

MINUTES OF BIDS / PROPOSALS OPENING MEETING
HELD AT PROCUREMENT DIRECTORATE
DOW UNIVERSITY OF HEALTH SCIENCES (OJHA CAMPUS), KARACHI
ON 02nd MARCH 2022 AT 11:30 A.M

Meeting of the Procurement Committee (PC) was held on **March 02, 2022 at 11:30 A.M.** to open and evaluate the bids for the “**Procurement of Paper Ream (70gm) at Dow University of Health Sciences, Karachi**” received in response to **IFB/NIT No. DUHS/DP/2022/175 Dated 14 February 2022. Reference No: DUHS/DP/2022/175.**

The participants include:

PROCUREMENT COMMITTEE


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| 1. | Prof. Dr. Kartar Dawani,
Pro- Vice Chancellor,
Dow University of Health Sciences, Karachi | (Chairman) |
| 2. | Mr. Muhammad Khurram Khalid
Head of Internal Audit
IBA – Karachi | (Member) |
| 3. | Mr. Abdul Rahim Khan
Director, Works & Services
Dow University of Health Sciences, Karachi | (Member) |

BIDDER WITH NAME OF REPRESENTATIVE

- | | | |
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| 1. | Mr. S. Ashar Ahmed | M/s. THE TIMES PRESS PVT. LTD, Karachi |
| 2. | Mr. M. Nadeem | M/s. N. M IMPEX PVT. LTD, Karachi |

Meeting started with recitation from the Holy QUR’AN. Chair welcomed the participants and then commenced the proceedings. It was informed to the forum that the Bids were invited as per the Rule 17(1) of SPP Rules 2010 (amended 2019) by hoisting the NIT on authority’s and DUHS websites. The single stage-one envelop procedure was adopted in accordance with Rule 46(1) of SPPRA Rule 2010 (amended 2019). Both bidders, who purchased the bidding documents, submitted their bids up to the prescribed bid closing date and time.

The bids were opened by the procurement committee and the rates quoted by the bidders were read aloud along with amount of bid security attached by the bidder and each rate in the comparative statement was confirmed from the original bid by the procurement committee and recommendations were made, which were documented in the Bid Evaluation Report (BER).


MUHAMMAD KHURRAM KHALID
 Head of Internal Audit
 Institute of Business Administration
 Karachi


PROF. DR. KARTAR DAWANI
 Pro Vice Chancellor
 Dow University of Health Sciences
 Karachi




Details of the Bid Security submitted by qualified / responsive bidders are as under:

S#	Name of Bidder	Total Bid Amount	Amount of Bid Security	P.O No. & Date	Particulars of Bank
1.	M/s. N. M Impex Pvt. Ltd.	PKR:2,146,050.00	PKR: 45,000.00	CDR No. 08631701 Dated: 23-02-2022	Meezan Bank (0287)
2.	M/s. The Times Press Pvt. Ltd.	PKR: 2,476,650.00	PKR: 50,000.00	CDR No. 15748097 Dated: 01-03-2022	Habib Metropolitan Bank (29)

DECISION / RECOMMENDATION

The bid submitted by M/s. N. M Impex Pvt. Ltd., Karachi was approved and recommended to purchase being the responsive bid at the total cost of **PKR: 1,999,215.00/-** (One Million Nine Hundred Ninety-Nine Thousand Two Hundred Fifteen) on DDP basis. The quantity of the A4 Paper Ream has been reduced to 2655 units instead of 2850 units.

The meeting ended with the vote of thanks.

1.	Prof. Dr. Kartar Dawani (Chairman) Pro-Vice Chancellor Dow University of Health Sciences, Karachi	 PROF. DR. KARTAR DAWANI Pro Vice Chancellor Dow University of Health Sciences Karachi
2.	Muhammad Khurram Khalid (Member) Head of Internal Audit IBA – Karachi	 MUHAMMAD KHURRAM KHALID Head of Internal Audit Institute of Business Administration Karachi.
3.	Abdul Rahim Khan (Member) Project Director, Works & Services, Dow University of Health Sciences, Karachi	 ENGR. ABDUL RAHIM KHAN Project Director Works & Services Department Dow University of Health Sciences Karachi