

MINUTES OF FINANCIAL BID OPENING MEETING


NIT No.	DUHS/DP/2021/-137/139 Dated 27 April 2021
SPPRA PPMS NIT ID #	T00582-20-0023
Method & procedure of procurement	Single Stage – Two Envelope Procedure SPP Rules – 46(2)
Tender Description	Hiring of Janitorial Services for Academic and Administration Blocks of DUHS (Ref No. DUHS/DP/2021/139)

Meeting of the Procurement Committee (PC) held for opening of **Financial Bids** on **24th June 2021** at 11:30 Hrs. in respect of above NIT.

The participants include:

PROCUREMENT COMMITTEE

1. Prof. Dr. Kartar Dawani, (Chairman)
Pro- Vice Chancellor,
Dow University of Health Sciences, Karachi.
2. Mr. Muhammad Khurram Khalid (Member)
Head of Internal Audit
IBA – Karachi
3. Mr. Abdul Rahim Khan (Member)
Project Director, Works & Services
Dow University of Health Sciences, Karachi


MUHAMMAD KHURRAM
Head of Internal Audit
Institute of Business Administration
Karachi

BIDDERS WITH NAME OF REPRESENTATIVE

Sr.#	Name of Representative	Name of Bidder
1.	Mr. M. Yawar Haroon	M/s. Prime Human Resource Services Pvt. Ltd.
2.	Mr. Haider Ali	M/s. Al-Basit Facilities Management (Pvt) Ltd.
3.	Mr. M. Amjad Malik	M/s. Master Multi-Tech (Pvt.) Limited
4.	Mr. M. Athar	M/s. Ron Don Enterprises (Pvt.) Ltd.
5.	Mr. M. Amin	M/s. The Care Takers (Pvt.) Ltd.


Meeting started with recitation from the Holy QURAN. Chair welcomed the participants and then commenced the proceedings. It was informed to the forum that Technical Bids were opened on 25 May 2021 for the above said tender, where out of six (06) firms who purchased the bidding documents, five (05) bidders submitted their bids. The offer of two (02) bidders viz. M/s. Ron Don Enterprises (Pvt.) Ltd. and M/s. The Care Takers (Pvt.) Ltd. were found non-responsive, hence, disqualified and not considered for further evaluation, the reasons of the rejection of the bid were announced besides recording the same at Annexure 4 and 5 of the bid evaluation report.


As per the agenda, Technically Qualified / Responsive Proposals of M/s. Prime Human Resource Services Pvt. Ltd., M/s. Al-Basit Facilities Management (Pvt) Ltd. and M/s. Master Multi-Tech (Pvt.) Limited were taken into consideration by the committee exclusively. The rates quoted by the bidders were read aloud along with amount of bid security attached by the bidder. Each rate in the comparative statement were confirmed from the original bid by the committee and recommendations were made, which were documented in the Bid Evaluation Report (BER).


Following is the detail of bid security submitted by qualified / responsive bidders:

S#	Name of Bidder	Total Bid Amount	Amount of Bid Security	P.O No. & Date	Bank
1.	M/s. Prime Human Resource Services Pvt. Ltd.	50,959,800.00	1,200,000.00	No. 23086692 24 May 2021	HBL (1155) 26 th St. DHA Phase-V Ext., Badar Com. AR, Karachi.
2.	M/s. Al-Basit Facilities Management (Pvt) Ltd.	51,229,800.00	1,200,000.00	No. 08145946 24 May 2021	Meezan Bank (9914) Mehmoodabad Br., Karachi.
3.	M/s. Master Multi-Tech (Pvt.) Limited	59,611,200.00	1,220,000.00	No. 06156828 24 May 2021	Faysal Bank (0121) Shahrah-e-Faisal Br. Karachi.

The meeting ended with the vote of thanks.


MUHAMMAD KHURRAM
 Head of Internal Audit
 Institute of Business Administration
 Karachi
Muhammad Khurram Khalid (Member PC)
 Head of Internal Audit
 Institute of Business Administration (IBA)
 Karachi


ABDUL RAHIM KHAN
 Project Director, Works & Services,
 Dow University of Health Sciences,
 Karachi.


PROF. DR. KARTAR DAWANI
 Pro Vice Chancellor
 Dow University of Health Sciences
 Karachi
Prof. Dr. Kartar Dawani (Chairman PC)
 Pro-Vice Chancellor
 Dow University of Health Sciences,
 Karachi

COMPARATIVE STATEMENT**HIRING OF JANITORIAL SERVICES FOR ACADEMIC & ADMINISTRATION BLOCKS OF DUHS
(REF NO. DUHS/DP/2021/139)****N.I.T No. DUHS/DP/2021/-137/139 Dated 27 April 2021 (REF NO. DUHS/DP/2021/139)****Technical Bids Opened on 25 May 2021 ---- Financial Bids opened on 24 June 2021
(GROUP - A)**

S#	Description	Unit / Qty.	M/s. Prime Human Resource Services Pvt. Ltd.		M/s. Al-Basit Facilities Management (Pvt) Ltd.		M/s. Master Multi-Tech (Pvt.) Limited	
			Monthly Service Charges for Each	Total Monthly Charges	Monthly Service Charges for Each	Total Monthly Charges	Monthly Service Charges for Each	Total Monthly Charges
1	Supervisor	8 Nos.	24,390.00	195,120.00	24,990.00	199,920.00	28,000.00	224,000.00
2	Janitorial Staff (Male / Female)	177 Nos.	22,890.00	4,051,530.00	22,990.00	4,069,230.00	26,800.00	4,743,600.00
Total Monthly Charges (in Pak Rs.) including taxes				4,246,650.00		4,269,150.00		4,967,600.00
Total Yearly Charges (in Pak Rs.) including taxes				50,959,800.00		51,229,800.00		59,611,200.00
Ranking			1st Lowest Bidder		2nd Lowest Bidder		3rd Lowest Bidder	

RECOMMENDATIONS**The bid of M/s. Prime Human Resource Services Pvt. Ltd. is approved and recommended for award of contract being the lowest evaluated responsive / qualified bid.**

ENGR. ABDUL RAHIM KHAN
Project Director
Department
of Health Sciences
Karachi

Mr. Abdul Rahim Khan
(Member)
Karachi
Project Director Works & Services
Dow University of Health Sciences

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