

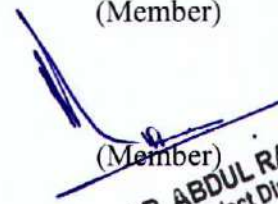
MINUTES OF TECHNICAL PROPOSALS / BIDS OPENING MEETING
HELD AT PROCUREMENT DIRECTORATE
DOW UNIVERSITY OF HEALTH SCIENCES (OJHA CAMPUS), KARACHI
ON 13 OCTOBER 2020 AT 01:30 P.M.

A meeting was held under the chairmanship of Pro-Vice Chancellor, DUHS / Chairman Procurement Committee on 13 October 2020 at 01:30 P.M. to open and evaluate the technical proposals for the "Hiring of Services of Human Resource Outsourcing Firms (HR Firms) for Providing Skilled, Semi-Skilled and Unskilled Human Resource" received in response to RFP No. DUHS/DP/2020/114 dated 23 September 2020.

Meeting was attended by the following members of the Procurement Committee and representative of the bidders.

PROCUREMENT COMMITTEE

1. Prof. Dr. Kartar Dawani, (Chairman)
Pro- Vice Chancellor,
Dow University of Health Sciences, Karachi.
2. Mr. Muhammad Khurram Khalid (Member)
Head of Internal Audit
IBA – Karachi
3. Mr. Abdul Rahim Khan (Member)
Project Director, Work & Services
Dow University of Health Sciences, Karachi


ENGR. ABDUL RAHIM KHAN
Project Director
Works & Services Department
Dow University of Health Sciences,
Karachi

BIDDER WITH NAME OF REPRESENTATIVE

- | | |
|--------------------------|---|
| 1. Mr. Masood Hayder | M/s. Icon Consultants (Private) Limited |
| 2. Mr. Yawar Haroon | M/s. Prime Human Resource Services Pvt. Ltd. |
| 3. Mr. M. Burhan | M/s. Ron Don Enterprises (Pvt.) Ltd. |
| 4. Mr. Mushaffeq Shah | M/s. Hussain International Services (Pvt) Limited |
| 5. Mr. S. M. Dilawar Ali | M/s. M. M. Associates (Private) Limited |
| 6. Mr. M. Shoaib | M/s. NKC (SMC-PVT) Ltd. |
| 7. Mr. M. Asim | M/s. Outriders Pvt. Ltd. |

Meeting started with recitation from the Holy QURAN. Chair welcomed the participants and then commenced the proceedings. Forum was apprised that the Request for Proposals (RFP) No. DUHS/DP/2020/114 dated 23 September 2020 was hoisted on the DUHS and SPPRA websites at PPMS NIT ID No. T00582-20-0002 and the same was published in 3 widely circulated leading dailies of English, Urdu and Sindhi languages viz. Daily Dawn, Daily Jang and Daily Kawish on 24-09-2020. Subsequently, two clarifications regarding the contents of the bidding documents were also issued and communicated to all the interested bidders and hoisted on the DUHS and SPPRA websites.

The receipt of bids was closed at 01:30 p.m. local time on 13 October 2020. Following 7 bidders submitted their bids upto the bid closing date and time.

1. M/s. Icon Consultants (Private) Limited
2. M/s. Prime Human Resource Services Pvt. Ltd.
3. M/s. Ron Don Enterprises (Pvt.) Ltd.
4. M/s. Hussain International Services (Pvt) Limited
5. M/s. M. M. Associates (Private) Limited
6. M/s. NKC (SMC-PVT) Ltd.
7. M/s. Outriders Pvt. Ltd.


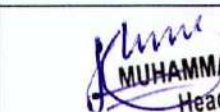
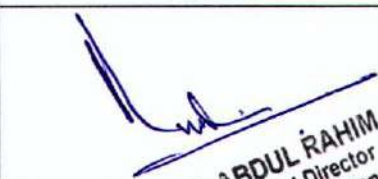
The participants were informed that:

Following 08 bidders purchased the bidding documents:

1. M/s. Al-Hussaini & Company (Pvt.) Ltd.
2. M/s. Hussain International Services (Pvt) Limited
3. M/s. Icon Consultants (Private) Limited
4. M/s. M. M. Associates (Private) Limited
5. M/s. NKC (SMC-PVT) Ltd.
6. M/s. Outriders Pvt. Ltd.
7. M/s. Prime Human Resource Services Pvt. Ltd.
8. M/s. Ron Don Enterprises (Pvt.) Ltd.

It was briefed to the participants that initially, only Technical Bids / Proposals will be opened and evaluated in a manner prescribed in bidding documents and its clarification / addendum / corrigendum, without reference to the price and reject any proposal which does not conform to the specified requirements. Financial Bids / Proposals of technically qualified bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance. Financial Bids / Proposals found technically disqualified / non-responsive shall be returned un-opened to the respective bidder(s).

Meeting ended with the vote of thanks to and from the chair.

1.	Prof. Zarnaz Wahid Pro-Vice Chancellor (Chairperson) Dow University of Health Sciences, Karachi	 Prof. Zarnaz Wahid MBBS Dip. Derm (UK) FCPS (Pak) Principal DIMC & Pro Vice Chancellor Dow University of Health Sciences Karachi
2.	Muhammad Khurram Khalid (Member) Head of Internal Audit IBA – Karachi	 MUHAMMAD KHURRAM KHALID Head of Internal Audit Institute of Business Administration Karachi
3.	Abdul Rahim Khan (Member) Project Director, Work & Services Dow University of Health Sciences, Karachi	 ENGR. ABDUL RAHIM KHAN Project Director Works & Services Department Dow University of Health Sciences, Karachi

MINUTES OF FINANCIAL PROPOSALS / BIDS OPENING MEETING

HELD AT PROCUREMENT DIRECTORATE

DOW UNIVERSITY OF HEALTH SCIENCES (OJHA CAMPUS), KARACHI


ON 27 OCTOBER 2020 AT 12:00 Noon

Meeting of the Procurement Committee (PC) was held for the opening of **Financial Proposals / Bids** on **27 October, 2020** at 12:00 noon to open and evaluate the financial proposals / bids for the "Hiring of Services of Human Resource Outsourcing Firms (HR Firms) for Providing Skilled, Semi-Skilled and Unskilled Human Resource" received in response to RFP No. DUHS/DP/2020/114 dated 23 September 2020.

The participants include:

PROCUREMENT COMMITTEE

1. Prof. Zarnaz Wahid,
Pro- Vice Chancellor,
Dow University of Health Sciences, Karachi.
2. Mr. Muhammad Khurram Khalid
Head of Internal Audit
IBA – Karachi
3. Mr. Abdul Rahim Khan
Project Director, Work & Services
Dow University of Health Sciences, Karachi


(Chairman)
Prof. Zarnaz Wahid
MBBS Dip. Derm (UK) FCPS (Pak)
Principal DIMC & Pro Vice Chancellor
Dow University of Health Sciences
Karachi.

(Member)

(Member)



ENGR. ABDUL RAHIM KHAN
Project Director
Works & Services Department
Dow University of Health Sciences,
Karachi

BIDDER WITH NAME OF REPRESENTATIVE

- | | |
|--------------------------|---|
| 1. Mr. Masood Hayder | M/s. Icon Consultants (Private) Limited |
| 2. Mr. Yawar Haroon | M/s. Prime Human Resource Services Pvt. Ltd. |
| 3. Mr. M. Athar | M/s. Ron Don Enterprises (Pvt.) Ltd. |
| 4. Mr. Mushaffeq Shah | M/s. Hussain International Services (Pvt) Limited |
| 5. Mr. S. Mukhtar Rizvi | M/s. M. M. Associates (Private) Limited |
| 6. Mr. M. Zohaib Qureshi | M/s. NKC (SMC-PVT) Ltd. |

Meeting started with recitation from the Holy QURAN. Chair welcomed the participants and then commenced the proceedings. It was informed to the forum that Technical Proposals / Bids were opened on 13 October 2020 and seven (07) bidders submitted their bids up to the prescribed bid closing date and time.

After the detailed scrutiny, the technical proposals / bids submitted by M/s. Hussain International Services (Pvt) Limited, M/s. Icon Consultants (Private) Limited,, M/s. M. M. Associates (Private) Limited, M/s. NKC (SMC-PVT) Ltd. And M/s. Outriders Pvt. Ltd. were found not responsive to the mandatory requirements of the bidding documents, hence, technically disqualified. Whereas,


MUHAMMAD KHURRAM KHALID
Head of Internal Audit
Institute of Business Administration
Karachi

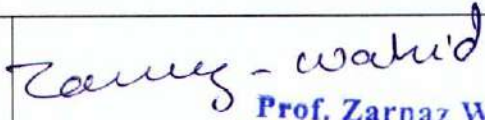


technical bids of M/s. Icon Consultants (Private) Limited, M/s. Prime Human Resource Services Pvt. Ltd. and M/s. Ron Don Enterprises (Pvt.) Ltd. were found technically responsive / qualified to the requirement of bidding documents. The reasons of the acceptance and rejection are recorded in the technical evaluation report.

Subsequently, the financial offers of the responsive / technically qualified bidders were taken into consideration by the procurement committee and the rates quoted by the bidders were read aloud along with amount of bid security attached by the bidder and each rate in the comparative statement was confirmed from the original bid by the procurement committee and recommendations were made, which were documented in the Bid Evaluation Report (BER).

Following are the details of financial proposals and bid security submitted by qualified bidders:

S#	Name of Bidder	Total Bid Amount	Amount of Bid Security	P.O No. & Date	Particulars of Bank
1.	M/s. Icon Consultants (Private) Limited	53,555,040/-	1,150,000/-	PO No. 16585662 Dated 13-10-2020	United Bank Ltd. (0147) P.E.C.H.S Br. Karachi
2.	M/s. Prime Human Resource Services Pvt. Ltd.	55,769,815/-	1,115,396/-	PO No. 23085459 Dated 12-10-2020	Habib BANK Limited (1155) Badar Com. 26 th Street, DHA Phase-V Ext., Karachi
3.	M/s. Ron Don Enterprises (Pvt.) Ltd.	76,107,429/-	1,100,000/-	PO No. 16348271 Dated 09-10-2020	United Bank Ltd. (1234) Al-Rehman Br. Karachi

The meeting ended with the vote of thanks.

1.	Prof. Zarnaz Wahid Pro-Vice Chancellor (Chairperson) Dow University of Health Sciences, Karachi	 Prof. Zarnaz Wahid MBBS Dip. Derm (UK) FCPS (Pak) Principal DIMC & Pro Vice Chancellor Dow University of Health Sciences Karachi.
2.	Muhammad Khurram Khalid (Member) Head of Internal Audit IBA – Karachi	 MUHAMMAD KHURRAM KHALID Head of Internal Audit Institute of Business Administration Karachi
3.	Abdul Rahim Khan (Member) Project Director, Work & Services Dow University of Health Sciences, Karachi	 ENGR. ABDUL RAHIM KHAN Project Director Works & Services Department Dow University of Health Sciences, Karachi