRING OF CANTEEN & PATIENT MEAL SERVICES
COMPANY AT DOW UNIVERSITY HOSPITAL CANTEEN CAFETERIA
(REF. NO. DUHS/W&S-NIT/103)
IFB/NIT No. DUHS/P&D/2022/11268, Dated: 08-12-2022**

Dear Sir,

I/we carefully gone through the Terms & Conditions as mentioned in the above referred DUHS Tender document. I/we declare that all the provisions of this Tender are acceptable to my company. I /we further certify that I'm an authorized signatory of my company and am, therefore, competent to make this declaration.

Yours faithfully,

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal :

ANNEXURE - C

SPECIAL TERMS AND CONDITION

Aim: To establish a canteen service for the Provision of patient's meal & staff/students subsidized meal of the day along with patient's attendant and room service for Dow University Hospital, Ojha Campus of Dow University of Health Sciences, Karachi The following are the scope of work to be performed if hired for provision of Canteens services for DUHS.

1. The patients meal service is required from the selected vendor and another scope is for Running of Staff/students & attendant Canteens / Cafeterias along with room service for attendants/visitors meal, snacks & tea for Dow University Hospital, Ojha Campus of Dow University of Health Sciences, Karachi on Rent: The cafeteria tender is meant for only staff, student & attendants of patients (admitted at various wards & day care services of the hospital) where the employees, students upon showing employee card or student card can avail economy meals & discounted tea & attendant can avail this cafeteria upon showing attendant pass. The family members/guests of the patients may avail the facility with at least one attendant in possession of attendant pass duly issued for the valid period of admission. No outsiders will be allowed to avail the canteen/cafeteria facility. The room service for attendants will also be included in the scope of the tender with additional 15% service charge.
2. The contractor will be provided with system generated patient meal request as regular, soft, full liquid and clear liquid diet etc. as mentioned in Menu Chart for daily menu
3. The Snack trolley for patient's meal will be placed after regular cafeteria service is over to serve meal for admission late night admissions with menu as mentioned there.
4. Vendor is supposed to provide follow the meal menus for economy meals along with meals in cafeteria & patient meal portions according to the specification given in attached charts.
5. The economy meal needs to be provided on all working days in the OT at lunch time (at surgeon lounge and staff area) in properly covered trolley along with proper plates, cutlery & crockery b/w 12:30pm till 3:00 PM.
6. Similarly, tea may be ordered for department with economy charges on department budget codes in hot containers.
7. The hospital shall provide certain equipment and articles for canteen. Tenderer is advised to visit the site and see the equipment available. Rest of the things they have to procure themselves.
8. All the required electrical items i.e. Refrigerators, Microwave oven, Visy-Coolers, Juicers etc. shall be arranged by the Bidder.
9. All kind of utensils / appliances / equipment's, crockery, food trolleys and other items required for supply of meal to patients shall be procured by the Bidder itself.
10. The vendor also is bound to exclusively sell Dow University's bottled RO water brand "RIVA WATER" at the canteen, with provision in patient meals if required.
11. All compressors for refrigerators (CFC Free) and water-dispenser etc. shall be hermetically sealed compressors of branded company.

12. All legs of working tables, storage racks, cross bracings etc., shall be made of firm stainless steel pipes.
13. All working tops shall be sound dampened by suitable method.
14. All equipment shall be complete in all respects and ready to use to the entire satisfaction of the in-charge of health facility, including all accessories, fittings etc.
15. All electrical equipment and electrical part(s) of the equipment should be of reputed brands
16. All equipment shall be pre-plumbing tested for electrical insulation and earthing
17. The contractor shall ensure and confirm that only new, original and genuine food grade kitchen utensils/ appliances/ equipment shall be used by him for providing this service.
18. All equipment should be fabricated out of first quality food-grade non-magnetic stainless steel material. All the joinery should be done by argon arc welding, duly ground and polished.
19. The contractor shall provide all utensils for cooking, serving, carrying, storage and distribution of the cooked food as per quality approved by competent authority of health facility. He shall provide patients with good quality utensils for taking the meals. He shall promptly replace utensils damaged/ defaced due to wear and tear, to the satisfaction of the competent authority of health facility.
20. If the contractor avails of any utensils, cooking appliances, food trolley or other equipment from the health facility, he shall submit a list indicating the current usable condition of such items to the in-charge of health facility at the time of taking possession. On termination of his contract he shall return these items, duly matched with the said list to the health facility. He shall use these items with due care. He shall replace any of these items damaged due to mishandling on his part, to the satisfaction of the competent authority of the health facility.
21. All burners of cooking ranges and other Gas appliances shall be of branded company with fire protections.
22. All staff should have firefighting training to handle fire in emergency & monthly refresher is mandatory for them. The branded & valid firefighting equipment in the kitchen/cooking area, food tray preparation area & stores would be the responsibility of the vendor and in the dining, area DUH will provide this equipment.

Utility charges:

23. Electricity and Gas: The contractor shall have to pay monthly amount towards consumption of Electricity and Gas in accordance with reading of sub meter and also amount of load charges as **per K.E. and SSGC ltd standard tariffs.**
24. If gas pressure from SSGC is low or is unavailable, then vendor is bound to have a backup of alternate source of gas like LPG/LNG at his own cost and is bound to comply with all its safety requirements to keep those cylinder/reservoirs.
25. Water Charges: The contractor shall have to pay the charges as per applicable rates of DUHS. In case of water shortage, the contractor shall procure the drinking water safe for cooking at his own cost.
26. The Service provider is forbidden from using any additional electrical equipment or appliances without the written permission of the competent authority. Maintenance of lights/fuses/chokes/motors/electrical sockets etc. that are used to supply electricity to canteen and are present inside the canteen premises shall be the liability of the Contractor (Service Provider) till the period of contract. All such maintenance should be done by the Service provider at his own cost and details of maintenance work performed shall be intimated to the Administration.

27. The vendor is bound to sell only Dow University water brand “RIVA WATER” with provision in patient meals, cafeteria & room service. He will be provided competitive rates along with selling incentives of Riva bottled water comparable to the two big brands providing in the market.
28. The Canteen Service provider may be considered for entrusting catering for various conferences, meetings and functions that may be held in this Hospital, depending upon quality of items supplied. This is at the option of the Hospital authorities/ Organizers. Further, the canteen premises and hospital resources are not to be used for cooking / storing of food material meant for use of entities other than Dow University Hospital.
29. Contractor selected for patient’s meal service, will be required to maintain highest level of cleanliness and standard of hygiene with regard to the persons under his employment and utensils for serving the food.
30. The Service provider shall keep canteen, dish & utensil wash area, utensils, serving vessels and plates clean and disinfected. The Service provider also shall make arrangements for disposal of garbage and left-over food as per DUHS Waste disposal policy & guidelines of Sindh Environmental Protection Agency (SEPA)
31. Cleaning of plates & utensils shall be done with hot water, soapy water, duly cleaned and dried preferably dish washers be used for this purpose.
32. The Service provider must employ adult and skilled labor only. Employment of child labor will lead to the termination of the contract. The Contractor shall be fully responsible for the conduct of his staff. Any Misconduct shall be handled as per DUHS policy and Law of the land.

STAFF/PERSONNEL:

33. The staff engaged or planned to be deployed for subject work will have to be declared medically as assessed by the family medicine faculty of Dow University Hospital at the Cost of Service provider (The workers must be screened for HIV, HBsAg, STOOL for OVA or CYST of Parasites, STOOL C/S) for Typhoid and documentary proof may be submitted to the hospital authorities initially before commencement of Canteen contract. Thereafter, health checkup of the workers will be done twice in a year i.e. after every six months at the cost of the Service provider and shall get them examined for medical and physical fitness by this hospital doctor. Staff afflicted with communicable disease / infectious diseases have to be kept away from work till he / she has recovered. Immunization of the workers for different infective diseases and any other tests as per hospital recommendations shall be done by the Service provider at his own cost.
34. All manpower required for cooking, serving and cleaning work shall be under own arrangements of the Service provider. Service provider shall provide identity cards, uniforms and necessary safety gear (incl wearing of hairnets, beard covers, masks and gloves) to all personnel at their own cost. The quality and color code of such items of attire shall be as per approval of Hospital Administration.
35. There shall be delivery person who will drag hot food keeping trolley and should be able to read English to deliver correct food by identifying patients and his room/bed number. The contractor shall employ a minimum number of persons at all times and bring additional strength whenever required. In addition, adequate staff shall be provided for cooking under properly trained Chef, cleaning of utensils, cleaning of cooking areas, food supply tray area & wash areas/ toilets attached with the cooking, food tray chain & storage areas.

36. Suggested/recommended manpower to be assigned is as follows which may be increased or decreased based on the need and with the approval and consent of the hospital Administration. Filled by the bidder

S#	Manager	Nos
1	Food service Qualified Nutritionist	
2	Patient meal tray line food techs	
3	Supervisor	
4	Waiters	
5	Head cook	
6	Assistant cooks	
7	Helpers	
8	Cleaning staff	
9	[Any Other – give details]	

37. The Head cook, Asst. cooks should be well qualified and experienced in Hotel Management/ institutional catering/ Hospital Catering, capable of preparing all kinds of dishes. Similarly the managers and supervisors should have basic qualification and experience in catering and serving of food.
38. The food service supervisor appointed by the vendor should be available throughout the production and service period at the Institute and see that the patients are served by well-trained servers/waiters and quality of food is maintained from preparation, distribution till washing of used utensils.
39. The Service provider shall nominate one senior manager for overall supervision & management of all catering activities along with certain amount of cash for purchases so as to meet urgent requirements. Institute will have a right to reject one or all catering staff if not found qualified & trained.
40. Wearing of beard cover, hear net, Gloves while serving & preparing food is a mandatory requirement of the area. All staff should have proper hair & nail trimming. The hospital Nutritionist & manger operation will look after the safe handling of food & quality of food served as per menu for quantity & quality.
41. Torn, worn out, dirty shabby uniforms are not acceptable. Same to be replaced, failing which the staff will not be allowed to undertake duty and may attract penalty.
42. The personnel so appointed should have the basic knowledge of personal hygiene, safe & clean methods of food handling. They should be of good character, good conduct and of cheerful disposition.
43. The Service provider shall be responsible for his employees in observing all security and safety regulations and instructions as may be issued by the Purchaser from time to time. The contractor shall have the right to appoint and to take appropriate disciplinary actions against his workers to fulfill his obligations under this agreement, provided that action should be taken in accordance with Labor law etc. and the hospital administration should be informed at every point of time.
44. The Service provider will be responsible for maintaining adequate number of personnel as per norms/requirement engaged in cooking, distribution of food and housekeeping (incl. disposal of garbage and left over food). No unauthorized person except for declared staff of contractors shall be present in the Cooking area.

45. The Service provider shall be deemed responsible for all legal and contractual purposes, as the employer of the staff employed for carrying out the contract and such persons will not have any claim for employment in the Institute now or at a future date.
46. The Contractor should keep the food preparation, storage and washing & distribution area clean. If, at any point its premises are found to be unclean, the contractor shall be held responsible and action deemed fit shall be taken by the competent authority. The contractor should maintain a Daily cleaning schedule which shall be to be presented to the hospital authorities on demand. Hospital administration can check the compliance on the check list Annexure G. If the hospital housekeeping is used by the contractor, then the payment for the services shall be deducted from the service provider.
47. They have to develop separate inventory storage for grains, spices etc. including refrigerators for keeping freshly procured meat, chicken, fish etc. a separate cooking, washing/cleaning area and food tray lines.
48. Daily supplies of fresh vegetables, fruits from market with “A” grade quality and meat, chicken & fish procured from renowned vendors with certificate of quality of these products. Similarly, Rice, pulses, spices etc. to be procured from sources of repute with well-known brands.
49. The Service provider is also responsible to arrange and maintain separate sets of necessary cutlery & crockery and service categories for private/deluxe, semi-pvt and general wards and service should be in proper food grade plastic trays, stainless steel cutlery & ceramic or glass crockery as follows
 - (a) Full size dinner plates
 - (b) Quarter plates
 - (c) Cups & saucers for tea & coffee
 - (d) Drinking water glasses
 - (e) S/S Spoons, knife & forks
 - (f) Serving dishes
 - (g) Sheffen-dishes for use at DUH
 - (h) food grade disposable cutlery & plates for serving to patient in isolation.
 - (i) Temperature maintained hospital grade Food transport trolleys with trays to be fixed in the shelves of the trolleys.
50. The patients meal shall be served in trays with food in proper crockery & cutlery consisting each for salads, desserts, fruits, , milk pot, quarter plates, dinner plates, saucers, cups & bowl for breakfast cereal/milk wrapped with cling film and thermos for tea/hot milk & transported hot in the heat maintaining trolleys for each ward areas. The meal supplied to the patient or as room service for attendants/guests will be accompanied by the printed/typed menu (details of the item in the tray). The room service charges will be captured by the vendor directly with the room service delivery.
51. Thermopore material (Polystyrene) plates, boxes, glasses are not allowed for any use as they are carcinogenic.
52. It is the responsibility of the vendor to keep snacks in the pantry of each floor in the night shift for patients being admitted at night time.
53. The Service provider must possess the requisite valid Trade and Food License issued by the competent authority for carrying out the business and shall be responsible for complying all laws pertaining to the services in question as well as those pertaining to employment of persons under him.

54. There shall be no compromise on the quality of food supplied by the Service provider and if any such incidence or food adulteration is found, action deemed fit, including black listing the firm, shall be taken by the Competent Authority and all the rules THE SINDH FOOD AUTHORITY ACT, 2016 will apply.
55. The Hospital Campus is a "NO SMOKING ZONE", hence staff should not be smoking in the hospital premises as sale and use of tobacco is prohibited. Similarly cafeteria will be smoke free zone & smoking will not be allowed.
56. The sale and use of Liquor (alcohol) is also strictly prohibited in the hospital.
57. Surprise Inspections will be conducted by Officers/ Inspection Team constituted by the hospital Administration.
58. The Service provider shall bear all the expenses for running the patient meal service and the hospital shall not in any manner be liable for any damage caused on incidents like theft, burn, fire, electric shock or bear any compensation for damage or injury caused to the workmen during discharging of their duties.
59. The Pest & Rodent control also stray animals & Hygiene of Canteen area is 'Zero Tolerance Zone' and therefore, the Service provider is entirely responsible for proper pest, rodent control and stray animals in the whole Canteen area (control in food storage, processing, preparation areas, pantries, Vessel wash / Utility areas and staff rooms) and the Service Provider will at his own cost arrange for daily pest control check and an intensive, professional thorough pest control service during the night time at least once a fortnight. Report regarding such pest control carried should be submitted to Care takers Office. Non-compliance with respect to undertaking pest control or submission of requisite report will attract termination of service. Use of Professional Pest control services by the Service provider shall not be construed as subletting, in such case conduct of the persons engaged for pest and rodent control shall be the responsibility of service provider for any act commission & omission of performed by such persons. The Service Provider shall make proper arrangement for spraying with appropriate World Health Organization (WHO) approved pest control materials in and around all Canteen area on a daily basis/regularly to avoid fly / mosquito menace. The impute chemicals will be inspected by the committee/ authorized official of the Hospital at their discretion before use and MDS (Material Data Safety Sheet) of them should be shared with the hospital administration
60. The Service provider shall ensure that all flammables, disinfectants, cleaning agents, pesticides are stored in a separate demarcated area under lock & key at all the times with restricted access.
61. The contractor shall be absolutely and exclusively responsible for the payment of salary for the staff deployed at health facility on or before the 5th of each succeeding month to protect the interest of these staff and to ensure smooth running of indoor patient diet supply service in the health facility, irrespective of whether or not he may be able to raise the bills or receive payments from health facility by that time. In this respect any demonstration, strike from the staff of contractor for non-payment of salary by the contractor to them or interruption in service provision due to any reason will not be tolerated.
62. The Contractor shall, at all times, indemnify and keep indemnified the Purchaser against any claims in respect of any damages or compensation payable in consequences of any accident or injury sustained or suffered by its employees or agents or by any

other third party resulting from or by any action, omission or operation conducted by or on behalf of the Contractor/its associate/affiliate etc

63. Health Facility will declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract by the purchaser if it at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing the contract.
64. The contractor shall provide the indoor patient diet supply service absolutely and exclusively to the indoor patients admitted to the health facility, as per instructions issued by the competent authority. He shall not use the site/ premises, utilities, utensils, equipment etc. allotted to him by the health facility for performance of this contract for any other purpose like storage of materials for other contracts, sub-leasing of his allotted premises, allowing housing for staff/non staff etc.
65. The contractor shall procure and maintain suitable fire-safety equipment at the kitchen site.
66. The contractor shall not assign, either in whole or in part, its contractual duties, responsibilities and obligations to a second party to perform the contract. In the event of the contractor contravening this condition, the in-charge of health facility shall be entitled to place the contract elsewhere at risk and cost of contractor. The contractor shall be liable for any loss or damage, which health facility may suffer in consequence of or arising out of such replacement and such shall be recovered from the bills payable to him or the performance security deposited by him.
67. Patients meal service and cafeteria will be kept open from 06:00 AM to 11:00 PM whole week including Sundays, Eid or other holidays. The contractor will display on screen the rate list for non-economy meal.
68. Performance Security Deposit will be refunded on the expiry of contract, after deduction for damage or loss if any or arrears of rent and utilities.
69. The Contractor will provide the list of staff along with recent passport size photographs, CNIC and complete details working in canteen to DUHS safety & security department who will stamp their card & then can be issued by the vendor to their employees.
70. That the contractor shall not enhance the rate and revise food item quantity/volume, unless the Competent Authority of DUHS give approval in writing for the increase of rate and change in quantity/volume.
71. That the contractor shall pay rent on 1st week of each month in advance to the DUHS including water charges for use of premises.
72. The Contractor shall pay charges for electricity consumed at the Tariff Rate paid by DUHS to KE / Units and SSGC / MMBTU consumed within due date of payment of utilities companies as per Services Dept estimates/billing.
73. That DUHS shall not be responsible in any way for the safety of the articles belonging to the Contractor.
74. Inventory of furniture/fixture/machinery/equipment, electric, water and gas fitting shall be prepared by the DUHS which shall be verified by the Contractor and signed by him.

75. That any shortage or loss/damage found at any stage during the contract period, contractor shall be responsible for the replenishment of shortage / loss and the rectification of damage or in case of revocation of this act before its expiry all fittings shall be handed back by the Contractor to the DUHS in good condition, consideration being given only to genuine wear and tear.
76. Except where otherwise provided in this contract all queries, and disputes relating to the interpretation of the contract agreement or any other questions, matters or things arising out of the terms of the contract or after the expiry or termination of the contract due to some other reason, shall be referred to the Vice Chancellor of the DUHS, Karachi, for arbitration in the manner provided by the law relating to arbitration for the time being enforce. After such investigation as the Vice Chancellor deems fit, he shall deliver his award which shall be final, conclusive and shall be binding on the parties hereto.
77. That the Contractor shall not use the canteen space and infrastructure for marketing of any product of his own or of any company advertisement be placed.

39 PENALTY

Penalty clause	amount of penalty	Repeat default
On the event of same Service Provider being awarded both ' Running of Canteen for Hospital and Visitors ' and , Inpatient Diet ,contract, the staff and material shall not be used interchangeably	Rs. 5,000/- day	termination of contract
If no bill is provided or excessively charged for any item	Rs.1000/- per occasion	termination of contract
Noncompliance on hygiene	Rs.1000/- per occasion	termination of contract
Rotten or poor quality of vegetables /Fruits	Rs.2000/- per occasion	termination of contract
If any substandard item is found	Rs.2000/- per occasion	Termination of contract
each day of unauthorized closing of canteen	Rs. 1,000/ day	Blacklisting and termination of contract
overstay on termination of contract	Rs. 3,000/- day	
staff if found without proper uniform or ID card	Rs.500 per day per person.	
Any complaint by visitors or staff if not attended within 48 hrs	Rs. 500/- for each complaint	
Complaints of insects and/or foreign object (hair, rope, cloth, plastic, etc) cooked along with food	Rs. 2,000/- per	

found in any food item	complaint	
Non-availability of complaint registers or discouraging members from registering complaints	Rs. 5,000/-	
Food poisoning	Rs. 10,000 /-	Blacklisting and termination of contract
Dilute or adulterated milk	Rs 2,000/-	
Absence of proprietor or his representative empowered to take decision during meetings on due invitation or during inspections	Rs 5,000/-	
Use of non-food grade utensils	Rs 10,000/- per occasion	
Selling items in excess of agreed rate or above MRP	5000	
Litter or spillage in sitting area or cooking area	1000	
Selling of expired items	5000	
Improper storage of items	500	
Unclean dishes or utensils	1000	
Unavailability of supervisor	1000	
Missing equipment	2000 per week	

REGULAR DIET DETAILED MENU

(Menu Chart)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
BREAKFAST	BREAKFAST	BREAKFAST	BREAKFAST	BREAKFAST	BREAKFAST	BREAKFAST
1 MED BOILED EGG	1 MED BOILED EGG	1 MED BOILED EGG	1 MED BOILED EGG	1 MED BOILED EGG	1 MED BOILED EGG	1 MED BOILED EGG
200gms PORRIDGE WITH MILK	200gms PORRIDGE WITH MILK	200gms PORRIDGE WITH MILK	200gms PORRIDGE WITH MILK	200gms PORRIDGE WITH MILK	200gms PORRIDGE WITH MILK	200gms PORRIDGE WITH MILK
2 MED BREAD SLICES	2 MED BREAD SLICES	2 MED BREAD SLICES	2 MED BREAD SLICES	2 MED BREAD SLICES	2 MED BREAD SLICES	2 MED BREAD SLICES
MIX TEA	MIX TEA	MIX TEA	MIX TEA	MIX TEA	MIX TEA	MIX TEA
SUGAR sachets	SUGAR sachets	SUGAR sachets	SUGAR sachets	SUGAR sachets	SUGAR sachets	SUGAR sachets
LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
100gm KACHUMAR SALAD	100gm KACHUMAR SALAD	100gm KACHUMAR SALAD	100gm KACHUMAR SALAD	100gm KACHUMAR SALAD	100gm KACHUMAR SALAD	100gm KACHUMAR SALAD
250gm VEGETABLE BIRYANI	150 gms EGG PLANT CURRY	250gms WHITE CHICKEN CURRY	150 gms EGG PLANT CURRY	250gm Chicken BIRYANI	250gms WHITE CHICKEN CURRY	250gms CHICKEN HALEEM
80ml MINT RAITA	150 gms BHUNI DAAL CHANNA	2 med CHAPATTI	150 gms BHUNI DAAL CHANNA	80ml MINT RAITA	2 med CHAPATTI	2 med CHAPATTI
150ml VERMECILLI E/MILK	2 med CHAPATTI	150 gms PLAIN BOILED RICE	2 med CHAPATTI	150ml VERMECILLI E/MILK	150 gms PLAIN BOILED RICE	150gms KHEER
1 MED SHAMI KABAB (special)	150 gms PLAIN BOILED RICE	100gms BREAD PUDDING	150 gms PLAIN BOILED RICE	1 MED SHAMI KABAB (special)	100gms BREAD PUDDING	150 gms KHEER
				150gms KHEER		
DINNER	DINNER	DINNER	DINNER	DINNER	DINNER	DINNER
250ml CREAM OF CHICKEN SOUP	250ml CREAM OF MUSHROOM SOUP	250 ml CREAM OF TOMATO SOUP	250ml CREAM OF CHICKEN SOUP	250ml CREAM OF MUSHROOM SOUP	250 ml CREAM OF TOMATO SOUP	250 ml CHICKEN CORN SOUP
200ml DAAL MASOOR	200 gms CHICKEN KARAH	200 gms MIX VEGETABLE BHUJIA	200ml DAAL MASOOR	200 gms CHICKEN KARAH	200 gms MIX VEGETABLE BHUJIA	150 gms CHICKEN TIKKA
150 gms LOKI BHUJIA	150gms SATUE VEGETABLES	150gms BHUNI DAAL MAASH	150 gms LOKI BHUJIA	150gms SATUE VEGETABLES	150gms BHUNI DAAL MAASH	100GMS TURAI BHUJIA
2 med CHAPATTI	2 MED CHAPATTI	2 med CHAPATTI	2 med CHAPATTI	2 MED CHAPATTI	2 med CHAPATTI	2 med CHAPATTI
150 gmS PLAIN BOILED RICE	150 gmS PLAIN BOILED RICE	150 gms PLAIN BOILED RICE	150 gmS PLAIN BOILED RICE	150 gmS PLAIN BOILED RICE	150 gms PLAIN BOILED RICE	150ml LAB.E.SHEREN
150gms SUJI HALWA	150 ml VANILLA CUSTARD w JELLY	100gms JELLY	150gms SUJI HALWA	150 ml VANILLA CUSTARD w JELLY	100gms JELLY	

Soft Diet Detailed Menu

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
BREAKFAST	BREAKFAST	BREAKFAST	BREAKFAST	BREAKFAST	BREAKFAST	BREAKFAST
1 MED BOILED EGG	1 MED BOILED EGG	1 MED BOILED EGG	1 MED BOILED EGG	1 MED BOILED EGG	1 MED BOILED EGG	1 MED BOILED EGG
200gms PORRIDGE/MILK	200gms PORRIDGE/MILK	200gms PORRIDGE/MILK	200gms PORRIDGE/MILK	200gms PORRIDGE/MILK	200gms PORRIDGE/MILK	200gms PORRIDGE/MILK
2 MED BREAD SLICES	2 MED BREAD SLICES	2 MED BREAD SLICES	2 MED BREAD SLICES	2 MED BREAD SLICES	2 MED BREAD SLICES	2 MED BREAD SLICES
MIX TEA	MIX TEA	MIX TEA	MIX TEA	MIX TEA	MIX TEA	MIX TEA
SUGAR	SUGAR	SUGAR	SUGAR	SUGAR	SUGAR	SUGAR
LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
250ml CHICKEN CORN SOUP	250ml CHICKEN VEGETABLE SOUP	250ML CHICKEN CORN SOUP	250ml CHICKEN CORN SOUP	250ml CHICKEN VEGETABLE SOUP	250ML CHICKEN CORN SOUP	250ML CHICKEN CORN SOUP
1 med SHAMI KABAB	100gms SHREDDED STEAM CHICKEN	200gms CHICKEN GREEN CURRY	1 med SHAMI KABAB	100gms SHREDDED STEAM CHICKEN	200gms CHICKEN GREEN CURRY	250ml CHICKEN HALEEM
250 gms KHITCHRI	150gms EGG PLANT BHUJIA	2med BREAD SLICE	250 gms KHITCHRI	150gms EGG PLANT BHUJIA	2med BREAD SLICE	150ml KHEER
100ml RAITA	150ml MIX DAAL	200gms PLAIN BOILED RICE	100ml RAITA	150ml MIX DAAL	200gms PLAIN BOILED RICE	
150 ml VERMICILLIE MILK	2med BREAD SLICE	100gms BREAD PUDDING	150 ml VERMICILLIE MILK	2med BREAD SLICE	100gms BREAD PUDDING	
	200gms PLAIN BOILED RICE			200gms PLAIN BOILED RICE		
	150gms KHEER			150gms KHEER		
DINNER	DINNER	DINNER	DINNER	DINNER	DINNER	DINNER
250ml CREAM OF CHICKEN SOUP	250ml CREAM OF MUSHROOM SOUP	250ml CREAM OF TOMATO SOUP	250ml CREAM OF CHICKEN SOUP	250ml CREAM OF MUSHROOM SOUP	250ml CREAM OF TOMATO SOUP	250ml CHICKEN SOUP
200ml THIN DAAL MASOOR	250ml CHICKEN DALYA	200gms MIX VEGETABLE BHUJIA	200ml THIN DAAL MASOOR	250ml CHICKEN DALYA	200gms MIX VEGETABLE BHUJIA	150gms TURAI BHUJIA
200gms LOKI BHUJIA	100gms STEAMED VEGETABLES	200ml THIN DAAL	200gms LOKI BHUJIA	100gms STEAMED VEGETABLES	200ml THIN DAAL	200ml THIN DAAL
2med BREAD SLICES	2med BREAD SLICE	2med BREAD SLICE	2med BREAD SLICES	2med BREAD SLICE	2med BREAD SLICE	2med BREAD SLICE
200gms PLAIN BOILED	150gms CUSTARD	200gms PLAIN BOILED RICE	200gms PLAIN BOILED RICE	150gms CUSTARD	200gms PLAIN BOILED RICE	200gms PLAIN BOILED RICE

RICE						
150gms SUJI HALWA		150ml VERMICILLIE MILK	150gms SUJI HALWA		150ml VERMICILLIE MILK	150ml LAB.E.SHERIEN

High Fiber Diet/Vegetarian Diet Detailed Menu

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
BREAKFAST	BREAKFAST	BREAKFAST	BREAKFAST	BREAKFAST	BREAKFAST	BREAKFAST
1med POTATO CUTLETS	1med POTATO CUTLETS	1med POTATO CUTLETS	1med POTATO CUTLETS	1med POTATO CUTLETS	1med POTATO CUTLETS	1med POTATO CUTLETS
200ml PORRIDGE WITH MILK	200ml PORRIDGE WITH MILK	200ml PORRIDGE WITH MILK	200ml PORRIDGE WITH MILK	200ml PORRIDGE WITH MILK	200ml PORRIDGE WITH MILK	200ml PORRIDGE WITH MILK
250ml MIX TEA	250ml MIX TEA	250ml MIX TEA	250ml MIX TEA	250ml MIX TEA	250ml MIX TEA	250ml MIX TEA
SUGAR	SUGAR	SUGAR	SUGAR	SUGAR	SUGAR	SUGAR
LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
60gms KACHUMA R SALAD	60gms KACHUMAR SALAD	60gms KACHUMAR SALAD	60gms KACHUMAR SALAD	60gms KACHUMA R SALAD	60gms KACHUMAR SALAD	60gms KACHUMAR SALAD
200gms VEGETABL E BIRYANI	200gms BRINJAL BHUJIA	200gm CHICKPEA CURRY	250gms VEGETABLE BIRYANI	200gms BRINJAL BHUJIA	200gm CHICKPEA CURRY	200gm Meatless Haleem
100ml RAITA	150ml MIX DAAL	CHAPATTI/RI CE	100ml RAITA	150ml MIX DAAL	CHAPATTI/RIC E	CHAPATTI
150ml VERMICIL LIE MILK	CHAPATTI/ RICE	60gm BREAD PUDDING	150ml VERMICILLIE MILK	CHAPATTI/ RICE	60gm BREAD PUDDING	100gm KHEER
	100gm KHEER			100gm KHEER		
DINNER	DINNER	DINNER	DINNER	DINNER	DINNER	DINNER
250ml CREAM OF CARROT SOUP	250ml CREAM OF MUSHROO M SOUP	250ml CREAM OF TOMATO SOUP	250ml CREAM OF CARROT SOUP	250ml CREAM OF MUSHROO M SOUP	250ml CREAM OF TOMATO SOUP	250ml VEGETABLE & CORN SOUP
150ml DAAL MASOOR	150gm STEAMED VEGETABL ES	150gm MIX VEGETABLE BHUJIA	150ml DAAL MASOOR	150gm STEAMED VEGETABL ES	150gm MIX VEGETABLE BHUJIA	150gm PANEER TIKKA
150gm LOKI BHUJIA	150gm PANEER KARAH	150gm BHUNI DAAL	150gm LOKI BHUJIA	150gm PANEER KARAH	150gm BHUNI DAAL	CHAPATTI
CHAPATTI/ RICE	CHAPATTI/ RICE	CHAPATTI/RI CE	CHAPATTI/RIC E	CHAPATTI/ RICE	CHAPATTI/RIC E	100gm LAB.E.SHERIN
SUJI HALWA	100ml CUSTARD	150ml VERMICILLIE MILK	SUJI HALWA	100ml CUSTARD	150ml VERMICILLIE MILK	

SNACK TROLLEY FOR EVENING TEA/PANTRY OR DAY CARE/ER/DIALYSIS

DEALS	Items included
Deal-1 Price_____	TEA TICKY PACK OF BISCUITS
Deal-2 Price_____	TEA POTATO SAMOSA
Deal-3 Price_____	TEA SAMOSA TICKY PACK BISCUITS
Deal-4 Price_____	TEA SPRING ROLL or CHICKEN PATTIES TICKY PACK OF BISCUITS
Deal-5 Price_____	TEA CHICKEN SANDWICH (2 TRIANGLES) TICKY PACK OF BISCUITS
Deal-6 Price_____	TEA CHICKEN SANDWICH POTATO SAMOSA TICKY PACK OF BISCUITS
Deal-7 Price_____	TEA CLUB SANDWICH (2 TRIANGLES) TICKY PACK OF BISCUITS

Protein Requirements

In the critical care setting, protein appears to be the most important macronutrient for healing wounds, supporting immune function and maintaining lean body mass.

Although absolute requirements are unknown, providing additional 30 g protein per day appears to benefit patients, especially those with BMI less than 25 and more than 35. Alberda (2009)

BMI ≤ 30 Kg/m²

- For general ICU patients 1.2g-1.5g/kg protein
- Trauma 1.3-1.5g/kg protein
- CRRT 1.5-1.7g/kg protein

BMI >30 Kg/m²

Minimum 1.2 g protein actual body weight but please consider international guidelines below. Use a range of requirements
 BMI 30-40.0 kg/m² 2 g/ kg protein ideal body weight (BMI 27.5)
 BMI > 40 kg/m² a 2.5g/kg ideal body weight (BMI 27

FORMAT OF BANK GUARANTEE.

BID SECURITY

Bank Guarantee No.: _____
Dated of issue: _____
Valid upto: _____
Value (Rs.): _____

**TENDER REFERENCE NO. HIRING OF CANTEEN & PATIENT MEAL SERVICES
COMPANY AT DOW UNIVERSITY HOSPITAL CANTEEN CAFETERIA
(REF. NO. DUHS/W&S-NIT/103)
IFB/NIT No. DUHS/P&D/2022/11268, Dated: 08-12-2022**

To: [Name & Address of the Procuring Agency]

Dear Sir,

WHEREAS M/s. _____ (hereinafter called the Bidder) have requested us through _____ Bank Ltd., to furnish Bid Security by way of Bank Guarantee in your favor in the sum of _____ (IN FIGURE) _____ (IN WORDS) against your tender Notice No. . **DUHS/P&D/2022/11268, Dated: 08-12-2022 for HIRING OF CANTEEN & PATIENT MEAL SERVICES COMPANY AT DOW UNIVERSITY HOSPITAL CANTEEN CAFETERIA.**

WE HEREBY AGREE AND UNDERTAKE:

c. To make unconditional payment _____ to you on demand without further question or reference to the Bidder in case of withdrawal or modification of bid or any default or non-execution of the Contract or refusal to accept order by the Bidder from the date of opening of bids until the expiry of the validity of their offer.

d. To keep this guarantee in full force from (date) _____ up to _____ (date) _____ the date until which the Bidder offer is valid.

e. To extend the period of guarantee if such extension be necessary beyond the date stated in Para (ii) and as so desired by the Bidder.

Any claim arising out of this guarantee must be lodged with this Bank within the period the guarantee is valid and before the date of its expiry. After this date the guarantee will be considered null and void and should be returned to us.

Yours faithfully,

Name of the Bank: _____
Authorized officer's Signature & Seal: _____

**FORMAT OF BANK GUARANTEE.
FOR PERFORMANCE BOND**

Bank Guarantee No.: _____
Dated of issue: _____
Valid upto: _____
Value (Rs.): _____

To: [Name & Address of the Procuring Agency]

Whereas _____ **[Name of Bidder]** (hereinafter called "the Bidder") has undertaken, in pursuance of Contract No. **[number]** dated **[date]** to supply **[description of services]** (hereinafter called "the Contract").

And whereas it has been stipulated in the said Contract that the Bidder shall furnish to the Dow University of Health Sciences, Karachi with a Bank Guarantee by a scheduled bank for the sum of ten (10%) percent of the total Annual Rent offered by the bidder.as Security for compliance with the Bidder's performance obligations in accordance with the Contract.

And whereas we have agreed to provide a Guarantee: for the said Bidder

Therefore, we hereby unconditionally and irrevocably guarantee, on behalf of the Bidder, up to a total of **[Amount of the Guarantee in Words and Figures]** and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the Contract and without requiring the Dow University of Health Sciences, Karachi to initiate action against the Bidder and without cavil or argument any sum or sums within the limits of **[Amount of Guarantee]** as aforesaid. The amount stated in the demand made under this guarantee shall be conclusive proof of the amount payable by the Guarantor under this guarantee.

The obligations of the Guarantor under this guarantee shall be valid for one month after the completion of contractual obligations by the Bidder to the Dow University of Health Sciences, Karachi for which this Guarantee is being given, and until all and any obligations and sums due have been paid in full.

Yours faithfully,

Name of the Bank: _____
Authorized officer's Signature & Seal: _____

Witness 1: _____

Witness 2: _____

Sworn & Sign before me

This day of

**FORMAT FOR QUOTING OF RATES PRICE SCHEDULE /
FINANCIAL COST SHEET**

Diet Category	Breakfast Rate (1)	Lunch Rate (2) Soup +Main Course (Incl Rice/Roti) + Fruits	Evening Tea Rate (3) Tea/juice with biscuits	Dinner Rate (4) Soup +Main Course (Incl Rice/Roti) + Fruits	Total =Sum Of Rates i.e. 1+2+3+4
Regular diet					
Soft Diet					
Blenderized Diet					
Clear Liquid Diet					
High fiber diet					
Low Salt Diet					
Pediatric Diet					
Low Protein Diet					
Low fat/Cholesterol Diet					
Diabetic Diet					
High Proteins high caloric diet					
Low Potassium Diet					
Gluten Free Diet					
Grand Total					

In Words _____***Authorized Signature [In full and initials]:******Name and Title of Authorized Signatory:******Name of Bidder:******Stamp / Seal:***

ANNEXURE G



Checklist for Hospital Cafeteria (Routine Inspection)

Date of Kitchen Inspection:	
Date of Previous Inspection:	
Name of the Manager/ Supervisor:	
Name of Food safety Officer:	
No. of Shifts:	

(1) Good Food Hygiene Practices

	<i>Satisfactory</i>	<i>Unsatisfactory</i>	<i>Remarks (if any)</i>
a) Cleaning I. Working area and equipment/utensils are properly cleaned.			
b) Water Supply II. Adequate supply of water.			
c) Cooking I. The preparation/ processing/ cooking are adequate II. Cooking oil (usage)			
d) Chilling I. Fridge and display units are in good working condition and maintained at temperature 5C.			
e) Cross-contamination II. Raw food/ meat/ poultry and ready-to-eat foods storage III. Staff is trained enough to avoid cross-contamination.			

(2) Personal Hygiene

	<i>Satisfactory</i>	<i>Unsatisfactory</i>	<i>Remarks (if any)</i>
a) Food production personnel <ul style="list-style-type: none"> • Appropriately attired clean protective • Clothing. • Hair covering. • Footwear. • Wearing Gloves. 			

<ul style="list-style-type: none"> • Facial mask. 			
b) Food production personnel: <ul style="list-style-type: none"> • Using disinfection/hand washing. • Facilities whenever they enter or re-enter food processing areas and hand. • Washing facilities(equipped with hand operated taps, liquid soaps) • disposable paper towels and • Covered waste bins. 			
c) Restriction to unhygienic practices <ul style="list-style-type: none"> • eating, smoking or tobacco etc., 			

(3) Transportation and Handling of Food

	<i>Satisfactory</i>	<i>Unsatisfactory</i>	<i>Remarks (if any)</i>
a) Food trolley appropriate			
b) Chilled/ frozen food products			
c) Separate food vehicle should be cleans and maintaining temperature			

(4) Storage

	<i>Satisfactory</i>	<i>Unsatisfactory</i>	<i>Remarks (if any)</i>
a) Adequate, well designed storage rooms/areas with appropriate storage facilities are available (impervious to moisture, clean, free From pest infestation and well maintained)			
b) Chemicals, detergents and other cleaning materials are stored in designated areas			
c) Ingredients and products are stored and maintained at appropriate temperature			
d) Ingredients, intermediate and finished products are handled and stored in a manner to prevent damage, contamination and spoilage.			
e) Proper stock rotation (First-In-First-out) is practiced to prevent			
f) Returned, defective or suspect products are clearly identified and Isolated in designated area or containers.			

(5) Special Requirements for High-Risk Foods

	<i>Satisfactory</i>	<i>Unsatisfactory</i>	<i>Remarks (if any)</i>
a) Cut fruits/ salads, fresh juices and beverages l. Juicer machine are cleaned(free from			

contaminants)			
b) Confectionary products I. Confectionary products properly refrigerated with labels indicating date of expiry			
c) Meat, poultry and fish products I. Non-veg. products are washed with potable water. II. Processing area is clean and properly disinfected.			
e) Fried foods I. Good quality/ branded oil/ fats are used for preparation, frying etc. II. Packaged oil is used. III. Oil is not repeatedly used for deep frying.			

Suggestions for Improvement (if any):

Time limit prescribed for compliance of suggestions:

Recommendations:

(Signature of Inspecting Officer with stamp)

ANNEXURE-G

(Must be Printed on Rs. 100/- Stamp Paper)

UNDERTAKING / CERTIFICATE

If provided information with the bid document found false, or any criminal proceedings found in any court of law, the services of the hired Canteen agency will be immediately terminated without assigning any reason and making any refund / payment. Further, the performance Security given by the firm will also be confiscated and the firm will be declared black listed.

M/s. _____

Contact Person : _____

Address : _____

Tel #: _____ Mobile #: _____ Fax #: _____

Email : _____

Signature : _____ Dated : _____

Agency Seal :

**DECLARATION OF ANNUAL TURNOVER
AND INCOME TAX RETURN
(On Bidder / Company / firm's Letterhead)**

[Location, Date]

To: [Name and address of Employer]

**TENDER REFERENCE NO. HIRING OF CANTEEN & PATIENT
MEAL SERVICES COMPANY AT DOW UNIVERSITY HOSPITAL
CANTEEN CAFETERIA
(REF. NO. DUHS/W&S-NIT/103)
IFB/NIT No. DUHS/P&D/2022/11268, Dated: 08-12-2022**

Dear Sir,

I/we hereby declare that, our firm's Annual Turnover in last 3 fiscal years (on closing of last fiscal year) is as follow:

F. Y. ONE	F. Y. TWO	F. Y. THREE
PKR _____(Million)	PKR _____(Million)	PKR _____(Million)

And,

I/we hereby declare that, our firm had filed Income Tax Returns for last the 3 financial years i.e. 2017-18 & 2018-19 & 2019-20. Copies of ITR and Audit Reports are attached for ready reference.

Yours faithfully,

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal:

VALID LIST OF CLIENT'S DETAILS
(On Bidder / Company / firm's Letterhead)

[Location, Date]

To: [Name and address of Employer]

TENDER REFERENCE NO. HIRING OF CANTEEN & PATIENT MEAL SERVICES COMPANY AT DOW UNIVERSITY HOSPITAL CANTEEN CAFETERIA (REF. NO. DUHS/W&S-NIT/103)

IFB/NIT No. DUHS/P&D/2022/11268, Dated: 08-12-2022

Dear Sir,

I/we hereby mention following list of valid Clients details where our firm had provided services **during the last five (05) years**, supported by copy of agreements / contracts / work orders for your reference:

Sr. No.	Client Name / End User	Nature of Client (Govt./ Semi Govt./ Bank / Embassy / Private Sector)	Starting Date	Completion Date	Total contract/ Project value (PKR)	Status (Ongoing / Completed)

Yours faithfully,

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal:

BIDDER PROFILE / DETAILS**(On Bidder / Company / firm's Letterhead)**

1.	Registered Company Name	
2.	Registration License Number issued by Ministry of food Department (Attach documentary evidence)	
3.	National Tax Number (Attach documentary evidence)	
4.	General Sales Tax Number (Attach documentary evidence)	
5.	Sindh Sales Tax Number (Attach documentary evidence)	
7.	Years of Operation of Company after its Registration (Attach documentary evidence)	
8.	Managerial Capability g. Total no. of Permanent Staff ii. Total No. of Contract / Project Staff (Attach as separate Annexure)	
9.	Assignment in hand (Presently) (Attach as separate Annexure)	
10.	Bank Name and Branch	
11.	Bank Account Number	
12.	Additional Professional Registration Details (if any):	
13.	Physical address	
14.	Postal address	
15.	Telephone Number	
16.	Fax Number	
17.	E-mail address	
18.	Blacklisting / Complaint / Litigation against the firm (By any govt. or other org. if any)	
19.	Name & Address of the companies / subsidiaries and associated companies, if any, with whom there is collaboration or joint venture	
20.	Whether pay order, for the requisite Bid security enclosed? (Yes / No)	
21.	Any other relevant detail	

Authorized Signature [In full and initials]:***Name and Title of Authorized Signatory:******Name of Bidder:******Stamp / Seal:***

A F F I D A V I T
(Must be Printed on Rs. 100/- Stamp Paper)

We, M/s. _____ hereby undertake that:

- i.** Our company is neither blacklisted nor suspended by any National / International, including Provincial and Federal Government Organization.
- ii.** Any director or owner of our company is not awarded any punishment from any Court of Law.
- iii.** We has submitted the correct and complete information along with our bid/offer.
- iv.** If any document / information is found forged / engineered / false / fake / bogus at any stage OR any criminal proceedings found in any court of law during the contract period, DUHS has right to terminate our services immediately without assigning any reason and making any refund or payment and we may be declared as Blacklisted and the performance guarantee and payment, if any may be forfeited.

M/s. _____

Contact Person : _____

Address : _____

Tel #: _____ Mobile #: _____ Fax #: _____

Email : _____

Signature : _____ Dated : _____

Agency Seal :

ATTESTED BY NOTARY PUBLIC

(Must be Printed on Company's letterhead)
SECURITY CLEARANCE CERTIFICATE

[Date & Location]

Certified that M/s. _____ will bound to deploy Canteen Staff /Supervisors / cooks/ waiters, who would be security wise cleared by MoI / Provincial Home Department / police. If found non-complied, DUHS may immediately terminate the contract leading to forfeiture of earnest money or performance Canteen and further to blacklisting of the firm.

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal:

INTEGRITY PACT

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.
PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.**

Contract Number: _____ Dated: _____

Contract Value: _____

Contract Title: _____

[Name of Supplier/Contractor/Consultant] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, **[Name of Supplier/ Contractor/ Consultant]** represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

[Name of Supplier/Contractor/Consultant] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

[Name of Supplier/Contractor/Consultant] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, **[Name of Supplier/Contractor/Consultant]** agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by **[Name of Supplier/Contractor/Consultant]** as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

[Procuring Agency]

[Supplier /Contractor/Consultant]

**FORM OF CONTRACT
(Specimen Purpose only)**

M/S. _____ company incorporated Under Companies Ordinance 1984 and having its registered office at _____ (Hereinafter referred to as the CONTRACTOR, which expression shall, unless it be repugnant to the context or meaning thereof, be deemed to mean and include its successors and assign) of the ONE PART and the Dow University of Health Sciences, Karachi (hereinafter referred to as the DUHS, which expression shall unless it be repugnant to the context or meaning thereof, be deemed to mean and include its successor and assigns) of the OTHER PART.

WHEREAS the CONTRACTOR is a service provider.

AND

M/S. DOW UNIVERSITY OF HEALTH SCIENCES is a procuring agency. The DUHS intends to Hire Canteen Services (including patient’s meal, staff/student meal of the day (subsidized) cafeteria and room service for hospital on rate contract basis, therefore, invited bids through IFB/NIT # _____, Dated: _____, acting through its Vice Chancellor having its Office Baba-e-Urdu, Karachi (hereinafter referred to as the 'Customer' which expression shall; where the context so permit, means and include it successors-in-interest and assigns) of the other part. WHEREAS the M/s. _____ (successful bidder) submitted his bid vide _____ in accordance with the bid documents and was selected as "successful bidder" pursuant to the bidding process and negotiation on contract prices awarded the Letter of Acceptance" (LoA) No: _____ to the contractor on _____.

The terms and conditions of tender No. _____ dated _____ and letter of acceptance No. _____ dated _____ shall be treated an integral part of this agreement. In case of discrepancies between the tender terms and conditions and agreement, the tender terms and conditions shall take precedence.

1. PERIOD OF AGREEMENT AND DEPLOYMENT OF SECURITY

That the Canteen services shall commence on and from _____ to _____ (3 years) operate and provide patient meal services in respect of the DUHS's premises address / location as follow:

Appendix –V: ECONOMY MEAL DETAILED MENU

(Rate quotation required for breakfast, lunch/dinner. Staff tea rate also separately apart from breakfast package).

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
BREAKFAST	BREAKFAST	BREAKFAST	BREAKFAST	BREAKFAST	BREAKFAST	BREAKFAST
1 MED BOILED / Fried EGG	1 MED Omelets	1 MED BOILED/ Fried EGG	Scrambled EGG	1 MED BOILED/ Fried EGG	1 MED 1 MED Omelets	2 Med slice French Toast
2 MED BREAD SLICES	2 MED BREAD SLICES	2 MED BREAD SLICES	2 MED BREAD SLICES	2 MED BREAD SLICES	2 MED BREAD SLICES	
MIX TEA	MIX TEA	MIX TEA	MIX TEA	MIX TEA	MIX TEA	MIX TEA
SUGAR sachets	SUGAR sachets	SUGAR sachets	SUGAR sachets	SUGAR sachets	SUGAR sachets	SUGAR sachets
Butter/Jelly	Butter/Jelly	Butter/Jelly	Butter/Jelly	Butter/Jelly	Butter/Jelly	
LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
100gm KACHUMAR SALAD	100gm KACHUMAR SALAD	100gm KACHUMAR SALAD	100gm KACHUMAR SALAD	100gm KACHUMAR SALAD	100gm KACHUMAR SALAD	100gm KACHUMAR SALAD
250gm VEGETABLE BIRYANI	150 gms EGG PLANT CURRY	250gms WHITE CHICKEN CURRY	150 gms EGG PLANT CURRY	250gm Chicken BIRYANI	250gms WHITE CHICKEN CURRY	250gms CHICKEN HALEEM
80ml MINT RAITA	150 gms BHUNI DAAL CHANNA		150 gms BHUNI DAAL CHANNA	80ml MINT RAITA		2 med NAAN
1 MED SHAMI KABAB (special)	150 gms PLAIN BOILED RICE OR 2 med CHAPATTI	150 gms PLAIN BOILED RICE OR 2 med CHAPATTI	150 gms PLAIN BOILED RICE OR 2 med CHAPATTI	1 MED SHAMI KABAB (special)	150 gms PLAIN BOILED RICE OR 2 med CHAPATTI	150gms KHEER
150ml VERMECILLIE/MILK	150 gms KHEER	100gms BREAD PUDDING	150 gms KHEER	150ml VERMECILLIE/ MILK	100gms BREAD PUDDING	150 gms KHEER
DINNER	DINNER	DINNER	DINNER	DINNER	DINNER	DINNER
200ml DAAL MASOOR	200 gms CHICKEN KARAH	200 gms MIX VEGETABLE BHUJIA	200 Gm Beef Qoorma	200 gms CHICKEN KARAH	200 gms MIX VEGETABLE BHUJIA	150 gms CHICKEN TIKKA
150 gms LOKI BHUJIA	150gms SATUE VEGETABLES	150gms BHUNI DAAL MAASH	150gms SATUE VEGETABLES	150gms SATUE VEGETABLES	150gms BHUNI DAAL MAASH	100GMS TURAI BHUJIA
2 med CHAPATTI OR 150 gmS PLAIN BOILED RICE	2 MED CHAPATTI OR 150 gmS PLAIN BOILED RICE	2 med CHAPATTI OR 150 gms PLAIN BOILED RICE	2 med CHAPATTI OR 150 gmS PLAIN BOILED RICE	2 MED CHAPATTI OR 150 gmS PLAIN BOILED RICE	2 med CHAPATTI OR 150 gms PLAIN BOILED RICE	2 med CHAPATTI OR 150 gms PLAIN BOILED RICE
150gms SUJI HALWA	150 ml VANILLA CUSTARD w JELLY	100gms JELLY	150gms SUJI HALWA	150 ml VANILLA CUSTARD w JELLY	100gms JELLY	150ml LAB.E.SHEREEN

ANNEXURE VI (Portion size of individual items for non-economy meal items)

S. No.	Food Item	Current Given Portion Size	Rates
1.	All Soups	100ml	
2.	Dry Meat Dish	90g	
3.	Meat Dish with Curry	140g	
4.	Vegetables Cooked	120g	
5.	Egg in Sandwich	54g, in full sandwich	
6.	Salads Standard Size (Slices)	60g	
7.	Dessert Standard Portion	135g	
8.	Rice Standard Portion, unless mentioned	220g	
9.	Boiled Egg	50g	
10.	Diabetic Jam	15g	
11.	Bread Slices (2)	60g	
12.	Steamed/ Grilled Fish with Sesame Seeds	33g	
13.	Soft Yellow Moong Dal Khichri	165g	
14.	Yogurt	77g-80g	
15.	Steamed Chicken	90g with bone	
16.	Vegetable Potato Cutlet	70g	
17.	Apple Nectar	200 ml, standard pack	
18.	Jelly	90 g, one-third cup	
19.	Clear Chicken Broth	240 ml	
20.	Green Tea	150 ml	
21.	Oat Water	240 ml	
22.	Rooh Afza	1 ½tablespoons in 240 ml for regular patients	
23.	Vegetable Omelet	70g	
24.	Oatmeal with Milk	135g	
25.	Tea	180ml1:4	
26.	Unsweetened Milk Shake	240ml , 3 dates	
27.	Fish Fillet with Sesame Seeds	33g	
28.	Chicken Biryani	250g	
29.	Green Chutni Raita	80g	
30.	Vanilla Pudding (Sucral Sweetener)	120g	
31.	Mix Flour Chapatti (2), 75% whole wheat + 25 % refined 110 – 120 g flour	120g (60gm each)	
32.	Cucumber and Carrot Slices (large portion)	86g	
33.	Green Masoor Dal	200 – 220 g	
34.	Shredded Salad	62g	
35.	Strawberry Custard with Cake	135g	
36.	Chicken Achar Curry with garnishing	140g	
37.	Eggplant Raita/ Loki Raita/ Vegetable Raita	100g	
38.	Chicken Chapli Kebab	50g	
39.	Dalya	200g	
40.	Tapioca with Milk	135g	

41.	Vegetable Sandwich	15g vegetables in sandwich	
42.	Moroccan Chickpea and Tomato Salad	80g	
43.	Chicken Tempura	90g with bone	
44.	Red Bean Pulao	220g	
45.	Shahi Tukray (Cardamom seeds)	100g	
46.	Vermicelli with Milk	135g	
47.	Scrambled Egg	60g	
48.	Green Masala Chicken Curry	140g	
49.	Green Masala Chicken	92g	
50.	Mango Custard with Jelly	130g	
51.	Chicken Haleem	180g	
52.	Chicken Tandori with garnishing	90g with bone	
53.	Pea Pulao	220g	
54.	Dal Mix with Capsicum	140g	
55.	Fish Curry	140g	
56.	Firni (Cardamom seeds)	135g	
57.	Chicken Stew	140g	
58.	Chicken Seekh Kebab Curry	130g	
59.	Suji Halwa (Cardamom seeds)	135g	
60.	Lab-e-Shireen (Liquid Custard with diced minimum 3 Fruits, Jelly and Vermicelli)	140g	
61.	Boiled Rice	220g	
62.	Moong Masoor Dal with any seasonal vegetable like Loki 200 – 220 g	140g	
63.	Chickpea Curry	160g	
64.	Sautéed Vegetables	90g	
65.	Thai Fish Gravy	200g	
66.	Egg Fried Rice (1 small cup)	130g	
67.	Vegetable Manchurian	140g	
68.	Chicken Seekh Kebab (2) with Cucumber and Carrot Slices 2 standard Chicken Seekh kebabs and 90 g salad	46g (2 seekh kabab)	
69.	Nesvita Milk	200 ml standard pack	
70.	Guava, 1 medium	gram variation according to fruit size	
71.	Chico, 1 medium	gram variation according to fruit size	
72.	Melon,(1 Standard Cup, Diced)	90g	
73.	Musk Melon, (1 Standard Cup, Diced)	90g	
74.	Papaya, (1 Standard Cup, Diced)	90g	
75.	Banana, 1 Medium Size	gram variation according to fruit size	

76.	Apple, 1 medium	gram variation according to fruit size	
77.	Bitter Orange, 1 medium	gram variation according to fruit size	
78.	Biscuits	2 standard size as per approved menu	

Other items

Sr#	Name of Item	Portion / Ingredients	Serving weight
1	Beef Fry	80gm Beef Meat	200gm
2	Beef Potato	80gm Beef Meat	200gm
3	Koftaa curry	80.5gm	200gm
4	Potato Mince	80gm mince & 70gm potato	200gm
5	Chicken Korma Plate	100gm Chicken	200gm
6	Chicken Karahi Full	1 Kg Chicken	1500gm
7	Chicken Karahi Half	500gm Chicken	750gm
8	Biryani Plain	80gm Super Basmati Rice	250gm
9	Chicken Chaney	70gm Chicken & 60gm Channy	210gm
11	Daal Masoor/Chana/Moong	50gm	200gm
12	Daal Mash/Lobia	60gm	200gm
13	Chaney	60gm	200gm
14	Egg Chaney	1 egg & 60gm Channa	250gm
15	Egg Curry	01 egg	200gm
16	Egg fry	01 egg	-----
17	Egg Omelet	01 egg	-----
18	Karhee Pakora	02 Pakora	250gm
19	Sabzi Mix	100gm	220gm
20	Paratha	100gm	110gm

21	Roti	100gm	-----
22	Plain Tea	-----	150 ML
23	Doodh Pati	Pure Milk with Branded Tea	180ML
24	Samosa Plain	Potato, Onion, Tomato, Green Chili	70gm
25	Pokorray	Basin, Potato, Onion, Tomato, Green Chili	250gm
26	Chana Chaat		250gm
27	Dahi Bhallay		250gm
28	Fruit Chaat		250gm