


**EVALUATION OF ELIGIBILITY OF BIDDER (MANDATORY REQUIREMENTS)****PROCUREMENT OF SERVICES FOR CONVOCATION 2021****IFB / NIT No. DUHS/DP/2021/162 Dated 28 October 2021****TECHNICAL BIDS OPENED ON 16 NOVEMBER, 2021**

Sr. No.	Minimum Eligibility Criteria (Mandatory Requirements)	Darbar Caterers & Decorators	Badar Expo Solutions	The Time Press (Private) Limited	Hakim Sons Films
<b>I</b>	<b>LEGAL</b>				
1	Tender Purchase Receipt / Pay Order of Tender Fee	Yes	Yes	Yes	Yes
2	Copy of CNIC of signatory of the Documents / Forms attached with the bid.	Yes	Yes	Yes	Yes
3	Valid Income Tax Registration & GST (FBR) (Active Tax payer)	Yes	Yes	Yes	Yes
4	Valid Sales Services Tax (SST-SRB) Registration (Active Tax payer) applicable for Services only. Valid Sales Tax (GST-FBR) Registration (Active Tax Payer) applicable for supply of Goods only.	Yes	Yes	Yes	Yes
5	Undertaking on Rs. 100 Judicial Paper that the tenderer / bidder is not blacklisted and not involved in litigation with any of provincial or Federal Government Department, Agency, Organization or autonomous body anywhere in Pakistan. In case involved in any litigation process, proof of dispute resolution is required.	Yes	Yes	Yes	Yes
6	Experience of minimum 01 Convocation of 3000 or more guests in public and / or private sector universities during the last 5 years <b>(Applicable for Lot / Group / Package – A)</b>	Yes	Yes	N/A	N/A
7	Press and Publication Declaration Certificate in favour of the bidder (Applicable for Lot / Group / Package C only "Printing Material").	N/A	N/A	Yes	N/A
<b>II</b>	<b>TECHNICAL SPECIFICATIONS OF THE REQUIRED ITEMS (AS per Annexure-</b>				
1	Conformity with required Technical Specification of the Items, Goods, Services given in the Tender Document. Technical Offer must be submitted on bidder's letterhead duly signed & stamped).	Yes	Yes	Yes	Yes
2	Samples / Partial Samples of Pandal, Carpets, Food, Furniture, Crockery and other items to be used for the event will be provided on the request of convocation committee.	---	---	---	---
	<b>REMAKRS / FINDINGS</b>	<b>Qualified</b>	<b>Qualified</b>	<b>Qualified</b>	<b>Qualified</b>

  
**ENGR. ABDUL RAHIM KHAN**  
 Project Director  
 Works & Services Department  
 Dow University of Health Sciences  
**Mr. Abdul Rahim Khan**  
 (Member)  
 Project Director Works & Services  
 Dow University of Health Sciences

  
**MR. MUHAMMAD KHURRAM KHALID**  
 (Member)  
 Head of Internal Audit  
 Institute of Business Administration

  
**PROF. DR. KARTAR DAWANI**  
 Pro-Vice Chancellor  
 Dow University of Health Sciences  
**Prof. Dr. Kartar Dawani**  
 (Chairman)  
 Pro-Vice Chancellor  
 Dow University of Health Sciences

**TECHNICAL EVALUATION REPORT - LOT / GROUP / PACKAGE - A**  
**PROCUREMENT OF SERVICES FOR CONVOCATION 2021**  
**IFB / NIT No. DUHS/DP/2021/162 Dated 28 October 2021**  
**TECHNICAL BIDS OPENED ON 16 NOVEMBER, 2021**

S#	Description	Ranges	Marks Division	Total Marks	Darbar Caterers & Decorators	Badar Expo Solutions
1	Average Annual Turnover during the last 03 financial years demonstrated through Annual FBR-Income Tax Returns.	Above PKR 10 Million	10	20	10	0
		Above PKR 20 Million	15		0	0
		Above PKR 25 Million	20		0	20
2	Total Assets (upto last financial year) demonstrated through Annual FBR-Income Tax Return.	Above PKR 10 Million	5	10	10	0
		Above PKR 20 Million	7		0	0
		Above PKR 25 Million	10		0	10
3	Human Resource / Total Number of employees (supported with contracts OR appointment orders OR employee cards)	10-20 Persons	3	10	0	0
		21-30 Persons	6		0	0
		Above 30 Persons	10		10	10
4	Bidder's experience of organizing the EVENTS OF CONVOCATION during the last 05 years in Public and Private Sector Universities / Government / Semi-Government organizations (supported with purchase order / contract award / contract agreement / advance acceptance letter / satisfactory performance certificate)	4,000 or more Guests (10 marks for each event)	30	30	20	30
		3,000 or more Guests (7 marks for each event)	21		0	0
		2,000 or more Guests (5 marks for each event)	15		5	0
		1,000 or more Guests (2 marks for each event)	10		0	0
5	Bidder's experience of organizing the OTHER EVENTS during the last 05 years in Public and Private Sector Universities / Government / Semi-Government organizations (supported with purchase order / contract award / contract agreement / advance acceptance letter / satisfactory performance certificate)	3,000 or more Guests (5 marks for each event)	20	20	20	10
		2,000 or more Guests (3 marks for each event)	15		0	0
		1,000 or more Guests (2 marks for each event)	10		0	0
		500 or more Guests (1 marks for each event)	5		0	0
6	Establishment of the Firm/company/ partnership / sole- proprietor	3-5 years	5	10	0	0
		6-10 years	7		0	0
		Above 10 years	10		10	10
<b>Total Marks (Minimum 70 marks are required to Technically qualify)</b>				<b>100</b>	<b>85</b>	<b>90</b>
<b>REMARKS</b>					<b>Qualified</b>	<b>Qualified</b>

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(Member)

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Dow University of Health Sciences

Mr. Muhammad Khurram Khalid  
(Member)

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(Chairman)

Pro-Vice-Chancellor  
Dow University of Health Sciences

**TECHNICAL EVALUATION REPORT - LOT / GROUP / PACKAGE - B, C, D & E**  
**PROCUREMENT OF SERVICES FOR CONVOCATION 2021**  
**IFB / NIT No. DUHS/DP/2021/162 Dated 28 October 2021**  
**TECHNICAL BIDS OPENED ON 16 NOVEMBER, 2021**

Sr. No.	Description	Ranges	Marks Division	Total Marks	Darbar Caterers & Decorators	Badar Expo Solutions				The Time Press (Private) Limited	Hakim Sons Films
					Lot/Group/Package - B	Lot/Group/Package - B	Lot/Group/Package - D	Lot/Group/Package - E	Lot/Group/Package - C	Lot/Group/Package - B	
1	Average Annual Turnover during the last 03 financial years demonstrated through Annual FBR-Income Tax Returns.	Above PKR 5 Million	10	30	0	0	0	0	0	0	
		Above PKR 10 Million	20		20	0	0	0	0		
		Above PKR 20 Million	30		0	20	20	20	30	30	
2	Total Assets (upto last financial year) demonstrated through Annual FBR-Income Tax Return.	Above PKR 3 Million	5	15	0	0	0	0	0	5	
		Above PKR 5 Million	10		0	0	0	0	0		
		Above PKR 10 Million	15		15	15	15	15	0		
3	Human Resource / Total Number of employees (supported with contracts OR appointment orders OR employee cards)	5-10 Persons	3	10	0	0	0	0	0	0	
		11-20 Persons	6		0	0	0	0	0		
		Above 20 Persons	10		10	10	10	10	0	10	
4	Bidder's experience for providing the quoted services / material during the last 05 years in Public and Private Sector Universities / Government / Semi-Government organizations (supported with purchase order / contract award / contract agreement / advance acceptance letter / satisfactory performance certificate)	Purchase Orders / Contracts of Rs. 3 million or above (10 marks for each)	30	30	0	10	0	0	30	10	
		Purchase Orders / Contracts of Rs. 2 million or above (7 marks for each)	21		0	0	0	7	0	0	
		Purchase Orders / Contracts of Rs. 1 million or above (5 marks for each)	15		0	10	5	10	10	0	
		Purchase Orders / Contracts of Rs. 0.5 million or above (2 marks for each)	10		0	2	0	2	4	4	
5	Establishment of the Firm/company/ partnership / sole- proprietor	3-5 years	5	15	0	0	0	0	0	0	
		6-10 years	10		0	0	0	0	0	0	
		Above 10 years	15		15	15	15	15	15		
<b>Total Marks (Minimum 70 marks are required to Technically qualify)</b>				<b>100</b>	<b>60</b>	<b>82</b>	<b>65</b>	<b>79</b>	<b>90</b>	<b>74</b>	
<b>REMARKS</b>					<b>Dis-Qualified</b>	<b>Qualified</b>	<b>Dis-Qualified</b>	<b>Qualified</b>	<b>Qualified</b>	<b>Qualified</b>	

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