

MINUTES OF BIDS / PROPOSALS OPENING MEETING
HELD AT PROCUREMENT DIRECTORATE
DOW UNIVERSITY OF HEALTH SCIENCES (OJHA CAMPUS), KARACHI
ON 16th SEPTEMBER 2021 AT 11:30 A.M

Meeting of the Procurement Committee (PC) was held on **September 16, 2021 at 11:30 A.M.** to open and evaluate the bids for the “**Procurement of Printers, Photocopier and Risograph Machines at Dow University of Health Sciences, Karachi**” received in response to **REF. No. DUHS/ DP/2021/158 dated 20 August 2021.**

The participants include:

PROCUREMENT COMMITTEE

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| 1. | Prof. Dr. Kartar Dawani ,
Pro- Vice Chancellor,
Dow University of Health Sciences, Karachi | (Chairman) |
| 2. | Mr. Muhammad Khurram Khalid
Head of Internal Audit
IBA – Karachi | (Member) |
| 3. | Mr. Abdul Rahim Khan
Director, Works & Services
Dow University of Health Sciences, Karachi | (Member) |

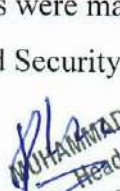
BIDDER WITH NAME OF REPRESENTATIVE

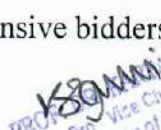
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| 1. | Mr. Javeed Iqbal | M/s. SeeSam Sloution, Karachi |
| 2. | Mr. Sadiq Rana | M/s. Office Automation Group, Karachi |
| 3. | Mr. Ali Hayder | M/s. Roomi Enterprise, Karachi |

Meeting started with recitation from the Holy QUR’AN. Chair welcomed the participants and then commenced the proceedings. It was informed to the forum that the Bids were invited as per the Rule 17(1) of SPP Rules 2010 (amended 2019) by hoisting the NIT on authority’s and DUHS websites. The single stage-one envelop procedure was adopted in accordance with Rule 46(1) of SPPRA Rule 2010 (amended 2019). All Three (03) bidders submitted their bids up to the prescribed bid closing date and time.

Subsequently, the bids were opened by the procurement committee and the rates quoted by the bidders were read aloud along with amount of bid security attached by the bidder and each rate in the comparative statement was confirmed from the original bid by the procurement committee and recommendations were made, which were documented in the Bid Evaluation Report (BER).

Details of the Bid Security submitted by qualified / responsive bidders are as under:


MUHAMMAD KHURRAM KHALID
 Head of Internal Audit
 Institute of Business Administration
 Karachi





PROF. KARTAR DAWANI
 Pro- Vice Chancellor
 Dow University of Health Sciences
 Karachi

S#	Name of Bidder	Total Bid Amount	Amount of Bid Security	P.O No. & Date	Particulars of Bank
1.	M/s. SeeSam Solution	PKR: 1,380,000/-	Rs. 28,000/-	CDR No. BBB 142023802 Dated 15-09-2021	Allied Bank (0640), Karachi
2.	M/s. Office Automation Group	PKR: 7,657,000/-	Rs. 154,000/-	CDR No. 09168004 Dated: 15-09-2021	Bank Al Habib Ltd. (1088) Karachi
3.	M/s. Roomi Enterprise	PKR: 2,779,920/-	Rs.55,600/-	CDR No. 108182696 Dated: 15-09-2021	MCB Bank (0010) Karachi

DECISION / RECOMMENDATION

- The bid submitted by M/s. Roomi Enterprise, Karachi for Item no. 1 was approved and recommended to purchase being the 1st lowest responsive bid at a total cost of **PKR 2,779,920/-**.
- The bid submitted by M/s. Office Automation Group, Karachi for Item no. 2 was approved and recommended to purchase being the 1st lowest responsive bid at a total cost of **PKR 1,380,000/-**.
- The bid submitted by M/s. SeeSam Solution, Karachi for Item no. 3 was approved and recommended to purchase being the 1st lowest responsive bid at a total cost of **PKR 1,058,000/-**.

The meeting ended with the vote of thanks.

1.	Prof. Dr. Kartar Dawani (Chairman) Pro-Vice Chancellor Dow University of Health Sciences, Karachi	 PROF. DR. KARTAR DAWANI Pro Vice-Chancellor Dow University of Health Sciences Karachi
2.	Muhammad Khurram Khalid (Member) Head of Internal Audit IBA – Karachi	 MUHAMMAD KHURRAM KHALID Head of Internal Audit Institute of Business Administration Karachi
3.	Abdul Rahim Khan (Member) Project Director, Works & Services, Dow University of Health Sciences, Karachi	 ENGR. ABDUL RAHIM KHAN Project Director Works & Services Department Dow University of Health Sciences, Karachi