

# **DOW UNIVERSITY OF HEALTH SCIENCES, KARACHI**



## **BIDDING DOCUMENTS**

**Single Stage – Two Envelope Procedure**  
As per Rule 46 (2) of SPPRA, 2010 (Amended up to date)

**IFB / NIT NO: DUHS/P&D/2023/11370, DATED: MARCH 10, 2023**

---

**OPERATION OF POINT BUSES FOR THE PICK & DROP  
FACILITY OF STUDENTS AND STAFF OF DUHS KARACHI  
(REF NO: DUHS/W&S-NIT/110)**

---

**OFFICE OF THE DIRECTOR PLANNING & DEVELOPMENT  
DOW UNIVERSITY OF HEALTH SCIENCES,  
BABA-E-URDU ROAD, BESIDES CIVIL HOSPITAL,  
KARACHI**

# INSTRUCTIONS TO THE BIDDERS

## 1. GENERAL

### 1. Introduction

- 1.1. Dow University of Health Sciences Karachi ('DUHS') is a Public Sector University founded in December 2003. DUHS has been developing a tradition of excellence in education, research, and community service. DUHS offers MBBS and BDS undergraduate education, with a strong emphasis in the medical, biomedical sciences, public health, allied health sciences, and business management programs. The University has one main campus, and another sub-campus located in the urban metropolitan city of Karachi, Sindh. The University has a school of Postgraduate studies, which offers postgraduate and doctoral programs in almost all academic disciplines relating to the biomedical and health sciences, including clinical diplomas in 13 specialties, Masters/MS /MPhil, and Ph.D. programs in 32 different specialties, such as Master of Advanced Physiotherapy, Masters in Nursing, Master of Business Administration, with 18 specialties of the biomedical and basic sciences offered at the MPhil level, including MPhil in Biotechnology, Genetics, Microbiology, Pharmacology and Ph.D. programs in the health and allied sciences. Furthermore, the flagship MBBS program is offered through Dow International Medical College, catering to international students or overseas-sponsored students. The CPSP has also accredited the institution for FCPS training in 29 different specialties. The University has 17 Schools/Colleges and Institutes, including 9 clinical entities, and 25 other non-academic, administrative departments.

#### 1.1 Scope of Work

- 1.1.1 The bidder would be hired as per the evaluation criteria of this document to provide services as mentioned in **Annexure – C**. Successful bidder would enter into a **Framework Contract** as per Rule- 15 (B) of SPPRA Rules (Amended up to date).
- 1.1.2 Bidding shall be conducted under Rules 46 (2) "**Single Stage – Two Envelopes**" (Technical and Financial bids) procedure laid down in SPPRA Rules 2010 (Amended up to date). The contract shall be awarded as per the evaluation criteria mentioned in this document.
- 1.1.3 Bidders shall submit their bids with proper Indexing Table / Page Numbers and attach all the mandatory / required documents in Annex or Tagging format.

#### 1.2 Source of Funds

- 1.2.1 Dow University of Health Sciences (DUHS), Karachi has allocated funds towards the cost of "**Operating pick & drop services**" from its own resources.

## 2. **ELIGIBLE BIDDERS**

The bids which meet the following minimum **ELIGIBILITY CRITERIA (MANDATORY REQUIREMENT)** would be declared responsive for further evaluation as per Evaluation Criteria specified in this bidding document. **Documentary evidence must be attached in respect thereof:**

- 2.1 Original Tender Purchase Receipt / Pay Order of Tender Fee.
- 2.2 Bidder should be based in Karachi or should have a branch in Karachi. Office details at Karachi and all provincial headquarters (if any) with Phone Numbers / Addresses.
- 2.3 Copy of CNIC of the signatory of the Bid Forms.
- 2.4 Bidder must be available on ‘**List of Active Tax Payers**’ of **FBR website** (for Income Tax).
- 2.5 Bidder must be available on ‘**List of Active Tax Payers**’ **SRB website** (for Sales Tax).
- 2.6 Valid **Professional Tax Certificate**.
- 2.7 Duly signed and stamped General Compliance Certificate as per the format given at **Annexure-B** of this document.
- 2.8 Duly signed and stamped Compliance to Scope of Work as mentioned vide **Annexure-C** of this document.
- 2.9 Bidder / Company Profile / Details as per **Annexure – D**.
- 2.10 Compliance of the technical proposal submission form as per **Annexure A(1)** attached with the technical proposal.
- 2.11 Compliance with the financial proposal submission form as per **Annexure A(2)** should be attached with the financial proposal.
- 2.12 Average annual turnover in the preceding 3 years (on the closing of the last fiscal year) should **not be less than Rs. 100.000 million**, demonstrated through **Income Tax Returns (ITR – FBR)**, with the audited statement of accounts details to be submitted as per **Annexure-E**
- 2.13 Valid Clients List as per specimen given in **Annexure – F**.
- 2.14 Duly signed and stamped Affidavit on Stamp Paper of Rs. 100/- as per Specimen at **Appendix – 1**.
- 2.15 The company/companies already working or worked in the DUHS are only eligible for bidding upon providing Satisfactory Performance Certificates for recent periods of services from the Office of the Registrar DUHS duly signed and stamped. No other certificates will be accepted for eligibility.
- 2.16 Valid documentary evidence in support of eligibility/qualification and evaluation criteria and conformity with required terms and conditions of Scope of Work / Services given in the tender document.
- 2.17 Bidder must have secured a minimum of 70 qualification marks in Technical Evaluation Criteria described in Clause 16.
- 2.18 Bidders’ past experience in the **Operation of Point Buses for Pick & Drop facilities of Students and Staff of DUHS**. A satisfactory Performance certificate with agreement & supported documents must be attached as an evidence
- 2.19 Copies of documents should be submitted as per clause # 12 of the bidding documents.

### **3. COST OF BIDDING**

- 3.1 The bidder shall bear all costs associated with the preparation and submission of its documents, while DUHS, in no case shall be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

### **4. CLARIFICATIONS OF BIDDING DOCUMENTS**

- 4.1 An interested Bidder requiring any clarification of the bidding documents may notify the Procuring agency in writing. The Procuring agency will respond in writing to any request for clarification of the bidding documents which it receives not later than five **(05) working days** prior to the deadline for the submission of bids. Written copies of the Procuring agency's response (including an explanation of the query but without identifying the source of inquiry) will be sent to all interested bidders that have received the bidding documents.

### **5. AMENDMENT OF TENDER DOCUMENT**

- 5.1 At any time prior to the deadline for submission of bids, the Procuring agency, for any reason, whether at its own initiative or in response to a clarification requested by an interested Bidder, may modify the bidding documents by issuing corrigendum/addendum.
- 5.2 Any corrigendum/addendum thus issued shall form an eternal part of the tender document. To offer bidders a reasonable time frame in which to take a corrigendum/addendum into account in preparing their bids, the DUHS may at its discretion extend the deadline for the submission of bids.
- 5.3 All interested bidders that have purchased the bidding documents will be notified of the corrigendum/addendum in writing and will be binding on them.

### **6. LANGUAGE OF BID**

- 6.1 The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Procuring agency shall be written in the English language. Supporting documents and printed literature furnished by the Bidder may be in another language provided they are accompanied by an accurate translation of the relevant passages in the English language, in which case, for purposes of interpretation of the Bid, the translation shall govern.

### **7. BID PRICE**

- 7.1 Price/bid offer should be quoted in Pak Rupees as per the format given at **Annexure – I**.
- 7.2 The price/bid offer quoted should be firm, final, and clearly written/typed without any ambiguity.
- 7.3 The bid price should include all the government taxes, as per prevailing taxation rates of provincial/federal/local governments, etc. (e.g., SST/GST, Income Tax, Withholding Tax, etc.)
- 7.4 If there is no mention of taxes or calculation error, the offered/quoted price will be considered as inclusive of all prevailing taxes/duties. The benefit of exemption from or reduction in the SST / GST or other taxes during the contract period shall be passed on to the Procuring Agency.
- 7.5 Bidder shall deem to have obtained all related information as to the requirements thereto which may affect the bid offer/price if required.

## **8. BID SECURITY / EARNEST MONEY**

- 8.1 The Bidder shall furnish, as part of its bid, a bid security in the amount specified in the Bid Data Sheet in the shape of a Deposit at Call or Pay Order or Demand Draft or a Bank Guarantee (**Annexure -G**) in favor of Dow University of Health Sciences, Karachi issued by a scheduled bank in Pakistan valid for a period of 30 days beyond the bid validity period. The Bid Security shall be attached to the Financial Proposal. No interest will be paid on Bid Security. A photocopy of the **Bid Security shall be attached to the Technical Proposal after hiding the amount.**
- 8.2 Any bid not accompanied by an acceptable bid security shall stand rejected.
- 8.3 The bid security of the unsuccessful bidders will be returned upon award of the contract to the successful bidder or on expiry of the validity of bid security whichever is earlier.
- 8.4 The bid security of the successful bidder will be returned only when the bidder furnishes the required Performance Security and signed the relevant contract agreement.
- 8.5 **The security deposit may be forfeited/confiscated:**
- i. If a bidder withdraws his bid during the period of bid validity.
  - ii. If the bidder does not accept the correction of his bid price.
  - iii. In the case of a successful bidder, if he fails to sign the contract agreement.
  - iv. If the bidder fails to provide the requisite Services.
  - v. If the bidder fails to fulfill the requirements upon which he has given certificates / affidavits etc.

## **9. VALIDITY OF BIDS**

- 9.1 All bids shall remain valid for **90 (ninety) days** from the date of opening of bids. A bid valid for a shorter period shall be rejected by the DUHS as nonresponsive.

## **10. CLARIFICATIONS / CORRECTIONS OF BID**

- 10.1 To assist in the examination, evaluation, and comparison of the bids the committee at its discretion may ask the bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in the price or substance of the bid shall be sought offered or permitted.
- 10.2 Arithmetical errors will be rectified on the following basis:
- i. If there is a discrepancy between unit price and total price that is obtained by the multiplying the unit price and quantity, the unit price shall prevail and total price shall be corrected. If there is a discrepancy between the words and figures the amount in words shall prevail. If there is a mistake in addition / totaling that can be corrected.
  - ii. If the bidder does not accept the corrected amount of bid, his bid will be rejected and his bid security will be forfeited.

## 11. RESPONSIVENESS OF BIDS

- 11.1 The valid bid security / earnest money is submitted (**A copy of the requisite Bid Security without showing the rates must be attached with the Technical Bid.**)
- 11.2 The bid is valid till the required period.
- 11.3 The bidder had quoted all the items/services exhibited in **Annexure-I (Schedule of Requirement / BoQ)**.
- 11.4 The bid prices are firm during their validity and inclusive of all taxes, duties, etc.
- 11.5 Compliance with all terms and conditions of the tender document on specified formats.
- 11.6 The bidder is eligible for tendering and possesses the requisite experience.
- 11.7 The bid does not deviate from basic requirements.
- 11.8 The bidder submitted all mandatory/requisite documents as mentioned in the tender document.
- 11.9 The bid is generally in order.

## 12. SUBMISSION OF BIDS

- 12.1 Bids should be submitted in accordance with SPPRA Rules 46 (2) Single Stage – Two Envelope Procedure.
  - (a) Bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the financial proposal and the technical proposal;
  - (b) Envelopes shall be marked as **“FINANCIAL PROPOSAL”** and **“TECHNICAL PROPOSAL”** in bold and legible letters to avoid confusion; one (1) original and One (1) copy. The original and all copies of the Technical proposal shall be typed or written in indelible ink (in the case of copies, Photostats are also acceptable) and shall be signed by a person or persons duly authorized to sign on behalf of the bidder. Original & copies of the document should be separately clearly marking each **“ORIGINAL BID”** and **“COPY OF BID,”** as appropriate. In the event of any discrepancy between them, the original shall govern.
  - (c) Initially, only the envelope marked **“TECHNICAL PROPOSAL”** shall be opened; the soft copy of the technical proposal only should also be provided in the form of a USB showing the name of the company. A photocopy of the **Bid Security shall be attached to the Technical Proposal after hiding the amount.**
  - (d) Envelope marked as **“FINANCIAL PROPOSAL”** shall be retained in the custody of the procuring agency without being opened;
  - (e) Procuring agency shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price, and reject any proposal which does not conform to the specified requirements;
  - (f) No amendments in the technical proposal shall be permitted during the technical evaluation;
  - (g) Financial proposals of technically qualified bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance; and
  - (h) Financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders.
- 12.2 The technical bid should contain all the relevant information and desired enclosures in the prescribed format. The Financial Bid should contain only the Financial Proposal including 01 copy of it and Bid Security. In case, any bidder encloses the financial bid within the technical bid, the same shall be rejected summarily.

- 12.3 Technical / Financial Bids should be submitted in sealed envelope. The inner and outer envelopes shall:
- a. Be addressed to the Procuring agency at the address given in the Bid Data Sheet; and
  - b. Bear the Notice Inviting Tender / Invitation for Bids (NIT / IFB) title and number indicated in the Bid Data Sheet, and a statement: “DO NOT OPEN BEFORE,” to be completed with the time and the date specified in the Bid Data Sheet.
- 12.4 Opened or e-mailed or faxed or telexed bids will not be accepted.
- 12.5 Any bid received by the DUHS after the date and time of tender opening will be rejected and returned as unopened to sender / bidder.
- 12.6 Bids qualified by such vague and indefinite expression such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly.
- 12.7 Bidder shall comply with all Pakistani Laws, permits, codes and regulation applicable to the bidder’s performance of services. Bid against the Government Rules and Policies, Conditional Bid, Ambiguous Bid or incomplete Bid and Bid without Bid Security will be rejected. No supplementary or revised offer after the opening of bids shall be entertained.
- 12.8 In case of announcement of Public Holiday or any unfavorable circumstance, the bids will be opened on next working day. Other terms and conditions, venue and time for drop and opening will remain unchanged.
- 12.9 In case of discrepancies between the Invitation for Bid (IFB) / Notice Inviting Tender (NIT) and the Bidding Documents, the Bidding Documents shall take precedence.
- 13. DEADLINE FOR SUBMISSION OF BID**
- 13.1 Bids must be received by the Procuring agency at the address specified under ITB Clause 12.3 no later than the time and date specified in the Bid Data Sheet.
- 14. OPENING OF BID**
- 14.1 Procurement Committee will publically open the Sealed Technical Bids first at the date, time and place given in the Bid Data Sheet in the presence of bidder’s representatives who choose to be present, while the Financial Bids of all prospective bidders would be kept in safe custody at DUHS. After the declaration of Technical Bid Results, the Sealed Financial Bids of only Technically Qualified firms would be opened publicly at the time/date to be announced later. Whereas, Sealed Financial Bids of technically non-qualified bidders will be returned unopened/unprocessed.
- 14.2 The name of the bidder, details of the bid price and such other details as the committee at its discretion may consider appropriate, will be announced at the time of Sealed Financial Bid opening process.
- 14.3 The relevant committee will resolve any issue raised by the bidders, on the spot. Any issue related to the proceeding after the same have concluded, shall not be entertained verbally or in writing.
- 14.4 The DUHS reserves the right to reject any one or all bids / proposals or scrap / cancel the tender as per relevant SPPRA Rules 2010 (Amended upto date).

## **15. EVALUATION OF BIDS**

- 15.1 The bids not responsive to the MANDATORY ELIGIBILITY CRITERIA provided in Clause 2 and Responsiveness of Bid according to Clause 11 shall not be eligible for further Technical Evaluation.
- 15.2 The relevant Committee will evaluate and compare only the bids previously determined to be responsive submitted by an eligible bidder.
- 15.3 The bids shall be evaluated on complete package basis (all items basis). The bids for partial / limited items / limited groups shall not be considered and rejected.
- 15.4 It will be examined in detail whether the services offered by the company complies with the provisions of this tender document. For this purpose, the company's data will be compared with the tender document eligibility and evaluation criteria along with a visit to company facilities/offices for physical inspection (if required).
- 15.5 It will be examined in detail whether the documents comply with the conditions of the tender document. It is expected that no deviation/stipulation shall be taken by the company.
- 15.6 Technically qualified/successful bidder(s) / Tenderer(s) shall be eligible for Financial Proposal(s).
- 15.7 The Price evaluation will include all duties, taxes (Federal/Provincial/Local) and expenses, etc. In case of any exemption of duties and taxes made by the Government (Federal/Provincial/Local), the contractor shall be bound to adjust the same in the Financial Proposal. The benefit of exemption from or reduction in the SST / GST / Income Tax during the contract period shall be passed on to the DUHS.
- 15.8 DUHS shall not be responsible for any erroneous calculation of taxes and all differences arising out as above shall be fully borne by the Successful Bidder.
- 15.9 Bidder shall be bound to produce the original documents for verification at the request of DUHS. If the bidder failed to produce the original documents within the prescribed time schedule their Bid will reject.

## **16. BID EVALUATION CRITERIA**

- 16.1 **THE BIDS SHALL BE EVALUATED ON THE MOST ADVANTAGEOUS BID BASIS.** The bidder which attains the highest combined weighted technical and financial score according to the following criteria shall be **SELECTED**
- 16.2 The Bids shall be evaluated on a complete Lot / items / basis reflected in the Bid Form / Price Schedule. Bids for partial/limited item(s) shall not be considered and **REJECTED**.
- 16.3 The following merit point system for weighing evaluation factors/criteria will be applied for technical proposals.
- 16.4 Bidders achieving **minimum 70% points / marks** will be considered only for further process besides compliance of all mandatory clauses. Documentary evidence must be attached in support of your claim.
- 16.5 Only those Financial Proposals will be announced / considered which were technically qualified by the committee



## TECHNICAL PROPOSAL EVALUATION CRITERIA

S#	Evaluation Parameters/Sub-parameters	Maximum Points
<b>1.</b>	<b>Establishment of the Firm/company/ partnership / sole- proprietor (Credible documentary evidence must be provided)</b>	<b>Max. 20</b>
1.1	Established during 2021 or later	0
1.2	Established during 2011 -2020	5
1.3	Established during 2001 -2010	10
1.4	Established during 1990 -2000	20
<b>2.</b>	<b>Past Experience of ongoing or completed similar assignments/projects for operating vehicles during last 05 years. (Credible documentary evidence must be provided (in the form of a satisfactory performance letter/certificate, work order, or contract agreement). NOTE: - If a contract is extended by the employer(s) for the next 12 months or more period all such extensions of projects shall be considered as a single Project(s). No point shall be given for less than 12 month's period. Those projects who awarded the points in any category would not be considered for any further marks in other categories mentioned below.</b>	<b>Max. 30</b>
2.1	40 vehicles or more (55 Seater Buses) (05 Points for each project/assignment maximum up to 30 Points) For Government / Semi-Government organizations /public universities	30
2.2	30 vehicles or more (55 Seater Buses) (05 Points for each project/assignment maximum up to 15 Points) For large private sector organizations & MNCs / private universities	15
2.4	Less than 30 vehicles	00
<b>3.</b>	<b>Vehicle not older than the Year 2010 Registered in the name of bidder/ vehicles handed over by the client to operate (Credible documentary evidence must be provided in the form of agreement/registration)</b>	<b>Max. 10</b>
3.1	55+ 1 Seating Capacity Bus (02 point for each bus maximum up to 10 points)	10
3.2	26 Seater Coaster (01 points for each Coaster maximum up to 05 points)	05
<b>4.</b>	<b>Bidder's past performance during the last 05 years (Credible documentary evidence must be provided in the form of a satisfactory performance letter/certificate, work order, or contract agreement).</b>	<b>Max. 20</b>
4.1	<b>Client's Satisfactory Performance Certificate</b> for providing the Services of <b>40 or more Vehicles</b> for a minimum period of 12 months, issued by Public Sector / or Govt. / Semi Govt. organizations. <b>05 points</b> for each client documentary evidence must be provided in the form of contract agreement/ satisfactory certificate work order/ monthly invoices. In case of further extended contract or multiple extensions, it would be considered a single project only ( <b>Maximum 20 marks</b> )	20
<b>5.</b>	<b>Average Annual Turnover during the last 03 financial years (As per ITR &amp; Audited Statements of Accounts must be provided)</b>	<b>Max. 10</b>
5.1	PKR 250 Million and above	10
5.2	PKR 200 Million and above	5
5.3	PKR 150 Million and above	3
5.4	Below PKR 100 Million	00
<b>6.</b>	<b>Equity / Net Worth up to last financial year (As per Income Tax Return)</b>	<b>Max. 10</b>
6.1	PKR 250 Million and above	10
6.2	PKR 200 Million and above	05
6.3	PKR 150 Million and above	03
6.4	Below PKR 100 Million	00
<b>Total Points</b>		<b>100</b>

## **17. Financial Proposal Evaluation:**

- 17.1.1 Procuring Agency shall not be responsible for any erroneous calculation of taxes and all differences arising out shall be fully borne by the Successful Bidder. However, any subsequent changes in rates or structure of applicable taxes by the Government at any time during execution / evaluation period shall be passed to the Procuring Agency.
- 17.1.2 Technically qualified/successful bidder(s)/Tenderer(s) shall be eligible for Financial Proposal(s). The Financial bids shall be opened in the presence of the Bidders at the scheduled date, time and venue communicated in advance.
- 17.1.3 Financial Bids / Proposals of Technically disqualified / rejected bidders will not be opened and sealed envelope shall be returned to the bidder.
- 17.1.4 Bids not accompanied by the Bid Security of required amount and form shall be rejected.
- 17.1.5 Marks obtained in the detailed technical evaluation will be carried forward and prorated. Tender will be awarded to the Responding Organization with maximum accumulative points (Technical Score + Financial Score).
- 17.1.6 The formula for technical scoring is “Technical Marks / Score = Total Technical Marks of the respective bidder x 0.75”.
- 17.1.7 The formula for financial scoring is that the lowest bidder gets 25% Marks and the other bidders score 25 multiplied by the ratio of the lowest bid divided by the quoted price.

### **EXAMPLE:**

#### **TECHNICAL EVALUATION**

**The formula to calculate the technical points / marks / score of the bidder is given below:**

Technical Marks / Score = Total Technical Marks of respective bidder x 0.75

- **Solved Example of Financial Scoring:**  
Technical scoring out of 100 = 85  
Carried Forward & Prorated Technical scoring = 85 x 0.75

#### **FINANCIAL EVALUATION**

**The formula to calculate the Marks for the price by the bidders other than lowest bidder is given below:**

- **Financial Evaluation Score of individual quoted Product:**  
= [Lowest quoted price of the item ÷ Next higher proposed price of the competing item] x Total Allocable financial score
- **Solved Example of Financial Scoring:**  
*If the lowest quoted price of an item is Rs. 25 million the same lowest will obtain score as below:*  
= [25 ÷ 25] x 25 = 25  
= 25 marks being the lowest bidder for the quoted item  
  
*If the next higher quoted price of the same item is Rs. 30 million the marks obtained will be:*  
= [25 ÷ 30] x 25 = 20.83  
  
*If the next higher quoted price of the same items is Rs. 37 million the marks obtained will be:*  
= [25 ÷ 37] x 25 = 16.89 Marks and so on.

## **18. REJECTION / ACCEPTANCE OF BID**

- 17.1 A bid determined as non-responsive will be rejected and will not be made responsive by the bidder by correction of the non-conformity.
- 17.2 The bid shall be rejected if:
- i. it is substantially non-responsive in a manner prescribed in this tender document; or
  - ii. it is against the Pakistani Laws, Rules, Regulations, Policies, Permits, Codes etc.; or
  - iii. bidder has conflict of interest with the DUHS; or
  - iv. bidder engages in corrupt or fraudulent practices in competing for Contract award; or
  - v. bidder tries to influence the bid evaluation / Contract award; or
  - vi. bid submitted in other than prescribed forms, annexes, schedules, charts, drawings, documents / by other than specified mode; or
  - vii. unsigned, incomplete, partial, ambiguous, conditional, alternative, late; or
  - viii. subjected to interlineations / cuttings / corrections / erasures / overwriting; or
  - ix. any bidder encloses the financial bid within the technical bid, the same shall be rejected, as bids are invited according to the Single Stage – Two Envelope Procedure in accordance with sub rule 2 of rule 46 of the Sindh Public Procurement Rules, 2010 (Amended up to date). In case; or
  - x. qualified by vague and indefinite expression such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly; or
  - xi. without verifiable proofs against the mandatory as well as general documentary, qualification and eligibility related requirements; or
  - xii. bidder fails to meet all the requirements of Tender Eligibility / Qualification Criteria (Clause-2); or
  - xiii. bids submitted for partial / limited services / items as specified in the Format for Quoting the Rates / Schedule of Requirements / BoQ; or
  - xiv. bid submitted with shorter bid validity period; or
  - xv. bidder fails to meet the minimum evaluation criteria requirements; or
  - xvi. bid not accompanied by the Bid Security (Earnest Money) of required amount and form; or
  - xvii. bidder refuses to accept the corrected Total Bid Amount / Price; or
  - xviii. the Bidder has been blacklisted by any public or private sector organization; or
  - xix. bidder has mentioned any financial implication(s) in the financial proposal that is in contradiction to this document and Government rules and regulations; or
  - xx. rates quoted by bidder are not workable (not meeting the requirements of minimum wages, Income Tax, Sales Tax, EOBI, SESSI, Gratuity etc.), or on higher side etc.

## **18 PROCESS TO BE CONFIDENTIAL**

- 18.1 No bidder shall contact DUHS on any matter relating to its tendering process from the time of opening to the time of tendering announcement.
- 18.2 Any effort by a bidder to influence DUHS in the evaluation, comparison or selection decision may result in the rejection of its bid.

**19**     **COMPLIANCE CERTIFICATE**

19.1    The bidder should agree with the terms and conditions as mentioned in **Annexure – B**.

**20**     **AWARD CRITERIA**

20.1    Subject to Clause 21, the Procuring agency will award the contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined to be the most advantageous evaluated bid (technical + financial score), provided further that the Bidder is determined to be qualified to perform the contract satisfactorily.

**21**     **PROCURING AGENCY’S RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS**

21.1    The Procuring agency reserves the right to accept or reject any bid, as per Rule 25 of SPPRA Rules 2010 (Amended up to date), and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder for bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Procuring agency’s action.

**22**     **PROCURING AGENCY’S RIGHT TO VARY QUANTITIES**

22.1    The Procuring agency reserves the right to increase and/or decrease the quantity and/or drop the any or multiple services(s) originally specified in the Format for Quoting the Rates / Schedule of Requirements / BoQ without any change in unit price or other terms and conditions during the contract period.

**23**     **REQUIREMENT / FORMAT OF BID**

23.1    All bidders shall quote their **firm and final rates** including all the taxes, duties, levies, etc. on the format given at **Annexure – I** and attach the requisite **Bid Security / Earnest Money** in the form of a Pay Order / Demand Draft / Bank Guarantee as per this Tender Document requirement / obligations.

**24**     **ALTERNATIVE BIDS**

24.1    Alternate Bids shall not be allowed, if any bidder elects to submit alternative bid(s) / proposal(s), both bids viz. ORIGINAL and ALTERATIVE will be rejected straightaway.

**25**     **NOTIFICATION OF AWARD**

25.1    Prior to expiration of the bid validity period or extended bid validity period, the Procuring agency will notify the successful bidder in writing about the acceptance of the offer delivery by hand or by registered letter or by Courier or by e-mail. The notification of award will constitute the formation of the contract.

**26**     **PERIOD OF CONTRACT**

26.1    Initially, contract shall be signed for a period of two years (24 months), however, DUHS at its own discretion can extend the contract for a further period of one year. The contractor shall be bound to provide the services & goods for an extended period without any increase in rate or change in terms & conditions.

## **27**      **CONTRACT AGREEMENT**

- 27.1      Subject to the fulfillment of all codal formalities, the Procuring agency will award the contract to the successful bidder whose bid has been determined to be qualified to perform the contract satisfactorily. Both parties i.e. DUHS and Bidder will sign the Contract Agreement on the stamp paper.
- 27.2      DUHS reserves the right to cancel the agreement with or without giving notice (depending on the nature of the violation of the contract agreement) and forfeit the Security Deposit/ Performance Bond and any amount due to the service provider. The bidder shall reproduce the draft contract agreement provided by DUHS on stamp paper with stamps affixed of the value equal to the prevailing Government rules/rates. Bidder shall pay the prevailing Service Charges as per article 22-A (Contract) of the schedule of stamp act 1899.
- 27.3      The bidder shall not alter/add/delete any article, clause, or chapter of the draft contract agreement. However, the Service Provider may rephrase any clause, article or chapter with the consent of the DUHS for the purpose of clarity, legality, or otherwise except where scope of work, terms & conditions, and service charges is not adversely affected against the DUHS.
- 27.4      Within thirty (30) days of receipt of the Contract Form, the successful Bidder shall sign and date the contract and return it to the Procuring agency.

## **28**      **PERFORMANCE SECURITY**

- 28.1      The Successful bidder shall submit the Performance Security / Guarantee in the amount specified in the Bid Data Sheet in the shape of a Deposit at Call or Pay Order or Demand Draft or a Bank Guarantee in favor of Dow University of Health Sciences, Karachi issued by a scheduled bank in Pakistan valid for a period of ninety (90) days beyond the date of completion/expiry of the contract. No interest will be paid on Performance Security.
- 28.1      **Forfeiture of Performance Security**
- a)      In the event of failure to provide services as per the Contract Agreement / Work Order within the stipulated period, the security deposit may be forfeited.
  - b)      In that event, acquiring of the said services may be taken from the next most advantageous bidder vide the same Work Order at the contractor's risk and cost without any further reference, so that the loss incurred would be recoverable from the Performance Security of the said contractor or from any sum due of which may become due to the contractors.
  - c)      If any equipment/instrument or property of DUHS is damaged by the representative of the approved firm, the cost of the same will be deducted from the performance security money / pending bills of the contractor.
- 28.2      Refund of Performance Security: After the successful completion of services in the contractual period, performance security will be refunded within six months if not extended for a further period.

**29 CANCELTION OF CONTRACT**

29.1 If the successful bidder fails to provide satisfactory services, the DUHS shall be entitled at his option to cancel the contract and recover the damages besides the forfeiture of the Performance Guarantee. The DUHS shall not be liable to any risks and costs whatsoever in consequence of such cancellation of the contract.

**30 TERMINATION FOR DEFAULT**

30.1 DUHS without prejudice to any other remedy for breach of Contract, by written notice of default sent to the contractor, may terminate this Contract in whole or in part:

- (a) if the contractor fails to deliver any or all of the services within the period(s) specified in the Contract, or within any extension thereof granted by the DUHS; or
- (b) if the contractor fails to perform any other obligation(s) under the Contract.
- (c) if the contractor, in the judgment of the DUHS has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this clause:

“Corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

“fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Borrower, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Borrower of the benefits of free and open competition.

**31 FORCE MAJEURE**

31.1 The contractor shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that it’s delay in performance or other failures to perform its obligations under the Contract is the result of an event of Force Majeure.

31.2 For purposes of this clause, “Force Majeure” means an event beyond the control of the Contractor and not involving the Contractor’s fault or negligence and not foreseeable. Such events may include, but are not restricted to, acts of the DUHS in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

31.3 If a Force Majeure situation arises, the contractor shall promptly notify the DUHS in writing of such condition and the cause thereof. Unless otherwise directed by the DUHS in writing, the Contractor shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

**32 TERMINATION FOR INSOLVENCY**

32.1 DUHS may at any time terminate the Contract by giving written notice to the contractor if the contractor becomes bankrupt or otherwise insolvent. In this event, the termination will be without compensation to the Contractor, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the DUHS.

**33 TERMINATION FOR CONVENIENCE**

33.1 The DUHS, by written notice sent to the Contractor, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the DUHS's convenience, the extent to which the performance of the Contractor under the Contract is terminated, and the date upon which such termination becomes effective.

**34 RESOLUTION OF DISPUTES**

34.1 In the case of a dispute between the DUHS and the Contractor, the dispute shall be referred to the dispute resolution mechanism as defined in rules 31, 32, and 34 of the SPP Rules, 2010 (Amended up to date).

**35 GOVERNING LANGUAGE**

35.1 The Contract shall be written in the ENGLISH language all correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the English language.

**36 APPLICABLE LAW**

36.1 The Contract shall be governed by the Laws of Pakistan and the Courts of Karachi - Pakistan shall have exclusive jurisdiction.

# NOTICE INVITING TENDER (NIT)



## OFFICE OF THE DIRECTOR PLANNING & DEVELOPMENT DOW UNIVERSITY OF HEALTH SCIENCES

Baba-e-Urdu Road, Karachi-74200 Pakistan. Direct No. 92-21-9216065 Fax:99216065  
Tel: 9215754-57 Ext:5811 Website: www.duhs.edu.pk

No. DUHS/P&D/2023/11370

Dated: March 10, 2023

### TENDER NOTICE

Dow University of Health Sciences (DUHS), Karachi is a Public Sector University invites the sealed bids for following Services from well-reputed Companies / Bidders available on List of Active Tax Payers of FBR websites (for Income Tax) & SRB (For Sales Tax).

S. No.	NAME OF WORK	METHOD OF PROCUREMENT
1.	HIRING OF SERVICES FOR THE PROVISION, INSTALLATION, DEPLOYMENT, IMPLEMENTATION, TRAINING, SUPPORT, AND MAINTENANCE OF THE CAMPUS MANAGEMENT SYSTEM LEARNING MANAGEMENT SYSTEM LIBRARY MANAGEMENT SYSTEM SOFTWARE (REF NO: DUHS/W&S-NIT/108)	Single Stage – Two Envelope Procedure As per Rule 46 (2) of SPPRA, 2010 (Amended upto date)
2.	HIRING OF SERVICES FOR DEVELOPING AND MAINTAINING THE FIXED ASSET REGISTER & TAGGING FIXED ASSETS (REF NO: DUHS/W&S-NIT/109)	Single Stage – Single Envelope Procedure as per rule 46 (1) of SPPRA, 2010 (Amended upto date)
3.	OPERATION OF POINT BUSES FOR PICK & DROP FACILITIES OF STUDENTS AND STAFF OF DUHS IN KARACHI (REF NO: DUHS/W&S-NIT/110)	Single Stage – Two Envelope Procedure As per Rule 46 (2) of SPPRA, 2010 (Amended upto date)

Tender Fee	Rs. 2,000/- (Rupees Two Thousand Only) Non-Refundable in shape of Pay Order / Demand Draft in favor of Dow University of Health Sciences, Karachi.
Security	Bid Security and Performance Security as per mentioned in the bidding document
Purchasing Date & Time	From the date of publishing to 05-04-2023 (10 a.m to 02 p.m)
Bids Delivery & Opening Date & Time	06-04-2023 at 11:00 a.m & 11:30 a.m.

Detailed Specification are mentioned in the prescribed tender documents along with terms and conditions. Bidding documents can be download from SPPRA website or Dow University of Health Sciences, website. Conditional Bids, Telegraphic Bids, Bids not accompanied by Bid Security of required amount and form, bids received after specific date and time and bids of Black Listed firms will be rejected.

In case of any unforeseen situation or government holiday resulting in closure of office on the date of opening, bids shall be submitted / opened on next working day at the given time. The Dow University of Health Sciences, Karachi (DUHS) reserves the right to reject any or all the bids subject to the relevant provisions of SPP Rules 2010 (Amended upto date).

**ADDRESS FOR PURCHASING OF BIDDING DOCUMENTS, SUBMISSION AND OPENING OF BIDS:**

Office of the Director Planning & Development, Dow University of Health Sciences (DMC Campus), 5<sup>th</sup> Floor Administration Block, Baba-e-Urdu Road near Civil Hospital Karachi.

**DIRECTOR**

**Planning & Development  
Dow University of Health Sciences, Karachi**



## **Bid Data Sheet**

The following specific data for the goods / services to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

<b>ITB 1.1</b>	<b>Name of Procuring Agency:</b> Dow University of Health Sciences, Karachi (DUHS)
<b>ITB 1.1</b>	<b>Name of Contract:</b> OPERATION OF POINT BUSES FOR PICK & DROP FACILITY OF STUDENTS AND STAFF OF DUHS IN KARACHI (REF NO: DUHS/W&S-NIT/110)
<b>ITB 4.1</b>	<b>Postal Address:</b> Dow University of Health Sciences (DMC Campus), Director Planning & Development Department 5 <sup>th</sup> Floor Administration Block, Baba-e-Urdu Road near Civil Hospital Karachi. Phone No. + 92-21-38771000 & 99215754-5 Extension 5820
<b>ITB 6.1</b>	Language of the bid shall be ENGLISH.
<b>ITB 7.1</b>	The price quoted shall be in <b>Pakistani Rupee</b>
<b>ITB 7.2</b>	The price shall be fixed during the contract period.
<b>ITB 8.1</b>	Amount of bid security <b>shall not be less than 1% of the total bid price of one year (12 months).</b>
<b>ITB 9.1</b>	Bid validity period shall be <b>90 days</b>
<b>ITB 12.3 (a)</b>	Dow University of Health Sciences (DMC Campus), Director Planning & Development Department 5 <sup>th</sup> Floor Administration Block, Baba-e-Urdu Road near Civil Hospital Karachi.
<b>ITB 12.3 (b)</b>	<b>IFB/NIT Title:</b> OPERATION OF POINT BUSES FOR PICK & DROP FACILITY OF STUDENTS AND STAFF OF DUHS IN KARACHI (REF NO: DUHS/W&S-NIT/110) IFB/NIT No. DUHS/ P&D/2023/11370, DATED: MARCH 10, 2023 “Must bear the name of the bidder” and a warning “Do Not Opened Before the time and date of bid opening”
<b>ITB 13.1</b>	<b>Deadline for bid submission:</b> <b>Date:</b> 06-04-2023 <b>Time:</b> up to 11:00 Hrs.
<b>ITB 14.1</b>	<b>Date, Time and Place of Bid opening</b> <b>Date:</b> 06-04-2023 <b>Time:</b> 11:30 Hrs. <b>Place:</b> Dow University of Health Sciences (DMC Campus), Director Planning & Development Department 5 <sup>th</sup> Floor Administration Block, Baba-e-Urdu Road near Civil Hospital Karachi.
<b>ITB 28.1</b>	Amount of Performance Security <b>shall not be less than 2 % of the total contract value of one year (12 months).</b>

**TECHNICAL PROPOSAL SUBMISSION FORM**  
**(On Bidder's / Company's / firm's Letterhead)**

[Location, Date]

To (Name and address of Client / DUHS)

Dear Sir,

We, the undersigned, offer to provide the           (Insert title of assignment)           in accordance with your IFB / NIT / Tender Document No.           (Insert number)           dated           (Insert date)           and our Proposal. We are hereby submitting our Proposal, which includes the Technical and Financial Bids sealed in one envelope.

Having examined the bidding documents including Addenda / Corrigendum Nos.           [Insert numbers & Date of individual Addendum / Corrigendum]          , the receipt of which is hereby acknowledged, we, the undersigned, offer to supply and deliver the SERVICES / GOODS under the above-named Contract in full conformity with the said bidding documents and at rates/unit prices described in the price schedule or such other sums as may be determined in accordance with the terms and conditions of the Contract. The amounts are in accordance with the Price Schedules attached herewith and are made part of this bid. We undertake, we have no reservations to these Bidding Documents.

We undertake, if our bid is accepted, to deliver the Services / Goods in accordance with the delivery schedule specified in the schedule of requirements. If our bid is accepted, we undertake to provide a performance security/guaranty in the form, in the amounts, and within the times specified in the bidding documents. We agree to abide by this bid, for the Bid Validity Period specified in the Bid Document and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period. Until the formal final Contract is prepared and executed between us, this bid, together with your written acceptance of the bid and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the Most advantageous bid or any bid you may receive, not to give any reason for rejection of any bid, and that you will not defray any expenses incurred by us in bidding. We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in Pakistan. We confirm that we comply with the eligibility requirements of the bidding documents.

We also confirm that any Government organization (Federal / Provincial / Local) has not declared us, or any, ineligible on charges of engaging in corrupt, fraudulent, collusive or coercive practices. We furthermore, pledge not to indulge in such practices in competing for or in executing the Contract, and we are aware of the relevant provisions of the Proposal Document.

We understand you are not bound to accept any Proposal you receive.

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal :

ANNEXURE – A (2)

**FINANCIAL PROPOSAL SUBMISSION FORM**  
**(On Bidder's / Company's / firm's Letterhead)**

[Location, Date]

To (Name and address of Client / Competent Authority (DUHS))

Dear Sir,

We, the undersigned, offer to provide the **(Insert title of assignment)** in accordance with your IFB / NIT / Tender Document No. **(Insert number)** dated **(Insert date)** and our Technical Proposal. Our attached Financial Proposal is for the sum of **(Insert amount in words and figures)**. This amount is inclusive of all taxes, duties, etc.

Our Financial Proposal shall be binding upon us up to the expiration of the validity period of the Proposal. No commissions or gratuities have been or are to be paid by us to agents relating to this Bid / Proposal and Contract execution.

We also declare that any Government organization (Federal / Provincial / Local) has not declared us or any Sub-Contractors for any part of the Contract, ineligible on charges of engaging in corrupt, fraudulent, collusive, or coercive practices. We furthermore, pledge not to indulge in such practices in competing for or in executing the Contract and are aware of the relevant provisions of the Proposal Document.

We understand you are not bound to accept any Proposal you receive.

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal:

**GENERAL COMPLIANCE CERTIFICATE**

**DECLARATION FOR ACCEPTANCE OF TENDER TERMS AND CONDITIONS**

**(On PKR 100/- Stamp Paper)**

[Location, Date]

To: [Name and address of Employer]

**RE: TENDER REFERENCE NO. DUHS/P&D/2023/11370, DATED: MARCH 10, 2023,  
“OPERATION OF POINT BUSES FOR PICK & DROP FACILITY OF STUDENTS  
AND STAFF OF DUHS IN KARACHI”.**

Dear Sir,

I/we have carefully gone through the Terms & Conditions as mentioned in the above referred Tender documents. I/we declare that all the provisions of this Tender are acceptable to my company. I /we further certify that I'm an authorized signatory of my company and am, therefore, competent to make this declaration.

Yours faithfully,

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal:

## SCOPE OF WORK

### “Operation of Point Buses for Pick & Drop Facility of Students and Staff of DUHS in Karachi.”

(On Bidder's / Company's / firm's Letterhead)

1. **Aim:** For operating existing fleet of point buses and / or “PLY” the additional point buses (if required) on monthly charges basis as per the requirement of Dow University of Health Sciences, Karachi (DUHS) for the transportation of students and staff in Karachi on the designated routes as per Annexure-A. of Dow University of Health Sciences (DUHS), Karachi. The contract will follow all the protocols prescribed by DUHS from time to time especially with regard to the working methods and time schedule at all areas of the relevant location. The following are the scope of work to be performed if hired for the provision of required services for DUHS.
2. **Objective:** -
  - 2.1 The interested bidders will “OPERATE” the existing fleet of point buses and/or “PLY” the additional point buses (if required) on monthly charges basis as per the requirement of Dow University of Health Sciences, Karachi (DUHS) for the transportation of students and staff in Karachi on the designated routes as per **Annexure-A.**
  - 2.2 DUHS will provide fifty (50) buses, for the transportation of students and staff to & fro from designated routes/points in Karachi.
3. **SCOPE OF WORK:** -
  - 3.1 The bidder shall produce documentary evidence of vehicles which should be in his own name or in the name of his firm or alternatively he shall furnish the valid agreement with the vehicle owners that the vehicle owner(s) shall place his/their vehicle at the disposal of the bidder for the exclusive use of DUHS’s transportation operations during the period of contract. It shall also be mentioned in the agreement between the vehicle owner and the bidder that the transport owner shall not cancel the agreement during the currency of the contract between the bidder and DUHS on judicial stamp paper.
  - 3.2 Offered buses must be registered with Excise & Taxation Department.
  - 3.3 The registration numbers of the vehicles along with proof of ownership / valid contract agreement as per the provisions of clause 3.1 of this bidding document shall be submitted with the proposal. DUHS reserves the right to inspect the vehicles before a final agreement is signed.
  - 3.4 Vehicles must have an updated fitness certificate, route permit, and tax certificate besides other mandatory registrations and documents.
  - 3.5 Tracker must be installed in each of the vehicles with access to the tracking for the management of DUHS.
  - 3.6 Bidder must ensure all passengers in the bus hold valid DUHS cards. No person should be allowed to board except for a valid card. DUHS has an unrestricted right to surprise visit and check this compliance and also have right to impose financial penalty not more than Rs. 500/- per person in case of noncompliance along with proceeding as per Disciplinary Rules.
  - 3.7 The bidder will follow the Motor Vehicle Rules and will not allow any person to drive without valid commercial driving license. In case of violation, bidder shall be penalized as decided by the DUHS.

- 3.8 In the event of any accident the bidder shall be responsible for payment of compensation for any loss or injury or damage cause to any person or party in accordance with the Government Rules.
- 3.9 Bidder will pay the fine and face the legal matters, imposed on driver(s) of any violation of Motor Vehicle Rules and in case of a major accident-causing death the legal assistance / compensation, if any, would be borne by the bidder.
- 3.10 In case of any accident and damages arising from it including but not limited to deaths, and financial loss, the bidder will be solely responsible for same and will be answerable to law enforcement.
- 3.11 Bidder shall provide the large size buses with 55+1/100 passengers (seating/standing) capacity and the model of buses should not be older than the year 2010. Buses should be roadworthy, in very good condition, mechanically fit, rust free and well maintained neat & clean. DUHS reserves the right to refuse to accept buses which are not road worthy or soiled with dust, dirt, or other debris.
- 3.12 Condition of DUHS Buses at the time of the delivery will be maintained by the bidder and will be handed back to DUHS in the same condition on the expiry of the contract period.
- 3.13 Bidder will allocate the buses for academic activities and examination as per schedules given to him.
- 3.14 Bidder will also facilitate day and nights shifts for paramedical staff / hospital staff, as per schedules given to him based on the mutual understanding of rates
- 3.15 Each bus should have working fuel & mileage meters related to daily reading and noting purposes. A checklist of all puncture and maintenance tools, spare wheels and others should be ensured on daily basis.
- 3.16 The human resource engaged by the bidder for the execution of the contract shall not be considered or treated as the employees of DUHS. The bidder shall be liable to make payment of wages to the human resource engaged by him. DUHS shall not make any payments directly to the human resource and the human resource engaged by Bidder will have no claim on DUHS in case of failure of the bidder in making their payments.
- 3.17 The bidder will employ the **DRIVER and CLEANER** for all the buses. The salary of the **drivers** and **cleaners** shall be borne by the bidder as per the prevailing terms and conditions and rates of the Labour & Human Resource Department, Government of Sindh, and Sindh Minimum Wages Act 2015. The drivers and cleaners must be mentally and physically fit and have local police clearance and should be presentable. The bidder shall be fully responsible for every act of his staff appointed on the vehicle.
- 3.18 Cleaner must be present in bus all time during travel. In case cleaner is not found on any bus during travel DUHS will impose financial penalty up to 2,000/-. Penalty amount will be deducted from monthly bill of potential contractor.
- 3.19 Bidder will follow the disciplinary rules of the DUHS and operate the vehicles as per the schedule prescribe by the DUHS.
- 3.20 Bidder will make sure that vehicle will not use for illegal activities or for any other organization or political purposes, or any other purpose which are not authorized on prior basis in writing by DUHS. In case of violation DUHS will impose thrice penalty of complete cost of trip.
- 3.21 In the event of robbery, theft or goods, passenger forcibly taken from a bus by armed men, or any other person, the driver will report to area police.
- 3.22 In case of failure or breakdown the bidder will provide the alternate bus at his own risk and cost.

- 3.23 The defects when found / pointed-out by DUHS will be rectified by the bidder within a reasonable time.
- 3.24 The bidder office must be equipped with at-least two (2) landline telephone numbers, to ensure efficient coordination and liaison with DUHS for full-day operation in order to resolve any route-related problem/ issues. Bidder must also ensure that he has contact with drivers over the mobile phone.
- 3.25 The bidder shall not engage any sub-contractor, assign, or transfer any of his contractual obligations to any other person, firm, or organization except under the approval of the Competent Authority of DUHS.

3.26 **Ply of Buses**

Ply Buses for operation shall be large-size buses with 60+1/100 passengers (seating/standing) capacity and the model of buses shall not be older than the year 2012. The monthly vehicle rental charges will include; Diesel / Fuel, vehicle rent, **drivers and cleaners' salaries**, operational cost, periodical maintenance & lubricants / all filters cost (**as per the manufacturer recommended service schedule**), repair & maintenance cost of vehicle, other miscellaneous/incidental costs, road challans, toll tax/token, puncture, and other field related vehicle expenses including all Government Taxes (Federal/Provincial/Local) ), DUHS will not bear any responsibility in this respect. The Number of Ply buses could be increased or decreased or deleted without any change in the unit price or other terms and conditions.

- 3.26.1 In case of an increase/decrease in diesel cost after the agreement the difference will be calculated as per the clause # 3.27.1 mentioned formula. DUHS shall reserve the right to obtain any supporting documentation regarding the claim of any increase/ decrease:-

3.27 **Operation of DUHS Buses**

The monthly charges will include Diesel / Fuel, **drivers and cleaners salaries**, operational cost, periodical maintenance & lubricants / all filters cost (**as per the manufacturer recommended service schedule**), repair & maintenance cost of vehicle, other miscellaneous / incidental costs, road challans, toll tax / token, puncture and other field related vehicle expenses including all Government Taxes (Federal/Provincial/Local), DUHS will not bear any responsibility in this respect. The Number of DUHS buses could be increased or decreased or deleted without any change in the unit price or other terms and conditions.

- 3.27.1 In case of an increase/decrease in diesel cost after the agreement the difference will be calculated as under. DUHS shall reserve the right to obtain any supporting documentation regarding the claim of any increase/ decrease:-

**“No. of liter (average 26 litres per bus) x variation (±) per lit cost of diesel x per Km”**

- 3.27 Payment shall be made on mileage basis according to kilometers distance traveled as per tracker travel or by distance meter. Variations may be allowed in distance where prior permission is sought from DUHS transport section in writing, through email or SMS from authorized officials only.

- 3.28 The bidders should be very clear in their minds that under no circumstances whatsoever, the rates once approved and the acceptance thereof communicated to them shall be reviewed or enhanced upward all during the validity and currency of the contract including the extended period, except the provision of the clause 3.25.1 and clause 3.26.1. No application, petition, or appeal in this regard shall be entertained and considered by the procuring agency. The past practice or precedent, if any, shall be no ground or basis for the enhancement of rates. The procuring agency shall enforce this condition in letter and spirit.

- 3.29 Payments shall not be made in case of closure of DUHS and its constituent institutes/colleges including Sundays and Public Holidays except for those buses which remain operational with the approval of the competent authority.
- 3.30 The bidder shall be bound to park the vehicles at a safe place on the premises of the university within the boundary wall in the morning and evening times.
- 3.31 The bidder shall be responsible for payments of route permits, fitness, token tax, and other taxes/charges payable under any other law and other ancillary expenses involved in the proper running of the vehicles.
- 3.32 Bidder shall seek mandatory prior permission for major repair or maintenance or replacement of parts. DUHS shall decide the workshops/suppliers/companies from where major parts or maintenance services are to be acquired. Expenses to be incurred on replacement of part labor charges, repair maintenance, and fuel/lubricant / all filters (air, oil etc.) will be borne by the bidder. except for the replacement of tyres & bodywork
- 3.33 In case of emergency, the bidder will be bound to ply the bus services for pick & drop.
- 3.34 Bidder shall facilitate DUHS for calibration of load and meters in buses at any time.
- 3.35 Bidder shall maintain inventory log of parts which are no more useable.
- 3.36 Bidder will direct the Drivers and Cleaners to behave properly and friendly with students and staff of DUHS.
- 3.37 Bidder will coordinate day-to-day matters / affairs with the Transport Committee of the DUHS.
- 3.38 Bidder shall have no objection where ever DUHS affixes advertising note/board / paper on DUHS's and on PLY buses
- 3.39 If a bidder is found involved in misconduct, misappropriation, fraud, cheating, theft, and defalcation during the currency of the contract, he will be blacklisted and the amount of the security deposit shall stand forfeited in favor of DUHS.
- 3.40 Bidder shall be responsible for the maintenance of the bus stands and ensure the attendance of the staff.
- 3.41 The tender of a bidder whose performance as a Contractor has not remained satisfactory in the past may be rejected.
- 3.42 Any health risk incident during the currency of the contract , would be the responsibility of the vendor and no claim can be charged
- 3.43 Keeps monthly maintenance record/log book
- 3.44 Undisciplined workers and /or workers involved in immoral activities will not be allowed to serve in the DUHS.
- 3.45 The Employees will work according to Government rules / policy.
  - I. The services to be provided by the contractor must be according to labor laws.
  - II. Child labor rules and basic human rights will not be violated by the Contractor.
  - III. Age of worker shall not be less than 18 years.



#### **4. PENALTY**

- 4.1 The contractor shall be responsible for smooth functioning of PICK & DROP services and in the event of substandard or delay in service a penalty of Rs. 5,000/- (Rupees five thousand only) per trip will be imposed and recovered from the contractor's bills for unsatisfactory performance of work.
- 4.2 Drivers, Conductors & helpers of the contractor will be bound to wear neat and clean uniforms/ dresses & badges approved by the DUHS. In case of violation fine will be imposed by the DUHS, which will be at least Rs. 500/- per employee per day.

#### **5. PAYMENTS**

- 5.1.1 Payment shall be processed on monthly basis.
- 5.1.2 Due payment will be made after the completion of each month.
- 5.1.3 The Service Provider is required to submit the following documents along with bill:
  - i. The contractor shall submit his bill in the prescribed form duly approved by the competent authority.
  - ii. Monthly statement of kilometer issued by the concerned tracker company or Manual reading of the mileage meter.
  - iii. Invoice with covering letter, both duly signed and stamped by an authorized officer.
  - iv. Original satisfactory performance certificate issued by the competent person/authority.
  - v. Copy of any/all correspondence made with DUHS or any other agency/person/organization during the billing month.
  - vi. Evidence/support of all claims in bills.
  - vii. Any other details/documents, if required by DUHS.

#### **6. Redressal of Grievances by the Procuring Agency: -**

- 6.1 Redressal of Grievances & settlement of dispute will be as per Rule 31 of SPPRA Rule-2010 (Amended up to date).

#### **7. RECTIFICATION REPORT**

- 7.1 In case of any complaint or observation conveyed to the Contractor DUHS authorities, the Contractor will report the steps taken in order to rectify those observations in writing within stipulated time.

#### **8. GENERAL TERMS & CONDITIONS**

- 8.1 A prospective bidder requiring any clarification(s) may notify to DUHS or an Officer authorized on its behalf in writing. The DUHS or concerned officer authorized on its behalf will respond to any request for clarification, which is received well before 05 working days or more to the deadline set for the submission of bids. Copies of DUHS response will be forwarded to prospective companies (if not already clarified in the tender document or deemed necessary for the company).
- 8.2 It will be the responsibility of the Bidder that all factors have been investigated and considered while submitting the Bid and no claim whatsoever including those of financial adjustments to the contract / Letter of Acceptance awarded under this Bid Process will be entertained by the DUHS. Neither any time schedule, nor financial adjustments arising thereof shall be permitted on account of failure by the Bidder.

- 8.3 Bidder shall comply with all Pakistani Laws, permits, codes and regulation applicable to the bidder's performance of services. Bids against the Government Rules and Policy, Conditional Bids, Telegraphic Bids, Bids not accompanied by Bid Security of required amount and form, bids received after specific date and time and bids of Black Listed firms will not be considered and will be rejected.
- 8.4 Bidder will follow the disciplinary rules of the DUHS.
- 8.5 The DUHS reserves the right to increase or decrease or delete the quantities of DUHS or PLY buses at the time of award of the contract and also reserves the right to enhance or reduce the quantity of DUHS or PLY buses without any change in unit price or other terms and conditions at any time during the contract period.
- 8.6 It must be clearly understood that the Terms and Conditions and Specifications are intended to be strictly enforced. No escalation of cost except arising from an increase in quantity or provisions of relevant clauses of this bidding document, by the Bidder on the demand and approval of the Competent Authority of DUHS will be permitted throughout the contract period.
- 8.7 The tenderer should be fully and completely responsible for all the deliveries and deliverables to the DUHS. Bidder shall not claim or charge transportation, loading/unloading, labor, or any other charges related to or in the name of logistics, accidents, insurance, freight etc.
- 8.8 Bidder shall be responsible for remedying the defect(s) within 7 days from the date on which complaint was launched.
- 8.9 Bidders are also required to state, in their proposals, the name, title, contact number (landline, mobile), fax number and e-mail address of the bidder's authorized representative through whom all communications shall be directed until the process has been completed or terminated.
- 8.10 Failure to supply required items/services within the specified schedule will invoke penalty as imposed by the competent authority of DUHS or termination of contract.
- 8.11 DUHS will not be responsible for any costs or expenses incurred by bidders in connection with the preparation or delivery of bids.
- 8.12 Bidder shall not be allowed to alter or modify his bid after the opening of the bids. However, the procuring agency may seek and accept clarification to the bid that do not change substances of the bids.
- 8.13 The Bids shall be evaluated in accordance with the specified evaluation/eligibility/qualification/responsiveness criteria and terms & conditions of the bidding document.
- 8.14 Bidding Documents shall take precedence, in case of discrepancies between the Invitation for Bids (IFB) / Notice Inviting Tender (NIT) and the Bidding Documents.
- 8.15 Bidder will depute adequate staff for carrying out the desired services.
- 8.16 Bidder will be liable for any loss or damage caused by any act or default on the part of his servant or employee to the said premises and/or DUHS property on which the decision of DUHS will be final.
- 8.17 During the currency of the contract, the firm will provide goods and services as per terms and conditions, to be settled later on in the shape of the contract agreement.

## **9. CONFIDENTIALITY**

- 9.1 The company shall ensure that all employees performing, the services shall NOT any time during the validity of the contract agreement or thereafter, will disclose any information whatsoever, to any person, as to be affairs of the DUHS or its personnel and as to any other matter, which may come to their knowledge by reason of the

- performance of the services.
- 9.2 The company shall ensure that all its employees maintain strict confidentiality about the patients and their caregivers and does not disclose it to individuals with no need to know.
- 9.3 If in the opinion of the DUHS Management, there has been any such disclosure the person concerned shall immediately be dismissed from the service of the company and other necessary action shall also be initiated with the consultation of DUHS management.

## **10. RESPONSIBILITIES OF THE COMPANY**

- 10.1 The company is responsible for ensuring that all its employees performing the services are physically and mentally fit, have no communicable disease, and are in good health in all respects to perform the duties. Formal evidence of this may be sought by DUHS on a case-by-case basis.
- 10.2 The Company is an independent contractor and accordingly is fully responsible for any accident or injury to its personnel or caused by its personnel and agrees that neither the DUHS nor any of its personnel shall be held liable for either of the above in any manner.
- 10.3 The personnel of the company shall not in any manner indulge in any unionism nor have any linked activity with DUHS employees.
- 10.4 The company is responsible for recruitment, discipline, and all other service matters of its employees. They shall not in any case communicate with the DUHS management regarding their service matters which is the sole responsibility of the company.
- 10.5 The DUHS may refuse to accept services from any of the employees of the company, whose work has been found unsatisfactory or not in accordance with the requirements of this document.
- 10.6 Any health risk incident during the currency of the contract would be the responsibility of the vendor and no claim can be charged

## **11. RESTRICTION OF ASSIGNMENT / TAKE OVER**

- 11.1 The company shall not assign or sub-contract any of its duties or rights under this agreement, including but not limited to any benefit or interest herein or there under, any such assignment or sub-contacting by the company shall entitle the DUHS to terminate its services forthwith.
- 11.2 If the company makes any arrangement with or assignment in favor of its creditors or amalgamates with any other concern or his taken over, the DUHS shall be entitled to terminate its services forthwith.

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal:

**BIDDER PROFILE / DETAILS***(Add separate sheets, if required)*

1.	Registered Company Name	
2.	Company Registration Number / Certificate	
3.	Date of Registration	
4.	National Tax Number	
5.	General Sales Tax Number	
6.	Sindh Sales Tax (SST) Number (SRB)	
7.	Years of Operation of Company after its Registration	
8.	Details of Staff to be assigned for the project	
9.	Bank Name and Branch	
10.	Bank Account Number	
11.	Additional Professional Registration Details (if any):	
12.	Physical address	
13.	Postal address	
14.	Telephone Number	
15.	Fax Number	
16.	E-mail address	
17.	Blacklisting / Complaint / Litigation against the firm (By any govt. or other org. if any)	
18.	Name & Address of the companies / subsidiaries and associated companies, if any, with whom there is collaboration or joint venture	
19.	Any other relevant detail	

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal:

**DECLARATION OF ANNUAL TURNOVER AND INCOME TAX  
RETURN**

**(On Bidder's / Company's / firm's Letterhead)**

[Location, Date]

To: [Name and address of Employer]

**Re: TENDER REFERENCE NO. DUHS/P&D/2023/11370, DATED: MARCH 10, 2023,  
“OPERATION OF POINT BUSES FOR PICK & DROP FACILITY OF STUDENTS  
AND STAFF OF DUHS IN KARACHI”.**

Dear Sir,

1) I/we hereby declare that, our firm's Annual Turnover in last 3 fiscal years (on closing of last fiscal year) is as follow:

F.Y ONE	F.Y TWO	F.Y THREE
PKR _____(Million)	PKR _____(Million)	PKR _____(Million)

And,

2) I/we hereby declare that, our firm had filed Income Tax Returns (ITR) for last 3 years. (Copy ITR of 03 (three) years.

Yours faithfully,

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal :

Encl : As above

**CLIENT LIST**  
**(On Bidder's / Company's / firm's Letterhead)**

Location, Date]

To: [Name and address of Employer]

**Re: TENDER REFERENCE NO. DUHS/P&D/2023/11370, DATED: MARCH 10, 2023, "OPERATION OF POINT BUSES FOR PICK & DROP FACILITY OF STUDENTS AND STAFF OF DUHS IN KARACHI".**

Dear Sir,

I / we hereby declare that we had completed / ongoing following projects / contracts in Public and Private Sectors and/or Govt. / Semi Govt. organization and/or large National / Multi-National organization registered with SECP **for providing Operation of Point Buses for Pick & Drop Facility of Students and Staff for a minimum period of 12 months during the last five (05) years** ending on the deadline for bid submission (copy of satisfactory performance certificate/reference letter / agreements / contracts / work orders are attached for your reference):

Sr. No.	Client Name / End User	Nature of Client (Govt. / Semi Govt. / Private Sector)	No. of Vehicles / Scope of Work	Type of vehicle with seating capacity	Name & Location of Project	Duration of the contract	Ongoing /completed

Yours faithfully,

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal :

Encls: As above.

**FORMAT OF BANK GUARANTEE FOR BID SECURITY**

Bank Guarantee No.: \_\_\_\_\_

\_\_\_\_\_ Dated of \_\_\_\_\_

issue: \_\_\_\_\_ Valid upto: \_\_\_\_\_

\_\_\_\_\_ Value (Rs.): \_\_\_\_\_

\_\_\_\_\_

To: [Name & Address of the Procuring Agency]

Dear Sir,

WHEREAS M/s. \_\_\_\_\_ (hereinafter called the Bidder) have requested us through \_\_\_\_\_ Bank Ltd., to furnish Bid Security by way of Bank Guarantee in your favor in the sum of **[Amount of the Guarantee in Words and Figures]** against your tender Notice No. \_\_\_\_\_ dated \_\_\_\_\_ **for Operation of Point Buses for Pick & Drop Facility of Students and Staff of DUHS in Karachi**

**WE HEREBY AGREE AND UNDERTAKE:**

- i To make unconditional payment to you on demand without further question or reference to the Bidder in case of withdrawal or modification of bid or any default or non-execution of the Contract or refusal to accept order by the Bidder from the date of opening of bids until the expiry of the validity of their offer.
- ii To keep this guarantee in full force from (date) \_\_\_\_\_ up to (date) \_\_\_\_\_ he date until which the Bidder offer is valid.
- iii To extend the period of guarantee if such extension be necessary beyond the date stated in Para (ii) and as so desired by the Bidder.

Any claim arising out of this guarantee must be lodged with this Bank within the period the guarantee is valid and before the date of its expiry. After this date the guarantee will be considered null and void and should be returned to us.

Yours faithfully,

Name of the Bank: \_\_\_\_\_

Authorized officer's Signature & Seal: \_\_\_\_\_

Witness 1: \_\_\_\_\_

Witness 2: \_\_\_\_\_

Sworn & Sign before me

This day of .....

**FORMAT OF BANK GUARANTEE FOR PERFORMANCE BOND**

Bank Guarantee No.: \_\_\_\_\_

\_\_\_\_\_ Dated of \_\_\_\_\_

issue: \_\_\_\_\_ Valid upto: \_\_\_\_\_

\_\_\_\_\_ Value (Rs.): \_\_\_\_\_

\_\_\_\_\_

To: [Name & Address of the Procuring Agency]

Whereas [Name of Bidder] (hereinafter called "the Bidder") has undertaken, in pursuance of Contract No. [number] dated [date] to supply [description of services] (hereinafter called "the Contract").

And whereas it has been stipulated in the said Contract that the Bidder shall furnish to the Dow University of Health Sciences, Karachi with a Bank Guarantee by a scheduled bank for the sum of 2% of the total Contract amount as Security for compliance with the Bidder's performance obligations in accordance with the Contract.

And whereas we have agreed to provide a Guarantee: for the said Bidder

Therefore, we hereby unconditionally and irrevocably guarantee, on behalf of the Bidder, up to a total of [Amount of the Guarantee in Words and Figures] and we undertake to pay you, upon your first written demand declaring the Bidder to be in default under the Contract and without requiring the Dow University of Health Sciences, Karachi to initiate action against the Bidder and without cavil or argument any sum or sums within the limits of [Amount of Guarantee] as aforesaid. The amount stated in the demand made under this guarantee shall be conclusive proof of the amount payable by the Guarantor under this guarantee.

The obligations of the Guarantor under this guarantee shall be valid for one month after the completion of contractual obligations by the Bidder to the Dow University of Health Sciences, Karachi for which this Guarantee is being given, and until all and any obligations and sums due have been paid in full.

Yours faithfully,

Name of the Bank: \_\_\_\_\_

Authorized officer's Signature & Seal: \_\_\_\_\_

Witness 1: \_\_\_\_\_

Witness 2: \_\_\_\_\_

Sworn & Sign before me

This day of .....



**FORMAT FOR QUOTING OF RATES****SCHEDULE OF REQUIREMENT / BOQ****IMPORTANT NOTE**

1. the time table of respective location(s) issued by the management of DUHS.
2. DUHS reserves the right to decrease or delete the quantities of requisite services and also reserves the right to increase / enhance the quantity of the requisite services without any change in unit price or other terms and conditions at any time during the contract period.

(To be submitted on Official Letterhead of the company duly Signed & Stamp)

S#	Description of Vehicles	No. of Buses	Rate per Kilometer (KM) "A"	Estimated Monthly Quantity (KM) "B"	Total Monthly Amount AXB
1.	To operate DUHS Point Buses (For details refer clause 3.25)	50 Nos.		84,500 Kilometer <b>for 50 Buses</b>	
2.	To Ply Point Buses (For details refer clause 3.26)	10 Nos.		14,000 Kilometer for 10 Buses	
<b>Total Monthly Amount in Pak Rs. including all Taxes</b>					
<b>Total One-Year Amount (12 Months) in Pak Rs. including all Taxes</b>					
<b>Amount in words (Rupees _____ only)</b>					

**Current Market Price of Diesel Rs. \_\_\_\_\_ per liter.**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

C.N.I.C : \_\_\_\_\_

Designation: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No.: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**DETAILS OF BUSES, POINTS ROUTES  
(DMC CAMPUS)**

1	2	3	4	5	6	7	8	9	10
POINT NO.01	POINT NO.03	POINT NO.06	POINT NO.09	POINT NO.10	POINT NO.11	POINT NO.12	POINT NO.13	POINT NO. 16	POINT NO. 17
DMC	DMC	DMC	DMC	DMC	DMC	DMC	DMC	DMC	DMC
MAYMAR TO DMC	SMAMA TO DMC	NAGAN NAMA BANK(NORTH) DMC	LANDHI 89 TO DMC	DEFENCE TO DMC	FEDRAL B AREA TO DMC	MEHMOODABAD TO DMC	PEHALWAN GOTH TO DMC	MALIR KHOKHARAPAR TO DMC	LUCK ONE TO DMC
MAYMAR	SAFOORA GHOTH	SOHRAB GOTH	LANDHI 89 BUS STOP	PHASE IV	HIGH WAY	TARIQ ROAD	PAHLWAN GHOTH	MODEL MORR	FAZAL MILL
HASSANABAD	MOSAMIAT	EDHI CENTER	BABAR MARKET	SHALL PUMP	SOHRAB GOTH	SHAHEED MILLAT ROAD	HABIB UNIVERSITY	MODEL COLONY	SHAMIUM SQUARE
4K CHOWRANGI	SAMAMA	BUFFER ZONE Al-Habib Restaurant	LANDHI CHIRAGH HOSTEL	SULTAN MASJID	AL NOOR SOCITY	HILL PARK CHOWRANGI	RABIA CITY	KHOKHARAPAR	YASEENABAD
2 MINT CHOWRANG	NIPA	NAGIN CHOWRANGI	KORANGI# 5	SAUDI CONSULTE	GUL BERG	TIPU SULTAN ROAD	JOHAR CHORANGI	KHOKHARAPAR # 2	MUKKAH CHOWK
POWER HOUSE	BAIT UL MUKARAM	KMDC MOR	KORANGI# 4	ALI MASJID	TAHIR VILLA	MUHAMMAD ALI SOCIETY	PERFUME CHOUK	KHOKHARAPAR # 1	JAVAIID NIHARI RESTAURANT
AJMAIR NAGRI	SABZI MANDI	SAKHI HASSAN	KORANGI# 2	26 STREET	AISHA MANZIL	BALOCH COLONY	JOHAR MOR	SAUDABAD	AYOOBMANZIL
BARA DARI	JAIL CHORANGI	LANDIKOTAL(ALLA MA	NASIR JUMP	MARVI STORE	LIAQTABAD	ADMIN SOCIETY	ALLADIN	JAFARTAIYARA SOCIETY	SAGHEER CENTRE
UP	ISLAMIA COLLEGE	FIVE STAR	CROSSING BHITAI COLONY	RETURN 26 STREET	TEENHATTI	BISMILLAH TAQI HOSPITAL	NIPA	KALA BOARD MALIR	ANCHOLI
NAGAN	KASHMIR ROAD	HYDRI	QAYOOMABAD	SEA VIEW KFC	PIB COLONY	MEHMOODABAD#6,	BAITUL MUKARAM	MALIR HALT	WATER PUMP
SAKHI HASSAN	KHALID BIN WALID ROAD	KDA	AKHTAR COLONY	ZIAUDDIN HOSPITAL	JAIL ROAD	CORPORATION GATE	MUMTAZ MANZIL	PRINTING PRESS (SECURITY)	NASEERABAD
FIVE STAR	NOORANI KABAB	MATRIC BORD OFFICE	DEFENCE MOR	BILAWAL CHOWRANGI	GRUMANDER	PARSI GATE	SABZI MANDI	TANK MORR	AYESHA MANZIL
KDA CHOWRANGI	MA JINNAH ROAD	NAZIMABAD NO.7	DEFENCE LIBRARY	BORD BASAN	NUMAISH	TOOBA MASJID	JAIL CHORANGI	SAFOORAH CHOWRANGI	KARIMABAD
NAZIMABAD	DMC	GOLIMAR CHOWRANGI	PNT COLONY	TEEN TALWAR	DMC	KALA PUL	MA JINNAH ROAD	CHECK POST # 6	GHAREEBABAD
NEW GOLIMAR		LASBELA	PUNJAB COLONY	SYLANI		JUTT LINE	DMC	DMC	BALOCH HOTEL
PATEL PARA		GURUMANDIR	RACE COURSE	DEHLI COLONY		ARMY PUBLIC SCHOOL			ESSANAGRI
GURU MANDIR		NUMAISH CHOWRANGI	GOVERNOR HOUSE	CANT STATION		LUCKY STAR SADDAR			HASSAN SQUARE
7 DAY HOSPITAL		DMC	PIDC	JINAH HOSPITAL		ART COUNCIL			JAIL CHOWRANGI
DMC			JUNG PRESS	LUCKY STAR		DMC			NUMAISH
			PAKISTAN CHOWK	GOVERNAR HOUSE					TAJ COMPLEX
			DMC	DMC					DMC

**DETAILS OF BUSES, POINTS ROUTES  
(DMC CAMPUS)**

11	12	13	14	15	16	17	18	19	20
POINT NO. 19	POINT NO. 20	POINT NO. 22	POINT NO. 25	POINT NO. 18	POINT NO. 29	POINT NO. 37	POINT NO. 41	POINT NO. 42	POINT NO. P-4
DMC	DMC	DMC	DMC	DMC	DMC	DMC	DMC	DMC	DMC
4-K TO DMC	SARJANI TO DMC	GULSHAN-E-HADID TO DMC	SMAMA TO DMC	GULSHAN TO DMC	CHECK POST 5, MODEL COLONY TO DMC	GULSHAN TO DMC	SHADMAN TO DMC	BALDIA TO DMC	ORANGI TOWN # 5 TO DMC
GULSHAN-E-MAYMAR	KDA FLATS	AGA KHAN LABORATORY	SAMAMA SHOPPING MALL	SACHAL GOTH	MALIR CHECK POST # 2	PERADISE	NAMAK BANK	GULSHAN-E-GHAZI	ISLAM CHOWK
POWER HOUSE	4-K CHOWRANGI	AL-SEWAN	GULISTAN-E-JOHAR CHOWRANGI	KANEEZ FATIMA	SECURITY PRINTING PRESS	MASKAN	NAGAN	SAEEDABAD	ORANGI TOWN # 5
SALEEM CENTRE	BABA MOR	DOUBLE ROAD	DARULSEHAT HOSPITAL RADO CITY	GADAP POLICE STATION	MODEL COLONY	DISCO BAKARY	SHADMAN	CHANDNICHOWK	METRO CINEMA
UP MORR	KHAWAJA AJMER NAGRI	JAHANGIR HOTEL	KDA STOP	MASKAN CHOWRANGI	MALIR HALT	RUB MEDICAL	SAKHI HASSAN	NAVAL COLONY	ABDULLAH COLLEGE
NAGAN CHOWRANGI	BARADARI	PHASE-I	MUNAWAR CHOWRANGI	DISCO MORR	DRIG ROAD	13 D	FAROOQ E AZAM	MACH GOTH	PAPOSH
SHADMAN# 2	DISCO MOR	SINDHUCHOWK	KAMRAN CHOWRANGI	GULSHAN CHOWRANGI	KARSAZ	CIVIC CENTER	FIVE STAR	MACH MOR	ABBASI HOSPITAL
SHADMAN# 1	ANDA MOR	BATA MORR	RETURN JOHAR CHOWRANGI	SAMDANI HOSPITAL	AWAMI MARKAZ	JAIL CHOWRANGI	HYDRI	MAHAJIR CAMP	GOL MARKET
SAKHI HASSAN	QALANDIRIA CHOWK	STEEL TOWN	PERFUME CHOWK	SUFI HOME 13/D	NURSERY	ISLAMIA COLLAGE	KDA	GULBAI	EIDGAAH
NADRA OFFICE	SHIPOWNER COLLEGE	PORT QASIM	JOHAR MORR	CIVIL CENTRE	REGENT PLAZA	GURU MANDIR	BROAD OFFICE	I.C.I. FLYOVER	NAZIMABAD PETROL PUMP
FIVE STAR	ASGHAR ALI SHAH STADIUM	SHAH LATIF TOWN	ASKARI# 4	JAIL CHOWRANGI	METRO POLE	NUMAISH	NAZMIMABAD 7 NO	KHARADAR	ENQUIRY OFFICE
HYDERI	ABDULLAH COLLEGE	BHENS COLONY	MILLENNIUM MALL	ISLAMIA COLLEGE	DMC	7-DAY	GOLI MAR	LEE MARKET	SIR SYED COLLEGE
KDA CHOWRANGI	MATRIC BOARD OFFICE	MANZIL PUMP	DALMIYA	GURU MANDIR		DMC	LASBELA	JUNA MARKET	JHANGIRABAD
MATRIC BOARD OFFICE	GOLIMAR	QUAIDABAD	PF MUSEUM	NUMAISH			GARDEN	DMC	BARA BOARD
ABBASI HOSPITAL	LASBELLA	MALIR # 15	NATIONAL STADIUM	7-DAY			MOBILE MARKET		BISMILLAH HOTEL
GOLIMAR CHOWRANGI	GARDEN	KALA BOARD	AGHA KHAN HOSPITAL	DMC			JAMA CLOTH DMC		PURANA GOLIMAR
PATEL PARA	POLICE HEADQUARTER	MALIR HALT	LIAQUAT NATIONAL HOSPITAL				DMC		REXSILPULL
GURU MANDIR	DMC	AIRPORT	NEW TOWN						PAKISTAN CHOWK
DMC		DRIG ROAD	DAWOOD COLLEGE						GARDEN
		BALOCH PULL	NUMAISH						MAKKI MASJID
		FTC SHAHRAH-E-FAISAL	NISHAT CINEMA						DMC
		SINDH SECRETARIAT	DMC						
		DMC							

**DETAILS OF BUSES, POINTS ROUTES  
(OJHA CAMPUS)**

1	2	3	4	5	6	7	8	9
<b>POINT NO.02</b>	<b>POINT NO.04</b>	<b>POINT NO.05</b>	<b>POINT NO.07</b>	<b>POINT NO.08</b>	<b>POINT NO. 14</b>	<b>POINT NO. 15</b>	<b>POINT NO. 16</b>	<b>POINT NO. 21</b>
<b>DMC TO OJHA</b>	<b>PAHAR GANJ TO OJHA</b>	<b>TARIQ ROAD TO OJHA</b>	<b>KORANGI TO OJHA</b>	<b>BARADARI TO OJHA</b>	<b>MAYMAR TO OJHA</b>	<b>MEMON GOTH AIR PORT TO OJHA</b>	<b>KDA FLAT TO OJHA</b>	<b>AGRA TAJ TO OJHA</b>
DMC	NOOR JAHEN POLICE STATION	KASHMIR ROAD	KORANGI NO.5	UP MOR	GATE NO:1 MAYMAR	MEMON GOTH	KDA FLAT	TOWER
PAKISTAN CHOWK	SHIP OWNER	SOCIETY OFFICE	CHAKARA GOTH	DISCO MOR	TELE PHONE EXCHAGE	MALIR HALT	4K CHOWRANGI	KHARADAR
SHAHEEN COMLEX	LANDIKOTAL	NORANI KABAB	P.N.T COLONY	BARA DARI	DREAM WORLD	AIRPORT	2 MINT CHOWRANGI	LEE MARKET
CANT STATION	TAHIR VILLAS	CAFÉ LAB SIGNAL	KORANGI CROSSING	BABA MOR	4L STOP	DRIG ROAD	POWER HOUSE	RANCHORLINE
ZAINAB MARKET	AYESHA MANZIL	MEDICAME	QAYUMABAD	SAIMA VILLAS	NAWAZ SHARIF PARK	MILLENIUM MALL	SALEEM CENTER	RAMSWAMI
PLAZA	WATER PUMP	4-MINAR	MANZOOR COLONY	MAKAH HOTEL	SHADI HALL	JOHAR MOR	UP MOR	GARDEN
NUMAISH	ANCHOLI	PTV-STATION	BALOCH HOTEL	4.K CHOWRANGI	SHELL STOP	PERFUME CHOWK	NAGAN	PAKISTAN
ISLAMIA COLLAGE	SOHRAB GOTH	LIAQAT NATIONAL	KARSAZ	2 MINUTE	AHSAN ABAD	JOHAR CHOWRANGI	SHAFIQ MOR	PURAN GOLIMAR
SABZI MANDI	HIGHWAY	PSO PUMP AGHA	DRIGH ROAD	SALEEM CENTER	JAMALI PULL	MUNNWAR	BUFFER ZONE	BISMILLAH HOTEL
HASSAN SQUIRE	SACHAL	DALMIA	JOHAR MOR	UP	G-3 STOP	KAMRAN CHOWRANGI	SOHRAB GOTH	BARA BORAD
NIPA	<b>OJHA</b>	MALINIUM	MUNAWAR CHOWRANGI	NAGIN	<b>OJHA</b>	MOSMIYAT	LUCKY ONE	JHAGIR ROAD
SAMAMA		ALADIN	KAMRAN CHOWRANGI	BUFFER ZONE		<b>OJHA</b>	CHOWRANGI	KHAMOSH COLONY
MOSAMIYAT		NIPA	MOSAMIAT	SOHRAB GOTH			NIPA	LIAQATABAD
<b>OJHA</b>		SAMAMA	<b>OJHA</b>	SACHAL MOR			KALA BOARD	SINDHI HOTEL
		<b>OJHA</b>		MADRAS SOCIETY			SAMAMA	HASSAN SQUIRE
				SACHAL GOTH			<b>OJHA</b>	NIPA
				<b>OJHA</b>				MOSMIYAT

**DETAILS OF BUSES, POINTS ROUTES  
(OJHA CAMPUS)**

10	11	12	13	14	15	16	17
POINT NO. 23	POINT NO. 24	POINT NO. 26	POINT NO. 27	POINT NO. 28	POINT NO. 30	POINT NO. 31	POINT NO. 32
BOARD OFFICE TO OJHA	ORANGI TOWN TO OJHA	DEFENCE TO OJHA	2 TALWAR DEFENCE TO OJHA	BALDIA TO OJHA	KARIMABAD TO OJHA	KDA TO OJHA	GULSHAN -E-HADID TO OJHA
BOARD OFFICE	DUA CHOWK	NATIONAL HOSPITAL		NEVAL COLONY	KARIMABAD	KDA CHOWRANGI	GULSHAN -E-HADID
NAZIMABAD 4	ORANGI TOWN NO.5	DEFANCE MOR	SAYLANI	MACH MOR	ANCHOLI	HYDRI	GROUND L-7
LIAQTABAD	ABDULLAH COLLEGE	AKHTAR COLONY	DEHLI COLONY	BALDIA NO#3	WATER PUMP	FIVE STAR	JAHANGIR HOTEL
ESA NAGRI	MATRIC BOARD	QAYUMABAD	3 TALWAR	HIGHWAY MOR	JAWAID NAHARI	NADRA OFFICE	PIR BAZAR
HASAN SQUARE	NAZIM ABAD#7	IQRA UNIVERSITY	2 TALWAR	SHERSHAH/GHANI MOR	MUKKA CHOWK	SAKHI HASSAN	BATA MOR
NIPA	NAZIMABAD	BALOCH PULL	ZAM ZAMA	NAZIMABAD NO#2	RAB MEDICAL	SHADMAN	STEEL TOWN
MOSMIAT	ERUM BAKERY	KARSAZ	KHADA MARKET	PATROL PUMP	DISCO BAKERY	NAGAN	RASHAN MARKET
<b>OJHA</b>	LIAQATABAD	DIG ROAD	SULTAN MASJID	LIQUATABAD NO#4	MASKAN CHOWRANGI	BUFFER ZONE	STEEL TOWN GATE
	BALOCH HOTEL	JOHAR MOR	RAHAT	ESSA NAGRI	ABBAS TOWN	SHAFIQUE MOR	QASIM PORT MOR
	LIYARI EXPRESS	JOHAR CHOWRANGI	SEHAR	BAIT UL MUKKARAM	GULZAR-E- HIJRI	SOHRAB GOTH	ABDULLAH GOTH
	SACHAL	KAMRAN CHOWRANGI	PHASE 4	NIPA	KANEEZ FATIMA	HIGH WAY	BHANS COLONY
	<b>OJHA</b>	<b>OJHA</b>	IMAM BARGAH	SAMAMA	MADRAS SOCIETY	MADRAS SOCIETY	JOGI MOR
			BAITUL ISLAM	<b>OJHA</b>	<b>OJHA</b>	<b>OJHA</b>	MANZIL PUMP
			PUNJAB CHOWRANGI				QUAIDABAD
			DEFENCE MOR				KALA BOARD
			N.M.C /DIDC				PRINTING PRESS
			F.T.C				TANK CHOWH
			NURSURY STAFF				CHECK POST NO.6
			LAL KOTHI				CHECK POST NO.5
			KARSAZ				SAFOORA
			DALMIYA				<b>OJHA</b>
			MILLENIUM MALL				
			ALADIN				
			NIPA				
			<b>OJHA</b>				

**DETAILS OF BUSES, POINTS ROUTES  
(OJHA CAMPUS)**

18	19	20	21	22	23	24	25	26
POINT NO. 33	POINT NO. 36	POINT NO. 40	POINT NO. 43	POINT NO. 49	POINT NO. P-1	POINT NO. P-3	POINT NO. P-5	POINT NO. P-6
SADDAR LUCKY STAR TO OJHA	SOLDIER BAZAR TO OJHA	MUKKA CHOK TO OJHA	ANDA MOR TO OJHA	SAADI TOWN TO OJHA	LANDHI & KORANGI TO OJHA	SAUDABAD TO OJHA	SAKHI HASSAN TO OJHA	MALIR TO OJHA
SADDAR LUCKY STAR	HOLI FAMILY	AYESHA MANZIL	ANDA MOR	SADITOWN	LANDHI	MODEL MOR	SAKHI HASSAN	MALIR COURT
NAZ PLAZA	SOLDIER BAZAR	MUKKA CHOK	QALANDARIYA	SUPER HIGH WAY	BABER MARKET	RCT	PEOPAL CHORANGI	MALIR 15
OMI HOSPITAL	GURUMANDIR	YASEEN ABAD	SAKHI HASSAN	CHECK POST NO.5	LANDHI 3 NO.	SAUDABAD	GULBARGH	KALA BOARD
UNCLE SARIYA	JAMSHED ROAD	GULSHAN 13 D	SHADMAN 1	SAFORA	LANDHI 4 NO.	URDU NAGAR	WATER PUMP	MALIR HALT
GARDEN	YADGAR FISH	RAB MEDICAL	SHADMAN 2	GULISTAN STOP	CHARAG HOTEL	JINAH SQUIRE	ANCHOLI	PRINTING PRESS
GARDEN SIGNAL	JAIL CHOWRANGI	SIR SYED UNIVERSITY	NAGAN	CAMMANDO CNG	LANDHI 6 NO.	NADE ALI	SOHRAB GOTH	MODEL MOR
ALI BAI	SABZI MANDI	NIPA	POWER HOUSE	KHAWAR CHOWK	KORANGI 6 NO.	MALIR	SACHAL	TANK CHOWK
ALBELA CHOWK	HASSAN SQUIRE	SMAMA	ALNOOR MOR	NAWAZ SHARIF SCHEME	KORANGI 5 NO.	KALA BOARD	<b>OJHA</b>	CHEAK POST NO. 6
LASBELA	NIPA	KARACHI	SORAHB GOTH	BHITAIABAD	KORANGI 4 NO.	MALIR HALT		RACECOURSE
GOLIMAR NO.1	SAMAMA	MOSMIYAT	SAFORAH	PEHALWAN GOTH	SINGER CHOWRANGI	MODEL MOR		SAFOORA
GOLIMAR CHOWRANGI	<b>OJHA</b>	<b>OJHA</b>	<b>OJHA</b>	HABIB UNIVERSITY	SHAH FAISAL COLONY	TANK CHOWK		KIRAN HOSPITAL
INQUIRY OFRICE				JOHAR CHOWRANGI	DRIG ROAD	CHEK POST		<b>OJHA</b>
LIAQTABAD NO.10				MUNAWAR CHOWRANGI	JOHAR MOR	RASHDI GOTH		
HASSAN SQUARE				KAMRAN CHOWRANGI	JOHAR CHOWRANGI	SAFORA		
NIPA				MOSMIYAT	KAMRAN CHOWRANGI	RIZVIA		
MOSMIAT				<b>OJHA</b>	<b>OJHA</b>	<b>OJHA</b>		
<b>OJHA</b>								

## **DIDC CHANESAR GOTH ROUTES**

1	2	3
<b>POINT NO. 35</b>	<b>POINT NO. 38</b>	<b>POINT NO. 49</b>
<b>GULISTAN -E-JOHAR TO CHANESAR GOTH</b>	<b>OJHA TO CHANESAR GOTH</b>	<b>4K TO CHANESAR GOTH</b>
<b>NEW RIZVIA SOCIETY</b>	<b>CHECK POST #06</b>	<b>BARADARI</b>
<b>RF MARKET</b>	<b>TANK CHOWK</b>	<b>4 K CHOWRANGI</b>
<b>SAFOORA CHOWRANGI</b>	<b>MODEL MOR</b>	<b>SAKHI HASSAN</b>
<b>JOHAR COMPLEX</b>	<b>PRINTING PRESS</b>	<b>FIVE STAR</b>
<b>MOSMIYAT</b>	<b>MALIR HALT</b>	<b>NAZIMABAD</b>
<b>KAMRAN CHOWRANGI</b>	<b>MALIR</b>	<b>GOLIMAR</b>
<b>MUNAWAR CHOWRANGI</b>	<b>KALA BORD</b>	<b>LASBELA</b>
<b>DARUL SEHAT HOSPITAL</b>	<b>MALIR HALT</b>	<b>ALBELA</b>
<b>PERFUME CHOWK</b>	<b>WIRELESS GATE</b>	<b>CHANESER GOTH</b>
<b>JOHAR MOR LASANI RESTURENT</b>	<b>STAR GATE</b>	<b>DIDC</b>
<b>ALADIN PARK</b>	<b>NATHA KHAN</b>	
<b>MOCHI MOR</b>	<b>DIG ROAD</b>	
<b>13 D ZIA COLONY</b>	<b>KARSAZ</b>	
<b>RAB MEDICAL CENTER</b>	<b>BALOCH PULL</b>	
<b>SIR SYED UNIVERSITY</b>	<b>NURSARY</b>	
<b>URDU SCIENCE COLLEGE</b>	<b>DIDC</b>	
<b>BAHADRABAD</b>		
<b>KHALID BIN WALID ROAD</b>		
<b>DIDC CHANESAR GOTH</b>		

## **PHARMACY EVENING POINTS ROUTES**

1	2	3	4
<b>POINT NO.04</b>	<b>POINT NO.22</b>	<b>POINT NO.26</b>	<b>POINT NO. 28</b>
AL NOOR	DMC	KORANGI CROSSING	MALIR 15
POWER HOUSE	SADDAR	2.1/2 DHAI NUMBER	KALA BOARD
NAGAN	BURNS ROAD	5 NUMBER	MALIR HALT
SAKHI HASSAN	7 DAY	SHAH FAISAL	SECURITY PRESS
5 STAR	NUMAISH CHOWRANGI	STAR GATE	MODEL MOR
KDA	NOORANI KABAB	DRIG ROAD	TANK CHOWK
BOARD OFFICE	KASHMIR ROAD	JOHAR MOR	CHECK POST NO.6
NAZIMABAD PETROL PUMP	SABZI MANDI	PERFUM CHOWK	SAFORA
ERUM BAKARY	HASSAN SQUIRE	JOHAR CHOWRANGI	<b>OJHA</b>
KARIMABAD	URDU COLLAGE	KAMRAN CHOWRANGI	
AYESHA MANZIL	RAB MEDICAL	MOSMIYAT	
WATER PUMP	DISCO BAKARY	<b>OJHA</b>	
SOHRAB GOTH	MASCAN CHOWRANGI		
SACHAL MOR	SAMAMA		
MADRAS	MOSMIYAT		
<b>OJHA</b>	<b>OJHA</b>		

**A F F I D A V I T**

**(Must be Printed on Rs. 100/- Stamp Paper)**

We, M/s. \_\_\_\_\_ hereby undertake that:

- i.** Our company is neither blacklisted nor suspended by any National / International, including Provincial and Federal Government Organization.
- ii.** Any director or owner of our company is not awarded any punishment from any Court of Law.
- iii.** We has submitted the correct and complete information along with our bid/offer.
- iv.** If any document / information is found forged / engineered / false / fake / bogus at any stage OR any criminal proceedings found in any court of law during the contract period, DUHS has right to terminate our services immediately without assigning any reason and making any refund or payment and we may be declared as Blacklisted and the performance guarantee and payment, if any may be forfeited.

Authorized Signature [In full and initials]:

Name and Title of Authorized Signatory:

Name of Bidder:

Stamp / Seal:

**ATTESTED BY NOTARY PUBLIC**



**INTEGRITY PACT**  
(AFFIDAVIT on Rs. 100/- Stamp Paper)

**DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC.  
PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS.**

Contract Number: \_\_\_\_\_ Dated: \_\_\_\_\_

Contract Value: \_\_\_\_\_

Contract Title: \_\_\_\_\_

**[Name of Supplier/Contractor/Consultant]** hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, **[Name of Supplier/ Contractor/ Consultant]** represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from Procuring Agency (PA), except that which has been expressly declared pursuant hereto.

**[Name of Supplier/Contractor/Consultant]** certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

**[Name of Supplier/Contractor/Consultant]** accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, **[Name of Supplier/Contractor/Consultant]** agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by **[Name of Supplier/Contractor/Consultant]** as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

\_\_\_\_\_  
[Procuring Agency]

\_\_\_\_\_  
[Supplier /Contractor/Consultant]

**FORM OF CONTRACT**

**Specimen Purpose only)**

THIS AGREEMENT made on this \_\_\_\_\_ day of \_\_\_\_\_ 2023 between M/s. \_\_\_\_\_  
 \_\_\_\_\_ (Name and Address of the Contractor)  
 (Hereinafter referred to as the CONTRACTOR, which expression shall, unless it be repugnant to the context or meaning thereof, be deemed to mean and include its successors and assigns) of the ONE PART and the DOW UNIVERSITY OF HEALTH SCIENCES, KARACHI (hereinafter referred to as the DUHS, which expression shall, unless it be repugnant to the context or meaning thereof, be deemed to mean and include its successors and assigns) of the OTHER PART.

WHEREAS the Contractor is a service provider. AND  
 WHEREAS the DUHS is procuring agency. The DUHS intends to hire firm for operating points & busses services, therefore, invited bids through N.I.T No. \_\_\_\_\_ dated \_\_\_\_\_.

WHEREAS the Contractor (successful bidder) submitted his bid vide \_\_\_\_\_ in accordance with the bid document and was selected as “successful bidder” pursuant to the bidding process and negotiation on contract prices, awarded the “Letter of Acceptance” (LoA) No. \_\_\_\_\_ to the Contractor on \_\_\_\_\_.

BOTH THE PARTIES HERETO agree to abide the terms and conditions as mentioned in:

**(Conditions of Contract) of Tender Document.**

\_\_\_\_\_

\_\_\_\_\_  
 (Signature of Contractor / Authorized Representative)  
 Name: \_\_\_\_\_  
 Designation: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Seal: \_\_\_\_\_

\_\_\_\_\_  
 (Signature of Authorized Officer of the DUHS)  
 Name: \_\_\_\_\_  
 Designation: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Seal: \_\_\_\_\_

**WITNESS – 1**

**WITNESS – 2**

Name: \_\_\_\_\_  
 CNIC #: \_\_\_\_\_  
 Address: \_\_\_\_\_

Name: \_\_\_\_\_  
 CNIC #: \_\_\_\_\_  
 Address: \_\_\_\_\_

## DRAFT CONTRACT AGREEMENT

THIS AGREEMENT made the \_\_\_\_ day of \_\_\_\_\_ 2023 between *Dow University of Health Sciences, Karachi* of *Islamic Republic of Pakistan* (hereinafter called “the Procuring Agency”) of the one part and           **[Name of Bidder]**           of           **[city and country of Bidder]**           (hereinafter called “the Bidder”) of the other part:

WHEREAS the Procuring Agency invited bids for certain services & goods, viz., **[brief description of goods & services]** and has accepted a bid by the Bidder for providing the services in the sum of **[contract price in words and figures]** (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
  - a. the Price Schedule / Bid Form / Financial Cost Sheet submitted by the Bidder,
  - b. the Schedule of Requirements;
  - c. the Technical Specifications of goods and services;
  - d. the General Conditions of Contract;
  - e. the Special Conditions of Contract;
  - f. the Procuring Agency’s Notification of Award;
  - g. the Scope of Work;
  - h. the Contract; and
  - i. the Bid & its clarifications.
  - j. the contracted specifications
3. This Agreement shall commence with effect from \_\_\_\_\_ 2023 for a period of 02 years (24 months). However, Dow University of Health Sciences at its own discretion can extend the period of the contract for a further one year (12 months) with the mutual consent of both parties. The bidder shall provide the goods/services on the same terms and conditions for an extended period without any change in the approved rates.
4. In consideration of the payments to be made by the Procuring Agency to the Bidder as hereinafter mentioned, the Bidder hereby covenants with the Procuring Agency to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract

5. The Procuring Agency hereby covenants to pay the Bidder in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

\_\_\_\_\_  
Signed / Sealed by the Manufacturer /  
Authorized Bidder / Authorized Agent

\_\_\_\_\_  
Signed/Sealed by Procuring Agency

**WITNESSES**

1. \_\_\_\_\_

2. \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_