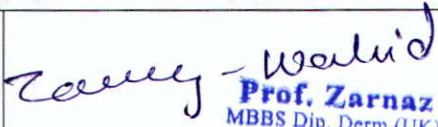




# **BID EVALUATION REPORT**

- 1. Name of Procuring Agency:** Dow University of Health Sciences, Karachi.
- 2. Tender Reference No:** DUHS/DP/2020/114 Dated 23 September 2020
- 3. Tender Description:** Hiring of Services of Human Resource Outsourcing Firms (HR Firms) for Providing Skilled, Semi-Skilled and Unskilled Human Resource
- 4. Method of Procurement:** National Competitive Bidding  
(Single Stage – Two Envelope)
- 5. Tender Published:** NIT Hoisted on DUHS & SPPRA PPMS NIT ID Sr.# T00582-20-0002;  
**NIT published on 24 September 2020**  
a. The Dawn (English language newspaper);  
b. Daily Jang (Urdu language newspaper); and  
c. Kawish (Sindhi language newspaper).  
(Annexure - 1)
- 6. Total Bid documents Sold:** Eight (08) Nos.
- 7. Total Bids Received:** Seven (07) Nos. (Annexure - 2)
- 8. Technical Bid Opening date:** 13 October 2020 at 01:30 p.m.
- 9. No. of Bid technically qualified:** Three (03 Nos.)
- 10. Bid(s) Rejected/Disqualified:** Four (04 Nos.)
- 11. Financial Bid Opening date:** 27 October 2020 at 12:00 Noon (Annexure - 3)
- 12. Bid Evaluation Report:** Attached as Annexure – 4 and Annexure - 5

1.	<b>Prof. Zarnaz Wahid</b> Pro-Vice Chancellor (Chairperson) Dow University of Health Sciences, Karachi	 <b>Prof. Zarnaz Wahid</b> MBBS Dip. Derm (UK) FCPS (Pak) Principal DIMC & Pro Vice Chancellor Dow University of Health Sciences Karachi.
2.	<b>Muhammad Khurram Khalid (Member)</b> Head of Internal Audit IBA – Karachi	 <b>MUHAMMAD KHURRAM KHALID</b> Head of Internal Audit Institute of Business Administration Karachi
3.	<b>Abdul Rahim Khan (Member)</b> Project Director, Work & Services Dow University of Health Sciences, Karachi	 <b>ENGR. ABDUL RAHIM KHAN</b> Project Director Works & Services Department Dow University of Health Sciences Karachi


# PURCHASE RECOMMENDATIONS / PROPOSAL

- 1. Tender Description:** Hiring of Services of Human Resource Outsourcing Firms (HR Firms) for Providing Skilled, Semi-Skilled and Unskilled Human Resource
- 2. Tender Reference No:** RFP DUHS/DP/2020/114 Dated 23 September 2020
- 3. Technical Bid Opening Date:** 13 October 2020 at 01:30 p.m.
- 4. Financial Bid Opening Date:** 27 October 2020 at 12:00 noon


Based on the detailed evaluation and findings, presented in bid evaluation report, the purchase recommendations / proposal for “**Hiring of Services of Human Resource Outsourcing Firms (HR Firms) for Providing Skilled, Semi-Skilled and Unskilled Human Resource**” is worked out as under:


M/S. ICON CONSULTANTS (PRIVATE) LIMITED		
1	<b>Service Charges / Commission Rate of HR Firm</b> including Employee’s Insurance coverage cost against death (Natural & Accidental) and injury.	<b>@ 1.43% Per employee per month</b>
The lowest %age of <b>Service Charges / Commission Rate of HR Firm</b> per staff per month has been considered as lowest bid. EOBI / SESSI / SALES TAX / INCOME TAX / GRATUITY and other Government deductions will be paid AT ACTUAL.		

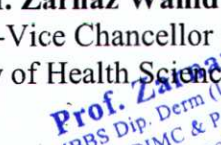
The approximate value of the contract in **PKR 53,555,040/-** (for calculation purpose) is within the budgetary allocation. Therefore, case is submitted to honorable Vice Chancellor, Dow University of Health Sciences for approval of purchase proposal and subsequently, issuance of Contract Award / Work Order, Signing of Contract Agreement on framework contact basis with M/s. Icon Consultants (Private) Limited.

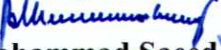
  
**Abdul Rahim Khan**  
Project Director, Work & Services  
Dow University of Health Sciences, Karachi

**ENGR. ABDUL RAHIM KHAN**  
Project Director  
Works & Services Department  
Dow University of Health Sciences,  
Karachi

  
**Muhammad Khurram Khalid**  
Head of Internal Audit  
Institute of Business Administration  
IBA – Karachi Karachi

  
**Prof. Zarnaz Wahid**  
Pro-Vice Chancellor  
Dow University of Health Sciences, Karachi

  
**Prof. Zarnaz Wahid**  
MBBS Dip. Derm (UK), FRCR (Pak)  
Principal DIMC & Pro Vice Chancellor  
Dow University of Health Sciences  
Karachi.

  
**Professor Mohammad Saeed Quraishy**  
Vice Chancellor  
Dow University of Health Sciences Karachi  
(Approved by)