


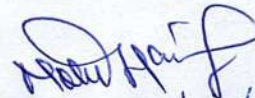
## BID EVALUATION REPORT


1. Name of Procuring Agency: **Dow University of Health Sciences, Karachi**
2. Tender Reference No: **NIT # DUHS/P&D/2023/11541 Dated 09-September-2023,  
(REF NO: DUHS/W&S-NIT/129)**
3. Tender Description: **HEALTH INSURANCE SERVICES.**
4. Method of Procurement: **Single Stage – Two Envelope, Clause 46(2) of SPPRA Rule  
2010 (Amended Up to Date)**
5. Tender Published: **a. DUHS and SPPRA websites NIT # T00573-23-0006  
b. Daily Dawn (English language newspaper)  
c. Daily Jang (Urdu language newspaper)  
d. Daily Jeejal (Sindhi language newspaper)  
on 11-September-2023 (Copies attached)**
6. Total Bid Documents Sold: **Seven (07) Nos.**
7. Total Bids Received: **Three (03) Nos.**
8. Technical Bid Opening date: **02 October, 2023 at 11:30 am.**
9. No. of Bid technically qualified: **Two (02) Nos.**
10. Financial Bid Opening date: **30 October, 2023 at 11:00 am.**
11. Mandatory Criteria Report: **Attached Annexure-1**
12. Technical Evaluation Report: **Attached Annexure-2**
13. Summary of Technical & Financial Evaluation: **Attached Annexure-3**

### Recommendations & Remarks:

In the light of the entire evaluation results (Technical and financial) the M/s.Adamjee Insurance Company Ltd has accepted being most advantageous bid. Therefore, it is recommended that a contract may be awarded to M/s.Adamjee Insurance Company Ltd for "Health Insurance Services" for Dow University of Health Sciences.

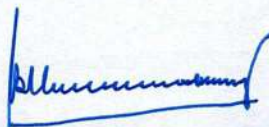
  
**Mr. Khalil Ur Rehman (Member)**  
General Manager Finance,  
Dow University of Health Sciences

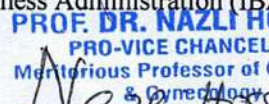
  
**Mr. Muhammad Hanif (Member)**  
Additional Director Finance,  
Dow University of Health Sciences

  
**Mr. Syed Sheraz Hussain**  
(External Member)  
Senior Manager Finance, Institute of  
Business Administration (IBA) Karachi

  
**Mr. Pir Muzaffar Ali Shah**  
Director  
Planning & Development  
Dow University of Health Sciences

**Mr. Pir Muzaffar Ali Shah**  
(Secretary / Member)  
Director Planning & Development,  
Dow University of Health Sciences

  
**Prof. Muhammad Saeed Quraishy**  
VICE CHANCELLOR  
Dow University of Health Sciences

  
**Prof. Nazli Hossain (Chairperson)**  
Pro-Vice Chancellor,  
Dow University of Health Sciences



**DOW UNIVERSITY OF HEALTH SCIENCES, KARACHI**  
**HEALTH INSURANCE SERVICES**  
**(REF NO: DUHS/W&S-NIT/129) NIT No: DUHS/P&D/2023/11541**  
**SUMMARY OF TECHNICAL AND FINANCIAL EVALUATION**

After combined the Technical and Financial evaluation of proposals. The results are as under:

S.No	Description	Technical Marks	Technical Points	Total Bid Amount Including All Taxes	Financial Marks Lowest Price / Quoted Price x 25	Total Marks (Best Evaluated )	Bid Security 2%	Name of Bank, Pay order # & Date	Grading	Remarks
1	2	3	4(TM x 0.75)	5	6	7 (4+6)	9	10	11	12
1	M/s. Adamjee Insurance Company Ltd	95	71.25	331,286,164	18.68	89.93	8,000,000	Meezan Bank P.O # 05202471 Date 28-09-23	1st	Accepted being most advantageous bid & Recommended for Award of Contract.
2	M/s. The United Insurance Company of Pakistan Ltd	85	63.75	247,519,715	25.00	88.75	5,026,715	Mirco Finance Apna Bank P.O # 00218152 Dated 30-09-23	2nd	Not recommended & Bid Amount is below 20% from the Estimated Cost.

**RECOMMENDATION / REMARKS**

In the light of the entire evaluation results (Technical & Financial) the M/s. Adamjee Insurance Company Ltd has obtained the highest marks and the most advantageous bid. Therefore it is recommended that a contract may be awarded to Adamjee Insurance Company Ltd for Health Insurance Services at Dow University of Health Sciences.

**Mr. Khalil Ur Rehman (Member)**  
General Manager Finance,  
Dow University of Health Sciences

**Mr. Pir Muzaffar Ali Shah**  
(Secretary / Member)  
Director Planning & Development,  
Dow University of Health Sciences

**Mr. Muhammad Hanif (Member)**  
Additional Director Finance,  
Dow University of Health Sciences

**PROF. DR. NAZLI HOSSAIN**  
PRO-VICE CHANCELLOR  
Meritorious Professor of Obstetrics  
Gynecology  
Dow University of Health Sciences  
Karachi  
**Prof. Nazli Hossain (Chairperson)**  
Pro-Vice Chancellor,  
Dow University of Health Sciences

**Mr. Syed Sheraz Hussain**  
(External Member)  
Senior Manager Finance, Institute of Business Administration (IBA) Karachi

**Prof. Muhammad Saeed Quraishy**  
VICE CHANCELLOR  
Dow University of Health Sciences

# MINUTES OF FINANCIAL BID OPENING MEETING

## HEALTH INSURANCE SERVICES

NIT # DUHS/P&D/2023/11541 (REF NO: DUHS/W&S-NIT/129) dated: 09 September, 2023

Date & Time: 30<sup>th</sup> October, 2023 at 11:30 a.m.

Venue: Held at Pro V.C Meeting Room, 5<sup>th</sup> Floor Admin Block,  
Dow University of Health Sciences (DMC Campus), Near Civil Hospital Karachi

A meeting of the Procurement Committee Services was held to open and evaluate the financial bids for  
"Health Insurance Services" NIT # DUHS/P&D/2023/11541 dated: 09 September, 2023  
(REF NO: DUHS/W&S-NIT/129)

The participants include:

**PROCUREMENT COMMITTEE (SERVICES):**

**Prof. Nazli Hossain** (Chairperson)  
Pro-Vice Chancellor  
Dow University of Health Sciences

**Mr. Pir Muzaffar Ali Shah**  
(Secretary / Member)  
Director Planning & Development,  
Dow University of Health Sciences

**Mr. Muhammad Hanif** (Member)  
Additional Director Finance,  
Dow University of Health Sciences

**Mr. Khaleel Ur Rehman** (Member)  
General Manager Finance,  
Dow University of Health Sciences

**Mr. Syed Sheraz Hussain**  
(External Member)  
Senior Manager Finance,  
Institute of Business Administration (IBA) Karachi.

The meeting started with a recitation from the Holy QURAN. The chair welcomed the participants and then commenced the proceedings. The Two (02) bidders had technically qualified in this bidding process. Before the opening of financial proposals, the Technical Evaluation results containing scores/marks obtained by both companies were also shared with the representatives. The Sealed Financial proposal of the Two (02) technically qualified firms was opened in the presence of their representatives.

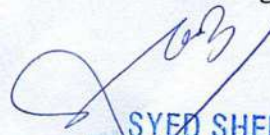
The rates quoted by the technically qualified bidder were read aloud along with the amount 2% bid security pay order attached by the bidders. Each rate in the comparative statement was confirmed from the original bid by the committee and recommendations were made, which were documented in the Bid Evaluation Report (BER)


Page 1 of 2

  
**Pir Muzaffar Ali Shah**  
Director  
Planning & Development  
Dow University of Health Sciences

  
**Muhammad Hanif**  
Additional Director Finance  
Dow University of Health Sciences  
Karachi

  
**PROF. DR. NAZLI HOSSAIN**  
PRO-VICE CHANCELLOR  
Mentorship Professor of Obstetrics  
& Gynecology  
Dow University of Health Sciences  
Karachi

  
**SYED SHERAZ HUSSAIN**  
Senior Manager Finance  
Institute of Business Administration  
Karachi

  
**KHALEEL UR REHMAN**  
General Manager Finance  
Dow University of Health Sciences  
Karachi

## Summary of Technical and Financial Evaluation:

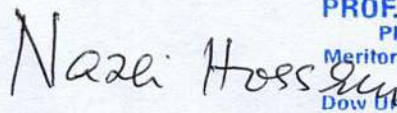




After combined Technical and Financial Evaluation of proposals, the results are as under:

S.no	Company Name	Technical Marks	Technical Points	Total Bid Amount Including All Taxes	Financial Marks Lowest Price / Quoted Price x 25	Total Marks (Best Evaluated )	Bid Security 2%	Name of Bank, Pay order # & Date	Grading	Remarks
1	2	3	4(TM x 0.75)	5	6	7 (4+6)	9	10	11	12
1	M/s. Adamjee Insurance Company Ltd	95	71.25	331,286,164	18.68	89.93	8,000,000	Meezan Bank P.O # 05202471 Date 28-09-23	1st	Accepted being most advantageous bid & Recommended for Award of Contract.
2	M/s. The United Insurance Company of Pakistan Ltd	85	63.75	247,519,715	25.00	88.75	5,026,715	Mirco Finance Apna Bank P.O # 00218152 Dated 30-09-23	2nd	Not recommended & Bid Amount is below 20% from the Estimated Cost.

### Recommendations & Remarks:

In the light of the entire evaluation results (Technical and financial) the M/s.Adamjee Insurance Company Ltd has accepted being most advantageous bid. Therefore, it is recommended that a contract may be awarded to **M/s.Adamjee Insurance Company Ltd** for “Health Insurance Services” for Dow University of Health Sciences.

The meeting ended with a vote of thanks to and from the chair.

1.	<b>Prof. Nazli Hossain</b> (Chairperson) Pro-Vice Chancellor Dow University of Health Sciences	 <b>PROF. DR. NAZLI HOSSAIN</b> PRO-VICE CHANCELLOR Meritorious Professor of Obstetrics & Gynecology Dow University of Health Sciences Karachi
2.	<b>Mr. Pir Muzaffar Ali Shah</b> (Secretary / Member) Director Planning & Development, Dow University of Health Sciences, Karachi.	 <b>Pir Muzaffar Ali Shah</b> Director Planning & Development Dow University of Health Sciences
3.	<b>Mr. Muhammad Hanif</b> (Member) Additional Director Finance, Dow University of Health Sciences	 <b>Muhammad Hanif</b> Additional Director Finance Dow University of Health Sciences Karachi
4.	<b>Mr. Khaleel Ur Rehman</b> (Member) General Manager Finance, Dow University of Health Sciences	 <b>KHALEEL UR REHMAN</b> General Manager Finance Dow University Hospital Dow University of Health Sciences
5.	<b>Mr. Syed Sheraz Hussain</b> (External Member) Senior Manager Finance, Institute of Business Administration (IBA) Karachi.	 <b>SYED SHERAZ HUSSAIN</b> Senior Manager Finance Institute of Business Administration Karachi



DOW UNIVERSITY OF HEALTH SCIENCES, KARACHI

**DATED 30-OCT-2023**

**RECORD OF FINANCIAL BID OPENING**  
**HEALTH INSURANCE SERVICES**  
**(REF NO: DUHS/W&S-NIT/129) NIT No: DUHS/P&D/2023/11541**

Note :The following Bid(s) were received by the closing deadline fixed on 02-Oct-2023 at 11:00 a.m and The Financial bids were publicly opened on 30-Oct-2023 date at 11:00 a.m

**BIDDERS ATTENDANCE SHEET**

NO.	FIRM / COMPANY NAME	REPRESENTATIVE NAME	CONTACT NUMBERS	COMPANY'S EMAIL ADDRESS	SIGNATURE
1	Adamjee Insurance	M. Ata ur Rehman	0345 2636 298	ataur.rehman@adamjee.com	
2	Syonic	Syed Kashif	03332354450	ommanulislam@syonic.com	

**Mr. Khalil Ur Rehman**  
(Member)  
General Manager Finance,  
Dow University of Health Sciences

**Mr. Muhammad Hanif (Member)**  
Additional Director Finance  
University of Health Sciences Karachi

**Mr. Syed Sheraz Hussain**  
(External Member)  
Senior Manager Finance, Institute of  
Business Administration (IBA)

**Pir Muzaffar Ali Shah**  
Director  
Planning & Development  
Dow University of Health Sciences

**Mr. Pir Muzaffar Ali Shah**  
(Secretary / Member)  
Director Planning & Development,  
Dow University of Health Sciences

**Prof. Nazli Hossain (Chairperson)**  
Pro-Vice Chancellor,  
Dow University of Health Sciences

**PROF. DR. NAZLI HOSSAIN**  
PRO-VICE CHANCELLOR  
Meritorious Professor of Obstetrics  
& Gynecology  
Dow University of Health Sciences  
Karachi

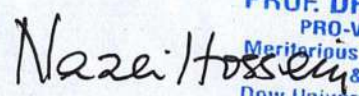



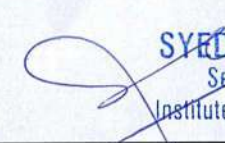
**SYED SHERAZ HUSSAIN**  
Senior Manager Finance  
Institute of Business Administration  
Karachi

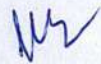


**DOW UNIVERSITY OF HEALTH SCIENCES, KARACHI**  
**ATTENDANCE SHEET**  
**PROCUREMENT COMMITTEE-SERVICES**

**FINANCIAL BID OPENING DATE 30-OCT-2023 AT 11:00 A.M**  
**HEALTH INSURANCE SERVICES**

**(REF NO: DUHS/W&S-NIT/129) NIT No: DUHS/P&D/2023/11541**

S. NO	NAME OF MEMBERS	DESIGNATION	SIGNATURE
1	Prof. Nazli Hossain (Chairperson)	Pro-Vice Chancellor , Dow University of Health Sciences	 <b>PROF. DR. NAZLI HOSSAIN</b> PRO-VICE CHANCELLOR Meritorious Professor of Obstetrics & Gynecology Dow University of Health Sciences Karachi
2	Mr. Pir Muzaffar Ali Shah (Secretary / Member)	Director Planning & Development, Dow University of Health Sciences	 <b>Pir Muzaffar Ali Shah</b> Director Planning & Development Dow University of Health Sciences
3	Mr. Khaleel Ur Rehman (Member)	General Manager Finance, Dow University of Health Sciences	 <b>KHALEEL UR REHMAN</b> General Manager Finance Dow University of Health Sciences
4	Mr. Muhammad Hanif (Member)	Additional Director Finance Dow University of Health Sciences	 <b>Muhammad Hanif</b> Additional Director Finance Dow University of Health Sciences Karachi
5	Mr. Syed Sheraz Hussain (External Member)	Senior Manager Finance, Institute of Business Administration (IBA) Karachi.	 <b>SYED SHERAZ HUSSAIN</b> Senior Manager Finance Institute of Business Administration Karachi



**HEALTH INSURANCE SERVICES**  
**(REF NO: DUHS/W&S-NIT/129) NIT No: DUHS/P&D/2023/11541**  
**TECHNICAL EVALUATION REPORT**

S#	Evaluation Parameters/Sub-parameters	Maximum Points	M/s. The United Insurance Company of Pakistan Ltd	M/s. Adamjee Insurance Company Ltd
1	Number of Years in the Business of providing Health Insurance Services. (Credible documentary evidence must be provided)	15		
1.1	20 years or above	15	15	15
1.2	15 to 20 years	10		
1.3	Less than 15 years	5		
2	<b>Paid up Capital</b>	<b>10</b>		
2.1	PKR 2000 Million and above	10	10	10
2.2	PKR 1000 Million and above	5		
2.3	Less than PKR 1000 Million	3		
3	<b>Total Number of Panel Hospitals under credit facility in Pakistan.</b>	<b>15</b>		
3.1	200 and above	15	15	15
3.2	100 and above	10		
3.3	Less than 100	5		
4	<b>Number of Full-Time Doctors for Case Management in Medical &amp; Claims Department (Provide details duly signed by authorized person)</b>	<b>20</b>		
4.1	20 or above	20	20	20
4.2	15 or above	10		
4.3	Less than 15	6		
5	<b>PACRA/JCR-VIS Rating – MANDATORY REQUIREMENT</b>	<b>15</b>		
5.1	AAA or above Rating	15		
5.2	AA+ Rating	10	10	10
5.3	AA Rating	5		
6	<b>Annual Gross Premium (as at 31st Dec, 2022)</b>	<b>15</b>		
6.1	More than 20 billion	15		15
6.2	15- 20 billion	10		
6.3	Below 15 billion	5	5	
7	<b>Existing Health Insurance Portfolio of Insurance Company</b>	<b>10</b>		
7.1	More than 2.5 billion	10	10	10
7.2	2.25B – 2.5B	5		
7.3	Below 2.25 billion	3		
<b>Total Points</b>		<b>100</b>	<b>85</b>	<b>95</b>
<b>Remarks</b>			<b>Technically Qualified</b>	<b>Technically Qualified</b>

PROF. DR. NAZLI HOSSAIN  
PRO-VICE CHANCELLOR  
Meritorious Professor of Obstetrics  
& Gynecology  
Dow University of Health Sciences  
Karachi

SYED SHERAZ HUSSAIN  
Senior Manager Finance  
Institute of Business Administration  
Karachi

Muhammad Ali Shah  
Director  
Planning & Development  
Dow University of Health Sciences  
Karachi

Muhammad Hanif  
Additional Director Finance  
Dow University of Health Sciences  
Karachi

**HEALTH INSURANCE SERVICES**  
**(REF NO: DUHS/W&S-NIT/129) NIT No: DUHS/P&D/2023/11541**  
**ELIGIBILITY CRITERIA (MANDATORY REQUIREMENT)**

S#	Bidder(s) must ensure that the following documents are enclosed with the Technical Proposal.	M/s. State Life Insurance Corporation of Pakistan	M/s. Adamjee Insurance Company Ltd	M/s. The United Insurance Company of Pakistan Ltd
1	Complete Bidding Document, duly signed and stamped on each/every page as acceptance of all terms & Conditions. Submission of One (1) original and One (1) copy.	Not Attached	Attached	Attached
2	Original Bidding Document purchase receipt or Pay Order of Rs. 2,000/- in favor of Dow University of Health Sciences Karachi.	Attached	Attached	Attached
3	Copy of Pay Order in respect of Bid Security after hiding the amount should be attached with technical proposal	Attached	Attached	Attached
4	Attested copy of NTN / Income Tax Registration Certificate, Sales Tax Registration Certificate / Online Verification of Active Tax Payer for Sales Tax.	Attached	Attached	Attached
5	Attested copy of CNIC of signatory of the Bid Form.	Not Attached	Attached	Attached
6	Complete profile and history of the Bidder/Participant including complete address and complete details of Directors including their CNIC Numbers.	Attached	Attached	Attached
7	List of panel Hospitals all over the Pakistan.	Attached	Attached	Attached
8	List of present CORPORATE CLIENTS of Group Health Insurance with name and contact persons, cell/telephone numbers, addresses and number of employees of that each client. Provide the document evidence in the form of satisfactory certificate & work order.	Attached	Attached	Attached
9	Audited Financial Statement of the bidder for last three years.	Attached	Attached	Attached
10	Equity / Net Worth of the bidder as of the closing of last fiscal year should not be less than Rs. 0.5 billion and the same shall be reflected in the Audited Accounts of the last three years.	Attached	Attached	Attached
11	Copy of documents in respect of PACRA / JCR-VIS Rating.	Attached	Attached	Attached
12	Affidavit on stamp paper duly notarized to the effect that the Insurance Company is neither blacklisted nor suspended by any National / International, including Provincial and Federal Government.	Individual Affidavits were not Attached	Attached	Attached
13	Affidavit on stamp paper duly notarized to the effect that any director of the Insurance Company is not awarded any punishment from any Court of Law.		Attached	Attached
14	Affidavits duly notarized to the effect that the bidder has submitted the correct and complete information along with the bid/offer. If any document/information is found forged/engineered /fake/bogus at any stage, the bidder may be declared as Blacklisted in accordance with law and the performance guarantee and payment, if any may be forfeited.		Attached	Attached
15	Details of Full-Time Doctors for Case Management in Medical & Claims Dept.	Attached	Attached	Attached
16	Details of Medial Call Center (24 / 7 Help Line).	Attached	Attached	Attached
17	Valid documentary evidence in support of evaluation and qualification criteria.	Attached	Attached	Attached
18	Existing and any past service providers are only eligible for bidding upon providing Satisfactory Performance Certificates of recent or past contracts for respective periods of services from the Office of the Registrar duly signed and stamped. No other certificates will be accepted for eligibility & participation in the tender process.	Not Applicable	Attached	Not Applicable
19	Companies must be available on the List of Active Tax Payers" of FBR (for Income Tax) and SRB (For Sales Tax) websites.	Attached	Attached	Attached
20	Certificate of Incorporation issued by the Securities & Exchange Commission of Pakistan (SECP)	Not Attached	Attached	Attached
21	Bidder must have at least one of Full-Time Doctor for Case Management in the Medical & Claims Dept.	Attached	Attached	Attached
22	Bidder has Credit Rating minimum "AA" of PACRA/JCR-VIS as on the date of submission of bid.	Attached	Attached	Attached
	Results	Technically Disqualified	Technically Qualified	Technically Qualified

**PROF. DR. NAZLI HOSSAIN**  
 PRO-VICE CHANCELLOR  
 Meritorious Professor of Obstetrics  
 & Gynecology  
 Dow University of Health Sciences  
 Karachi

*Nazli*

General Manager  
 Dow University Hospital  
 Dow University of Health Sciences

**SYED SHERAZ HUSSAIN**  
 Senior Manager Finance  
 Institute of Business Administration  
 Karachi

**Pir Muhammad Ali Shah**  
 Director  
 Planning & Development  
 Dow University of Health Sciences

**Muhammad Hanif**  
 Additional Director Finance  
 Dow University of Health Sciences  
 Karachi



## MINUTES OF TECHNICAL BID OPENING MEETING

### HEALTH INSURANCE SERVICES

NIT # DUHS/P&D/2023/11541 (REF NO: DUHS/W&S-NIT/129) dated: 09 September, 2023

Held on 2<sup>nd</sup> October 2023 at 11:30 a.m.

Venue: V.C Board Room 4<sup>th</sup> Floor Admin Block

Dow University of Health Sciences (DMC Campus), Near Civil Hospital Karachi

A meeting of the Procurement Committee was held on 2<sup>nd</sup> October, 2023 at 11:30 a.m. to open and evaluate the Technical bids for the above said tender at DUHS, Karachi.

The participants include:

#### PROCUREMENT COMMITTEE (SERVICES):

**Prof. Nazli Hossain** (Chairperson)  
Pro-Vice Chancellor  
Dow University of Health Sciences

**Mr. Pir Muzaffar Ali Shah**  
(Secretary / Member)  
Director Planning & Development,  
Dow University of Health Sciences

**Mr. Muhammad Hanif** (Member)  
Additional Director Finance  
Dow University of Health Sciences

**Mr. Khaleel Ur Rehman** (Member)  
General Manager Finance,  
Dow University of Health Sciences

**Mr. Syed Sheraz Hussain**  
(External Member)  
Senior Manager Finance,  
Institute of Business Administration (IBA) Karachi.

#### PARTICIPANT BIDDERS WITH NAME OF REPRESENTATIVES

1. Mr. Saqib Ali M/s. State Life Insurance Corporation of Pakistan
2. Mr. Salman Ali Khan M/s. United Insurance Company of Pakistan Ltd
3. Mr. Ata Ur Rehman M/s. Adamjee Insurance Company Ltd.

**Pir Muzaffar Ali Shah**  
Director  
Planning & Development  
Dow University of Health Sciences

**PROF. DR. NAZLI HOSSAIN**  
PRO-VICE CHANCELLOR  
Meritorious Professor of Obstetrics  
& Gynecology  
Dow University of Health Sciences  
Karachi

**Muhammad Hanif**  
Additional Director Finance  
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Karachi

**SYED SHERAZ HUSSAIN**  
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Institute of Business Administration  
Karachi

**KHALEEL UR REHMAN**  
General Manager Finance  
Dow University Hospital  
Dow University of Health Sciences

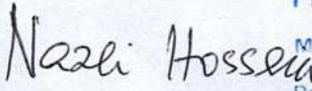




The Meeting started with a recitation from the Holy QURAN. Chair welcomed the participants and then commenced the proceedings. Forum was apprising that the NIT # DUHS/P&D/2023/11541, dated 09 September, 2023, (REF NO: DUHS/W&S-NIT/129), was hoisted on the DUHS, SPPRA websites NIT # T00573-23-0006 and the same was published in 3 widely circulated leading daily newspaper of English, Urdu and Sindhi languages viz. Daily Dawn, Daily Jang and Daily Jeejal on 11<sup>th</sup> September, 2023

The Submission of bids was closed at 11:00 a.m on 2<sup>nd</sup> October, 2023 as per scheduled date and time. The only Three (03) Bidders submitted their bids from the Seven (07) bidders who purchased the bidding documents.

It was briefed to the participant that initially, only Technical Bid / Proposal will be opened and evaluated in a manner prescribed in bidding documents, without reference to the price and reject any proposal which does not conform to the specified requirements. Financial Bid / Proposal of technically qualified bid shall be opened publicly at a time, date and venue announced and communicated to the bidder in advance. Financial Bid / Proposal found technically disqualified / non-responsive shall be returned un-opened to the respective bidder(s). Accordingly, prior to evaluate bid in depth, preliminary examination of the bid was made by the procurement committee.

Bidder was informed that the detailed technical evaluation will be carried-out and communicate, and there after Financial Bid will be opened in presence of the bidder's representative(s).

Meeting ended with the vote of thanks to and from the chair.

S. NO	NAME OF MEMBERS	SIGNATURE
1	<b>Prof. Nazli Hossain</b> (Chairperson) Pro-Vice Chancellor Dow University of Health Sciences	 <b>PROF. DR. NAZLI HOSSAIN</b> PRO-VICE CHANCELLOR Meritorious Professor of Obstetrics & Gynecology Dow University of Health Sciences Karachi
2	<b>Mr. Pir Muzaffar Ali Shah</b> (Secretary / Member) Director Planning & Development, Dow University of Health Sciences	 <b>Pir Muzaffar Ali Shah</b> Director Planning & Development Dow University of Health Sciences
3	<b>Mr. Khaleel Ur Rehman</b> (Member) General Manager Finance, Dow University of Health Sciences	 <b>Khaleel Ur Rehman</b> General Manager Finance Dow University Hospital Dow University of Health Sciences
4	<b>Mr. Muhammad Hanif</b> (Member) Additional Director Finance Dow University of Health Sciences	 <b>Muhammad Hanif</b> Additional Director Finance Dow University of Health Sciences Karachi
5	<b>Mr. Syed Sheraz Hussain</b> (External Member) Senior Manager Finance, Institute of Business Administration (IBA) Karachi.	 <b>SYED SHERAZ HUSSAIN</b> Senior Manager Finance Institute of Business Administration Karachi



DOW UNIVERSITY OF HEALTH SCIENCES, KARACHI

DATED 02-OCT-2023

RECORD OF TECHNICAL BID OPENING
HEALTH INSURANCE SERVICES REF NO: DUHS/W&S-NIT/129
NIT # DUHS/P&D/2023/11541 DATED 09-SEP-2023

Note :The following Bid(s) were received by the closing deadline fixed on 02-oct-2023 at 11:00 a.m and Technical bids were publicly opened on the same date at 11:30 a.m

BIDDERS ATTENDANCE SHEET

Table with 6 columns: NO., FIRM / COMPANY NAME, REPRESENTATIVE NAME, CONTACT NUMBERS, COMPANY'S EMAIL ADDRESS, SIGNATURE. Rows 1-3 contain handwritten entries for State Life, United Insurance Co, and Adamjee Insurance. Rows 4-8 are crossed out with diagonal lines.

Mr. Khalil Ur Rehman (Member) General Manager Finance, Dow University of Health Sciences

Mr. Muhammad Hanif (Member) Additional Director Finance Dow University of Health Sciences Karachi

Mr. Syed Sheraz Hussain (External Member) Senior Manager Finance, Institute of Business Administration Karachi

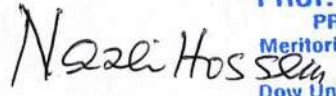




Mr. Pir Muzaffar Ali Shah (Secretary / Member) Director Planning & Development, Dow University of Health Sciences

Prof. Nazli Hossain (Chairperson) Pro-Vice Chacellor, Dow University of Health Sciences Karachi



**DOW UNIVERSITY OF HEALTH SCIENCES, KARACHI**  
**ATTENDANCE SHEET**  
**PROCUREMENT COMMITTEE-SERVICES**

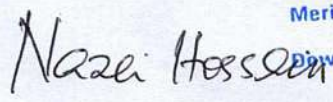



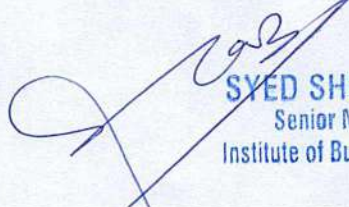
**TECHNICAL BID OPENING DATE 02-OCT-2023 AT 11:30 A.M**  
**HEALTH INSURANCE SERVICES REF NO: DUHS/W&S-NIT/129**  
**NIT # DUHS/P&D/2023/11541 DATED 09-SEP-2023**

S. NO	NAME OF MEMBERS	DESIGNATION	SIGNATURE
1	Prof. Nazli Hossain (Chairperson)	Pro-Vice Chancellor , Dow University of Health Sciences	 <b>PROF. DR. NAZLI HOSSAIN</b> PRO-VICE CHANCELLOR Meritorious Professor of Obstetrics & Gynecology Dow University of Health Sciences Karachi
2	Mr. Pir Muzaffar Ali Shah (Secretary / Member)	Director Planning & Development, Dow University of Health Sciences	 <b>Pir Muzaffar Ali Shah</b> Director Planning & Development Dow University of Health Sciences
3	Mr. Khaleel Ur Rehman (Member)	General Manager Finance, Dow University of Health Sciences	 <b>KHALEEL UR REHMAN</b> General Manager Finance Dow University Hospital Dow University of Health Sciences
4	Mr. Muhammad Hanif (Member)	Additional Director Finance Dow University of Health Sciences	 <b>Muhammad Hanif</b> Additional Director Finance Dow University of Health Sciences Karachi
5	Mr. Syed Sheraz Hussain (External Member)	Senior Manager Finance, Institute of Business Administration (IBA) Karachi.	 <b>SYED SHERAZ HUSSAIN</b> Senior Manager Finance Institute of Business Administration Karachi

## CERTIFICATE

This is to certify that the prices are comparable with the Provision of market rates in respect of the technically qualified bids for the “**HEALTH INSURANCE SERVICES**”

In respect of NIT # DUHS/P&D/2023/11541 (REF NO: DUHS/W&S-NIT/129) dated: 09 September, 2023 for which Technical bids were opened on 02 October, 2023 at 11:30 am and financial bids were opened on 30 October, 2023 at 11:00 am.

S. NO	NAME OF MEMBERS	SIGNATURE
1	<b>Prof. Nazli Hossain (Chairperson)</b> Pro-Vice Chancellor Dow University of Health Sciences	 <b>PROF. DR. NAZLI HOSSAIN</b> PRO-VICE CHANCELLOR Meritorious Professor of Obstetrics & Gynecology Dow University of Health Sciences Karachi
2	<b>Mr. Pir Muzaffar Ali Shah</b> (Secretary / Member) Director Planning & Development, Dow University of Health Sciences	 <b>Pir Muzaffar Ali Shah</b> Director Planning & Development Dow University of Health Sciences
3	<b>Mr. Muhammad Hanif (Member)</b> Additional Director Finance Dow University of Health Sciences	 <b>Muhammad Hanif</b> Additional Director Finance Dow University of Health Sciences Karachi
4	<b>Mr. Khaleel Ur Rehman (Member)</b> General Manager Finance, Dow University of Health Sciences	 <b>KHALEEL UR REHMAN</b> General Manager Finance Dow University Hospital Dow University of Health Sciences
5	<b>Mr. Syed Sheraz Hussain</b> (External Member) Senior Manager Finance, Institute of Business Administration (IBA) Karachi.	 <b>SYED SHERAZ HUSSAIN</b> Senior Manager Finance Institute of Business Administration Karachi



- NIT # DUHS/P&D/2023/11541, Dated: September 09, 2023
- 1. HEALTH INSURANCE SERVICES (REF NO: DUHS/W&S-NIT/129)
- 2. PROCUREMENT OF SERVICES FOR CONVOCATION 2023 (VENUE SETUP, FURNITURE / FIXTURE, FOOD, REFRESHMENT, PHOTOGRAPHY, VIDEOGRAPHY, PRINTING MATERIAL, APPAREL / GOWNS ETC.) (REF NO: DUHS/W&S-NIT/130)

*KWALEED-UL-DEHMAN*  
General Manager Finance  
Dow University Hospital  
Dow University of Health Sciences

*Nazli*

**PROF. DR. NAZLI HOSSAIN**  
PRO-VICE CHANCELLOR  
Meritorious Professor of Obstetrics  
& Gynecology  
Dow University of Health Sciences  
Karachi

*Pir Muzaffar Ali Shah*  
Director  
Planning & Development  
Dow University of Health Sciences

*Muhammad Hanif*  
Additional Director Finance  
Dow University of Health Sciences  
Karachi

*Syed Sheraz Hussain*  
**SYED SHERAZ HUSSAIN**  
Senior Manager Finance  
Institute of Business Administration  
Karachi



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- Procurement Plans
  - Create Procurement Plan
  - View Procurement Plans
- Suppliers
  - Create Supplier
  - View Suppliers
- Procurement via Tender
  - Create
  - DU/Prequalification
  - New
  - DU/Prequalifications
  - Create POR
  - New PNBs
  - Create NIT
  - New NITs

List of Notices Inviting Tender (NIT)

Export to Excel

Help Close

Action	NIT ID	Procurement Plan ID	Tender Title/Description	Reference No	No of Items/Schemes	Corrigendum	Status/Assignment	Action
	T00573-23-000						All	
✓ ✕	T00573-23-0008	00573-23	CONSTRUCTION OF NEW GIRLS HOSTEL AT OJHA CAMPUS, DUHS, KARACHI & CONSTRUCTION OF WAREHOUSE AT OJHA CAMPUS, DUHS, KARACHI	DUHS/P&D/2023/11575, Dated: 09-10-2023	2		Posted	Unpaid ↑ ↓
✓ ✕	T00573-23-0006	00573-23	HEALTH INSURANCE SERVICES & PROCUREMENT OF SERVICES FOR CONVOCATION 2023	DUHS/P&D/2023/11541, Dated: 09-09-2023	2	2	Posted	Unpaid ↑ ↓
✓ ✕	T00573-23-0007	00573-23	HIRING OF ADVERTISING AGENCY	DUHS/P&D/2023/11546, Dated: 15-09-2023	1		Posted	Unpaid ↑ ↓
✓ ✕	T00573-23-0005	00573-23	REPAIR & MAINTENANCE OF DOW COLLECTION LABS, ESTABLISHMENT OF NEW DOW COLLECTION LABS & HIRING OF SECURITY SERVICES COMPANY	No. DUHS/P&D/2023/11536, Dated: 02-09-2023	3		Posted	Unpaid ↑ ↓
✓ ✕	T00573-23-0009	00573-23	R, M AND D OF AIR CONDITIONING AND PACKAGE UNITS, Q, R AND M OF GENERATORS, Q, R AND M OF CENTRAL HVAC SYSTEM & (Pre-tender) HIRING OF SERVICES OF HUMAN RESOURCE OUTSOURCING FIRMS	DUHS/P&D/2023/11526, Dated: August 23, 2023	4	1	Posted	Unpaid ↑ ↓

**PROF. DR. NAZLI HOSSAIN**  
 PRO-VICE CHANCELLOR  
 Meritorious Professor of Obstetrics & Gynecology  
 Dow University of Health Sciences  
 Karachi

*Nazli*

**Pir Muzaffar Ali Shah**  
 Director  
 Planning & Development  
 Dow University of Health Sciences

**Muhammad Hanif**  
 Additional Director Finance  
 Dow University of Health Sciences  
 Karachi

**SHERAZ HUSSAIN**  
 Senior Manager Finance  
 Institute of Business Administration  
 Karachi



# OFFICE OF THE DIRECTOR PLANNING & DEVELOPMENT DOW UNIVERSITY OF HEALTH SCIENCES

Baba-e-Urdu Road, Karachi-74200 Pakistan.

Tel: 9215754-57 Ext:5811 Website: [www.duhs.edu.pk](http://www.duhs.edu.pk)

No. DUHS/P&D/2023/11541

Dated: September 9, 2023

## TENDER NOTICE

Dow University of Health Sciences (DUHS), Karachi is a Public Sector University invites the sealed bids for following Services from well-reputed Companies / Bidders available on List of Active Tax Payers of FBR websites (for Income Tax) & SRB (For Sales Tax).

S. No:	NAME OF WORK	METHOD OF PROCUREMENT
1.	HEALTH INSURANCE SERVICES (REF NO: DUHS/W&S-NIT/129)	Single Stage – Two Envelope Procedure as per rule 46 sub rule-2 of SPP Rules 2010 (Amended upto date)
2.	PROCUREMENT OF SERVICES FOR CONVOCATION 2023 (VENUE SETUP, FURNITURE / FIXTURE, FOOD, REFRESHMENT, PHOTOGRAPHY, VIDEOGRAPHY, PRINTING MATERIAL, APPAREL / GOWNS ETC.) (REF NO: DUHS/W&S-NIT/130)	Single Stage – Two Envelope Procedure as per rule 46 sub rule-2 of SPP Rules 2010 (Amended upto date)

Tender Fee	Rs. 2,000/- (Rupees Two Thousand Only) Non-Refundable in shape of Pay Order / Demand Draft in favor of Dow University of Health Sciences Karachi.
Security	Bid Security and Performance Security as mentioned in the bidding document.
Purchasing Date & Time	From the date of publishing to 30-09-2023 (10 a.m to 02 p.m)
Bids Delivery & Opening Date & Time	02-10-2023 at 11:00 a.m & 11:30 a.m

Detailed Specification are mentioned in the prescribed tender documents along with terms and conditions. Bidding documents can be download from SPPRA website or Dow University of Health Sciences, website. Conditional Bids, Telegraphic Bids, Bids not accompanied by Bid Security of required amount and form, bids received after specific date and time and bids of Black Listed firms will be rejected.

In case of any unforeseen situation or government holiday resulting in closure of office on the date of opening, bids shall be submitted / opened on next working day at the given time. The Dow University of Health Sciences, Karachi (DUHS) reserves the right to reject any or all the bids subject to the relevant provisions of SPP Rules 2010 (Amended upto date).

### ADDRESS FOR PURCHASING OF BIDDING DOCUMENTS, SUBMISSION AND OPENING OF BIDS:

Office of the Director Planning & Development, Dow University of Health Sciences (DMC Campus), 5<sup>th</sup> Floor Administration Block, Baba-e-Urdu Road near Civil Hospital Karachi.

**DIRECTOR**

**Planning & Development  
Dow University of Health Sciences, Karachi**

PROF. DR. NAZLI HOSSAIN  
 PRO-VICE CHANCELLOR  
 Meritorious Professor of Obstetrics & Gynecology  
 Dow University of Health Sciences  
 Karachi  
 Muzaffar  
 Director  
 Planning & Development  
 Dow University of Health Sciences  
 Karachi  
 Nazli Hossain  
 Vice-Chancellor  
 Dow University of Health Sciences  
 Karachi





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### ٹینڈر نوٹس

ڈاؤ یونیورسٹی آف ہیلتھ سائنسز (DUHS) کراچی ایک پبلک سیکڑر یونیورسٹی ہے، کو معروف کمپنیاں اور بزنس مینوں سے درج ذیل خدمات کے لیے جو FBR ایب سائنس (انگم ٹیکس کے لیے) اور SRB (برائے میڈیکل) کے فعال ٹیکس رجسٹرڈ بزنس مینوں کی فہرست پر دستیاب، سے سہولت دیا جائے گا۔

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شرائط و ضوابط کے ساتھ تجویز کردہ ٹینڈر دستاویزات میں تفصیلی اور سلیکیٹیو کا ذکر کیا گیا ہے، بولی کے دستاویزات کو SPPRA کی ویب سائٹ یا الیکٹرانک ڈیولپمنٹ کی ویب سائٹ سے ڈاؤن لوڈ کیا جاسکتا ہے۔ شرائط بولیاں، ٹیکس گرانٹ بولیاں، مطلوبہ رقم اور ٹیکس کی بولی کی تاریخ کے ساتھ ہونے والی بولیاں، مخصوص تاریخ اور وقت کے بعد وصول ہونے والی بولیاں اور بلیک لسٹڈ فرموں کی بولیاں مسترد کر دی جائیں گی۔

کسی بھی غیر متعلقہ صورت حال یا سرکاری تعطیل کے نتیجے میں دفتر کو ملنے کی تاریخ پر بند ہونے کی صورت میں، بولیاں اگلے کام کے دن مقررہ وقت پر جمع کرائی جائیں گی۔ ڈاؤ یونیورسٹی آف ہیلتھ سائنسز، کراچی (DUHS)، SPP، 2010 (آج تک ترمیم شدہ) کی متعلقہ قواعد و ضوابط کے تحت کسی بھی باقی بولیاں کو مسترد کرنے کا حق محفوظ رکھی ہے۔

بولی کے دستاویزات کی خریداری، جمع کرانے اور بولی کھولنے کا پتہ: دفتر ڈائریکٹوریٹ ہائڈرو پلانٹ، ڈاؤ یونیورسٹی آف ہیلتھ سائنسز (DMC - کیمپس 5) ویس منارل ویڈیو سٹریشن بلاک، 114 سائے اور دور روڈ نزد سول ہسپتال کراچی۔

### ڈائریکٹر

پلاننگ اینڈ ڈیولپمنٹ  
ڈاؤ یونیورسٹی آف ہیلتھ سائنسز، کراچی

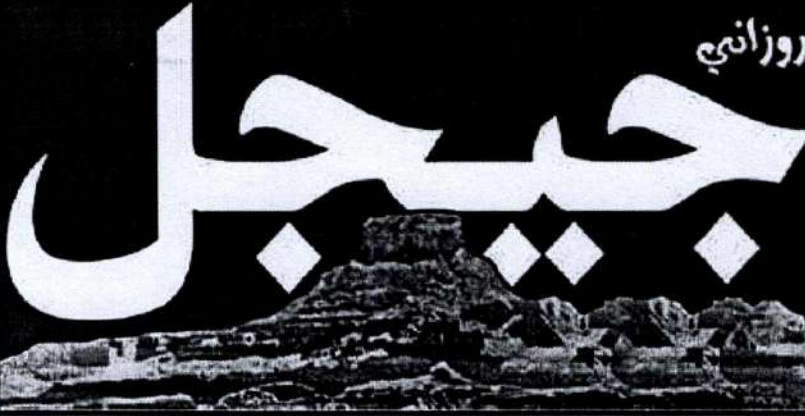
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Karachi  
Dow University of Health Sciences

Nazli

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Senior Manager Finance  
Institute of Business Administration  
Karachi

General Manager Finance  
Dow University of Health Sciences

Muhammad Hanif  
Additional Director Finance  
Dow University of Health Sciences  
Karachi



ڪراچي، حيدرآباد ۽ سکر مان هڪ ئي وقت شايع ٿيندڙ روزاني سنڌي اخبار

جلد 19 سومر 11 سيپٽمبر 2023 ع

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Dated: September 9, 2023

ٽيندر نوٽيس

ڊائو يونيورسٽي آف هيلٿ سائنسز (DUHS) ڪراچي هڪ پبلڪ سيڪٽر يونيورسٽي آهي، مشهور ڪمپنن/آج ڏيندڙ جيڪي ايف بي آر ويب سائيت (انڪر ٽيڪس لاءِ) ۽ ايس آر بي (سيلز ٽيڪس لاءِ) جي فعال ٽيڪس ڏيندڙن جي فهرست تي دستياب ڪان مهربند آيون گهرائجن ٿيون.

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تفصيل سان گڏ شرط ۽ ضابطو مقرر ڪيل ٽيندر دستاويزن ۾ ڏنل آهن. آڇن جا دستاويز SPPRA جي ويب سائيت يا ڊائو يونيورسٽي آف هيلٿ سائنسز جي ويب سائيت تان ڊائون لوڊ ڪري سگهجن ٿا. مشروط آڇون، ٽيليجرافڪ آڇون، سوتي رقم جي مسالو گهريل رقم ۽ صورت کان بغير آڇون، مقرر ڪيل تاريخ ۽ وقت کان پوءِ وصول ٿيندڙ آڇون، بليڪ لسٽ ۾ شامل ٿيل فرمز جون آڇون رد ڪيون وينديون.

ڪلڻ جي تاريخ واري ڏينهن تي غير متوقع صورتحال يا سرڪاري مرڪل ٿيڻ جي صورت ۾ دفتر نه ڪلڻ جي صورت ۾ آڇون ايندڙ ڪم واري ڏينهن تي مقرر ڪيل وقت تي جمع ڪيون وينديون. ڊائو يونيورسٽي آف هيلٿ سائنسز ڪراچي (اڊي يو ايس)، ايس پي پي رولز 2010 (تعال ٽرمينر ٿيل) جي لاڳاپيل شق تحت ڪنهن يا سمورين آڇن کي رد ڪرڻ جو حق محفوظ رکي ٿي.

دفتر ڊائريڪٽر پلاننگ اينڊ ڊولپمينٽ ڊائو يونيورسٽي آف هيلٿ سائنسز (اڊي ايس سي ڪيمپس، پنجين مار، ايمپنسٽريشن بلاڪ، بلاه لڙو روڊ نزد سول اسپتال ڪراچي).

ڊائريڪٽر

پلاننگ اينڊ ڊولپمينٽ

ڊائو يونيورسٽي آف هيلٿ سائنسز، ڪراچي

PROF. DR. NAZLI HOSSAIN  
PRO-VICE CHANCELLOR  
Meritorious Professor of Obstetrics  
& Gynecology  
Dow University of Health Sciences  
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Hospital

Muhammad Ali Shah  
Director  
Planning & Development  
Dow University of Health Sciences

Muhammad Hanif  
Additional Director Finance  
Dow University of Health Sciences  
Karachi